

MINUTES
COLD LAKE REGIONAL UTILITY SERVICES COMMISSION
MONDAY, JULY 10, 2023 6:00 PM
CITY HALL – COUNCIL CHAMBERS – 5513 – 48TH AVE.

PRESENT	Chris Vining, Councillor – City of Cold Lake Vicky Lefebvre, Councillor – City of Cold Lake Bob Mattice, Councillor – City of Cold Lake Adele Richardson, Councillor – City of Cold Lake Dana Swigart, Councillor – M.D. of Bonnyville No. 87 Lee Angelopoulos, 4-Wing Kevin Nagoya, Commission Manager Azam Khan, General Manager of Infrastructure Services - City of Cold Lake Terra Dimion, Recording Secretary Mark Power, Liaison for the Bonnyville Water Commission
ABSENT	Roy Dell, Cold Lake First Nations
CALL TO ORDER	C. Vining called the meeting to order at this time being 6:03pm.
INDIGENOUS LAND ACKNOWLEDGEMENT	Chris Vining, Chair, recited aloud the following Indigenous Land Acknowledgement: <i>"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."</i>
ADOPTION OF AGENDA	Moved by A. Richardson that the agenda be accepted as presented. Carried Unanimously
ADOPTION OF MINUTES	Moved by A. Richardson that the Minutes of April 1, 2023 be accepted as presented. Carried Unanimously
	Discussions ensued regarding sending a letter to confirm an assigned Community Liaison for Cold Lake First Nations.
PUBLIC QUESTION PERIOD	C. Vining opened the Public Question Period and invited questions from the gallery. M. Power noted Lance Byhette of Cold Lake First Nations attended the last meeting of the Bonnyville Commission, and believes he may also be the new contact for the Cold Lake Commission as Roy Dell's replacement. C. Vining confirmed there were no other questions from the gallery.
DELEGATION	None.
OLD BUSINESS	Wastewater Treatment Facility MBBR Project K. Nagoya provided a brief update on this matter. He advised the production of the design package continues and anticipates several months before it is received. The procurement process has commenced and the City has received nine (9) expressions of interest. V. Lefebvre confirmed with K. Nagoya that this is the new water treatment facility project. C. Vining queried, and confirmed with K. Nagoya that this tender includes the full scope of work. Discussions ensued regarding reducing the scope for budgetary purposes. D. Swigart requested clarification on the technology and expertise components when choosing a contractor. Discussions ensued regarding the Veolia design for technology, contractors, and bid evaluations. R. Mattice queried if there were any upfront concerns at this time regarding the bids received; K. Nagoya confirmed nothing at this time, and A. Khan noted qualifications are being reviewed before the costing component.

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D. Swigart queried how many submissions met the tender's expectations. K. Nagoya advised the tender closed last week and they are in the process of reviewing bids.

NEW BUSINESS

026-FN-23 Amendment to Bylaw No. 022-FN-22, WWTF Borrowing Bylaw

K. Nagoya provided a summary of the proposed amendment to Bylaw 022-FN-22, WWTF Borrowing Bylaw.

The amendment to Section 2.2 will increase the budget from \$3,087,100 to \$12,074,493. The amendment to Section 2.4 includes a monthly repayment option and increased interest rate to a maximum of 7%.

K. Nagoya recommended the Commission pass first reading this evening, which will allow the process of procurement to proceed further.

Discussions ensued regarding borrowing parameters permitted under the Municipal Government Act, the Ministerial Order authorizing the debt limit, the original Bylaw, impact on the budget, rates, and future facility maintenance.

D. Swigart noted the total cost of the project as doubled since commencement and questioned the increase. K. Nagoya confirmed most of the project costs will be through construction. Discussions ensued regarding time required to complete the project, time allowance for contractor, risks, control of the market, fines, evaluating bidders, and neighboring tie-in's to the project. A. Khan advised the AEP approval to operate the Waste Water Lagoons expired in 2022 and now being yearly extensions.

Moved by V. Lefebvre that Bylaw 026-FN-23 Amendment to Bylaw No. 022-FN-22, WWTF Borrowing Bylaw, be given first reading.

Carried Unanimously

CORRESPONDENCE

Letter from Rebecca Schulz, Minister of Municipal Affairs

K. Nagoya introduced this correspondence as information for the Commission.

Discussions ensued regarding the cost model, borrowing deadline, and the potential for the M.D. of Bonnyville to tie in to the facilities.

QUESTIONS

D. Swigart queried the potential cost for the tie-in to Cold Lake First Nation. Discussions ensued regarding past discussions, capital implications, tie-in's, and valves. K. Nagoya confirmed the plan for the facility will not change either way.

R. Mattice queried if 4-Wing expressed interest to tie-in to this facility. K. Nagoya confirmed there had been some communication, and it was determined the City's project timelines would not coincide with 4-Wing's infrastructure upgrade planning. Further discussions ensued.

IN-CAMERA

None.

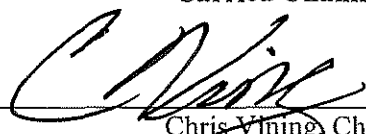
NEXT MEETING

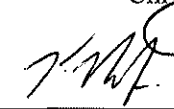
Monday, August 14, 2023

ADJOURNMENT

Moved by A. Richardson that the meeting be adjourned at this time being 6:34 p.m.

Carried Unanimously


Chris Vining, Chair


Kevin Nagoya, Commission Manager