



Council - Regular Meeting Minutes

Tuesday, July 11, 2023

6:00 p.m.

City Hall - Council Chambers

Council Present: Mayor Craig Copeland
Councillor Ryan Bailey
Councillor Vicky Lefebvre
Councillor Bob Mattice
Councillor Bill Parker
Councillor Adele Richardson
Councillor Chris Vining

Staff Present: Chief Administrative Officer Kevin Nagoya
General Manager of Infrastructure Services Azam Khan
Communications, Strategy, and Economic Development
Manager Andrew Serba
Land-Use Planning, Development, and Regulatory Services
Manager Andrew Jabs
Intermediate/Recording Assistant Denise Pollard
Marketing Coordinator Daniel Noseworthy
Parks Manager/Acting General Manager of Community Services
Todd Worthington

Staff Absent: General Manager of Community Services Glenn Barnes
General Manager of Corporate Services Kristy Isert
Executive Assistant Cindy Reimer

CALL TO ORDER

The meeting was called to order at this time being 6:01 p.m. by Mayor Copeland.

CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT

Mayor Copeland recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."

ADOPTION OF AGENDA

Resolution # CRM20230711.1001

Moved by Councillor Bailey

That the agenda be adopted as presented with the following addition:

Add New Business Item 10.10 Noise Concerns - 2008 6 Street (Cold Lake North)

Carried Unanimously

DISCLOSURE OF INTEREST

None.

MINUTES APPROVAL

Council - Regular Meeting June 27, 2023

Resolution # CRM20230711.1002

Moved by Councillor Mattice

That the minutes of Council's regular meeting held June 27, 2023 be accepted as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

None.

PUBLIC HEARINGS

None.

DELEGATIONS

MCSnet - Kevin Bernhardt

Mayor Copeland welcomed MCSnet Business Development Manager Kevin Bernhardt to the meeting at this time being 6:03 p.m.

Mr. Bernhardt provided Council with a PowerPoint presentation regarding the launch of highspeed internet in the City of Cold Lake.

Mr. Bernhardt requested that Council consider the construction of a tower at the Public Works Shop to support the Service.

Questions and discussion ensued.

Mayor Copeland thanked Mr. Bernhardt for his presentation and advised that his request would be considered at a future Council Meeting.

Mr. Bernhardt left the meeting at this time being 6:25 p.m.

RC Strategies - Kevin Wirtanen and Justin Ellis

Mayor Copeland welcomed RC Strategies Senior Consultant Kevin Wirtanen and Partner Justin Ellis (via video conference) to the meeting at this time being 6:26 p.m. RC Strategies was retained by the City of Cold Lake and Municipal District of Bonnyville No. 87 to develop a Intermunicipal Trails Master Plan to examine opportunities and provide recommendations for enhancing recreational trail connections between the City of Cold Lake and Municipal District of Bonnyville No. 87.

Mr. Wirtanen and Mr. Ellis provided Council with a PowerPoint presentation regarding a 10-Year Strategy for Sustainable and Desirable Trail Experiences in the Region.

Chief Administrative Officer K. Nagoya left the meeting at this time being 6:29 p.m.

Chief Administrative Officer K. Nagoya re-entered the meeting at this time being 6:31 p.m.

Questions and discussion ensued.

Mayor Copeland thanked Mr. Wirtanen and Mr. Ellis for their presentation.

Mr. Wirtanen and Mr. Ellis left the meeting at this time being 7:00 p.m.

OLD BUSINESS

Bylaw No. 788-UT-23 - Bylaw to Amend Drainage Bylaw No. 633-UT-18

Resolution # CRM20230711.1003

Moved by Councillor Vining

That Council amend Bylaw No. 788-UT-23, being a Bylaw to Amend Drainage Bylaw No. 633-UT-18, as presented.

Carried Unanimously

Resolution # CRM20230711.1004

Moved by Councillor Lefebvre

That Bylaw No. 788-UT-23 be given third and final reading, as amended.

Carried Unanimously

Bylaw No. 791-AN-23 - 2023 Supplementary Tax Rate Bylaw

Resolution # CRM20230711.1005

Moved by Councillor Richardson

That Bylaw No. 791-AN-23, being a Bylaw to Authorize the Rates of Taxation to be Levied Against Supplementary Assessable Property for the 2023 Taxation Year with a Municipal Residential Tax Rate of 8.4948, a Multi-Family Residential Tax Rate of 9.0819, a Non-Residential Tax Rate of 13.1707, Machinery & Equipment Tax Rate of 13.1707, Annexed Residential Tax Rate of 2.9000, Annexed Farmland Tax Rate of 5.0000, and Annexed Non-Residential Tax Rate of 13.1707 with Education Tax Rates of 2.3792 Residential and 3.8368 Non-Residential, and a Seniors Housing Tax Rate of 0.0960, and Designated Industrial Tax Rate of .0746, in the City of Cold Lake, be given second reading.

Carried Unanimously

Resolution # CRM20230711.1006

Moved by Councillor Parker

That Bylaw No. 791-AN-23 be given third and final reading.

Carried Unanimously

NEW BUSINESS

2023 Capital Budget Amendment - Miscellaneous Projects

Resolution # CRM20230711.1007

Moved by Councillor Lefebvre

That Council amend the 2023 Capital Budget from \$23,801,500 to \$24,286,500, a total of \$485,000, for:

- Energy Centre – Additional Office Room in IOP - \$45,000

- Cold Lake Adaptive Transit Service (CLATS) Bus - \$71,000
- Cold Lake North Arena Score Clock - \$20,000
- CEN5 Fencing - \$45,000
- Temporary Firehall - \$200,000
- Energy Centre Multi-Court - \$50,000
- Firehall Feasibility Study - \$14,000
- Shade Sails - \$40,000

to be funded from unrestricted surplus.

Carried Unanimously

2023 Capital Budget Amendment - Grand Centre Legacy Trail

Resolution # CRM20230711.1008

Moved by Councillor Mattice

That Council amend the 2023 Capital Budget from \$24,286,500 to \$24,361,500, a total of \$75,000, for the enhancement and development of the proposed “Grand Centre Legacy Trail”, to be funded from unrestricted surplus.

Carried Unanimously

Intermunicipal Trails Master Plan

Resolution # CRM20230711.1009

Moved by Councillor Bailey

That Council refer the Intermunicipal Trails Master Plan to the Council’s Corporate Priorities Committee meeting on September 19, 2023 for further review and recommendation.

Carried Unanimously

Tax Exemption - Kokum’s House

Councillor Richardson left the meeting at this time being 7:30 p.m.

Resolution # CRM20230711.1010

Moved by Councillor Vining

That Council approve a tax exemption for Tax Roll No. 4000017027, being 4803 51 Street, for one (1) year from June 1, 2023 to May 31, 2024 and re-evaluate if an extension is taken.

Carried Unanimously

Financial Write Offs - Uncollectible Accounts

Resolution # CRM20230711.1011

Moved by Councillor Lefebvre

That Council approve the write off of uncollectible accounts, totaling \$19,580.30, as presented.

Carried Unanimously

Grant Opportunity - Housing Accelerator Fund

Resolution # CRM20230711.1012

Moved by Councillor Vining

That Council direct Administration to apply for the Housing Accelerator Fund (HAF) grant.

Carried Unanimously

Resolution # CRM20230711.1013

Moved by Councillor Vining

That the meeting be recessed at this time being 8:13 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 8:23 p.m.

RCMP Staffing Levels

Resolution # CRM20230711.1014

Moved by Councillor Vining

That Council approve one (1) additional RCMP member under the City of Cold Lake contract for policing with His Majesty the King in Right of Canada.

Carried Unanimously

Noise Concerns - 5321 55 Street (Cold Lake South)

Councillor Richardson re-entered the meeting at this time being 8:31 p.m.

Councillor Richardson left the meeting at this time being 8:35 p.m.

Resolution # CRM20230711.1015

Moved by Councillor Bailey

That Council direct Administration to provide a letter of acknowledgement to Mr. Mark Bourgeois of 5221 53 Avenue regarding the noise concerns raised at the Legends Bar located at 5321 55 Street.

In Favor (4): Councillor Bailey, Councillor Lefebvre, Councillor Mattice, and Councillor Vining

Opposed (2): Mayor Copeland, and Councillor Parker

Carried

Economic Development Advisory Committee - June 27, 2023 Delegation

Resolution # CRM20230711.1016

Moved by Councillor Mattice

That Council accept the Economic Development Advisory Committee delegation presentation made at the June 27, 2023 regular meeting of Council as information.

Carried Unanimously

Noise Concerns - 2008 6 Street (Cold Lake North)

Resolution # CRM20230711.1017

Moved by Councillor Lefebvre

That Council direct Administration to continue to monitor the situation and provide a letter of acknowledgement to Ms. Amanda Hart regarding the generator noise occurring at 2008 6 Street in Cold Lake North.

Carried Unanimously

COMMITTEE REPORTS

Minutes May 29, 2023 Cold Lake Library Board

Information.

Minutes June 13, 2023 Occupational Health and Safety Committee

Information.

STAFF REPORTS

Chief Administrative Officer's Monthly Report - June 2023

Information.

Report to Chief Administrative Officer - Corporate Services - June 2023

Information.

Report to Chief Administrative Officer - Infrastructure Services - June 2023

Information.

Report to Chief Administrative Officer - Community Services - June 2023

Information.

Report to Chief Administrative Officer - Land-Use Planning, Development and Regulatory Services - June 2023

Information.

COUNCIL HIGHLIGHTS/ REPORTS

Mayor & Council reported on their recent activities and attendance at various events.

NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

None.

QUESTIONS

Councillor Bailey advised that event staff were wearing black shirts while setting up for Canada Day events, noting that it was incredibly hot. He queried if they could be issued white shirts.

Mayor Copeland asked Administration to look into a different colour shirt for Summer events.

Councillor Mattice advised that he has received questions from four (4) residents regarding glass recycling. He noted that the MD of Bonnyville No. 87 is accepting glass at their Riverhurst garbage and recycling bin site and crushing the glass for use in road material. He queried if they are doing it, why can't we and asked administration to look into opportunities for glass recycling or possibly partnering with the MD of Bonnyville No. 87.

Mayor Copeland advised that Administration will look into it.

Councillor Parker congratulated Waste Management for receiving a record amount (highest tonnage) of organics in June.

Resolution # CRM20230711.1018

Moved by Councillor Vining

That the meeting be recessed at this time being 9:15 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Marketing Coordinator D. Noseworthy left the meeting at this time being 9:15 p.m.

Mayor Copeland reconvened the meeting at this time being 9:24 p.m.

Resolution # CRM20230711.1019

Moved by Councillor Bailey

That Council extend the Council meeting past the 9:30 p.m. sunset clause in Section 6.1.4 of Bylaw No. 653-BD-19, being the Procedure Bylaw of the City of Cold Lake.

Carried Unanimously

IN CAMERA

Development Agreement - Innovative Living Group

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, Manager of Parks/Acting General Manager of Community Services T. Worthington, Manager of Strategic Initiatives A. Serba, Manager of Land Use Planning, Development and Regulatory Services A. Jabs, and Intermediate/Recording Assistant D. Pollard.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials

Resolution # CRM20230711.1020

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 9:24 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Development Agreement - Innovative Living Group.

Carried Unanimously

Resolution # CRM20230711.1021

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 9:38 p.m.

Carried Unanimously

Development Agreement - Harwood Homes Ltd.

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, Manager of Parks/Acting General Manager of Community Services T. Worthington, Manager of Strategic Initiatives A. Serba, Manager of Land Use Planning, Development and Regulatory Services A. Jabs, and Intermediate/Recording Assistant D. Pollard.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials

Resolution # CRM20230711.1022

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 9:38 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Development Agreement - Harwood Homes Ltd.

Carried Unanimously

Resolution # CRM20230711.1023

Moved by Councillor Parker

That the meeting come "Out-of-Camera" at this time being 9:40 p.m.

Carried Unanimously

Resolution # CRM20230711.1024

Moved by Councillor Parker

That Council authorize Administration to proceed with an engineering infrastructure assessment of the development agreement dated September 3, 2015 (Northlane Subdivision) with Harwood Homes Ltd. with a budget of \$65,000 funded from the development agreement securities.

Carried Unanimously

Municipal Access Agreement (MAA) - TELUS

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, Manager of Parks/Acting General Manager of Community Services T. Worthington, Manager of Strategic Initiatives A. Serba, Manager of Land Use Planning, Development and Regulatory Services A. Jabs, and Intermediate/Recording Assistant D. Pollard.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20230711.1025

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 9:40 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Municipal Access Agreement (MAA) - TELUS.

Carried Unanimously

Resolution # CRM20230711.1026

Moved by Councillor Bailey

That the meeting come "Out-of-Camera" at this time being 9:47 p.m.

Carried Unanimously

Annexation Agreement Update

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, Manager of Parks/Acting General Manager of Community Services T. Worthington, Manager of Strategic Initiatives A. Serba, Manager of Land Use Planning, Development and Regulatory Services A. Jabs, and Intermediate/Recording Assistant D. Pollard.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials

Resolution # CRM20230711.1027

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 9:48 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Annexation Agreement Update.

Carried Unanimously

Resolution # CRM20230711.1028

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 9:50 p.m.

Carried Unanimously

Resolution # CRM20230711.1029

Moved by Councillor Vining

That Council authorize the City of Cold Lake to execute the Annexation Agreement, as presented.

Carried Unanimously

ADJOURNMENT

Resolution # CRM20230711.1030

Moved by Councillor Lefebvre

That the meeting be adjourned at this time being 9:50 p.m.

Carried Unanimously

Mayor

Chief Administrative Officer