

**Report to the Chief Administrative Officer  
June 2023**

Department:	Land Use Planning, Development and Regulatory Services
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**Municipal Enforcement**

- Data Unavailable

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ANIMAL CARE AND CONTROL CENTRE							
TOTAL ANIMALS IMPOUNDED							
	Number Served	Kennel Nights	Altered	Microchipped/ Tattooed	Longest Stay (Days)	Average Stay (Days)	Licensed
Dogs:	17	54	5	2	12	About 3	0
Cats:	21	68	1	1	5	About 3	1
Total:	32	117	2	2	17	About 3	0
DOGS							
Method of Impoundment		Total served		Average stay (days)		Longest stay (days)	
Animal at Large, no identification		14 *3 repeats		3		12	
Animal at Large, with identification		2		0		0	
Protective Impoundment		*1 Mental Health Act		1		1	
Mandatory Quarantine		0		0		0	
Entered the ACCC via:							
Municipal Enforcement:10		Member of the Public: 7		Abandoned at ACCC: 0		Other: 0	
Left the ACCC via:							
Transfer: 5		Released to Owner:12		Incident: 0		Other: 1	
CATS							
Method of Impoundment		Total served		Average stay (days)		Longest stay (days)	
Animal at Large, no identification		20		3		5	
Animal at Large, with identification		1		1		1	
Protective Impoundment		0		0		0	
Mandatory Quarantine		0		0		0	
Entered the ACCC via:							
Municipal Enforcement:10		Member of the Public: 11		Abandoned at ACCC: 0		Other: 0	
Left the ACCC via:							
Transfer: 15		Released to Owner: 6		Incident: 0		Other: 0	
PAYMENTS							
	Number Served		Total Nights		Fees Collected		
Dogs	13		10		660.00		
Cats	6		5		400.00		
Total	17		15		940.00		
ANIMAL LICENSES							
In person Dogs (City Hall): 6	In person Cats (City Hall): 3	In person Dogs (ACCC): 4	In Person Cats (ACCC): 3	Online Dogs: 23		Online Cats: 2	
Total Animal Licenses Issued In June:42							
YEAR TO DATE LICENSES 2023							
In Person Dogs (City) Hall: 70	In Person Cats (City Hall): 21	In Person Dogs (ACCC): 31	In Person Cats (ACCC): 10	Online Dogs: 460		Online Cats: 186	
Total Animal Licenses Issued in 2023: 779							

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PLANNING AND DEVELOPMENT				
SHORT- AND LONG-RANGE PLANNING SERVICES				
<ul style="list-style-type: none"><li>Work continued on the City's Annexation application, with the Annexation Agreement being approved by the M.D. of Bonnyville on June 27. Staff will continue to work with ISL Engineering and Land Services and Brownlee LLP to finalize the City's formal annexation application for submission to the Land and Property Rights Tribunal.</li></ul>				
BUSINESS LICENCES				
Business Licences issued as of June 30, 2023				
Type	Licence Fees Collected		Total Licences Issued	
Commercial -Type 1	\$27,625		369	
Non-Assessed – Type 3a	\$9,400		49	
Non-Assessed – Type 3b	\$38,850		66	
Residential – Type 2	\$27,185		174	
Total	\$96,060		658	
<ul style="list-style-type: none"><li>Staff continued to follow up with businesses to educate and gain compliance with licencing requirements.</li><li>Staff have been proactively reaching out to businesses advertising their services through social media that do not have a valid business licence.</li></ul>				
BUILDING PERMITS				
Data Summary - Building Permits by Type				
PERMIT TYPE	2020	2021	2022	As of June 30, 2023
New Residential-SF	28	58	69	14
Reno. Residential	21	21	16	11
Multi-Family Residential	0	0	0	0
Commercial	2	2	4	0
Commercial Renovation	14	25	16	7
Accessory Buildings	12	10	11	9
Secondary Suites	2	1	1	0
Industrial	0	0	0	0
Institutional	2	3	3	2
Demolition	21	19	15	9
Other (Signs/Decks, etc.)	23	28	28	16
Total	125	167	163	68
Value of Permits Issued	\$10,301,719	\$20,183,842.02	\$40,124,810.08	\$32,187,840.70

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DEVELOPMENT PERMITS				
Data Summary - Development Permits Type				
PERMIT TYPE	2020	2021	2022	As of June 30, 2023
New Residential-SF	33	52	71	19
Reno. Residential	2	3	6	1
Multi-Family Residential	1	0	1	0
Commercial	1	2	4	0
Commercial Renovation	5	25	24	16
Accessory Buildings	12	13	17	7
Secondary Suites	3	1	2	1
Industrial	0	0	0	0
Institutional	2	0	0	2
Demolition	0	0	0	0
Other (Signs/Decks, etc.)	86	83	71	32
Total	145	179	196	78
Value of Permits Issued	\$15,195.00	\$18,671.00	\$20,847.00	\$8,900.00
ELECTRICAL, GAS & PLUMBING PERMITS				
Permits issued as of June 30, 2023				
Type	Total Permits Issued		Value of Permits Issued	
Electrical	70		\$19,666.08	
Gas	76		\$13,408.70	
Plumbing	54		\$12,971.54	
Total	200		\$46,046.32	
TAXI, MOBILE VENDOR AND HEN KEEPING				
Permits/Licences issued as of June 30, 2023				
Type	Total Permits Licences Issued		Value of Permits/Licences Issued	
Taxi	12		\$840.00	
Mobile Vendor	9		\$2,900.00	
Hen Keeping	2		\$60.00	
Total	23		\$3,800.00	
OTHER				
<ul style="list-style-type: none"><li>The new Manager of Land Use Planning, Development and Regulatory Services joined us June 26.</li><li>Staff continued to review outstanding development agreements and development permit deposits in an effort to close old files and either return securities being held to the developer or identify funds to be absorbed by the City.</li><li>Work continued on updated development permit application forms aimed at reducing red tape by making the forms easier for applicants to use. Specific forms are being developed for certain common applications such as decks, accessory structures and secondary suites.</li></ul>				