



## Joint Work Site Health and Safety Committee

Tuesday August 15, 2023 @ Imperial Park

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**Call to Order:** The meeting was called to order by R. McDonald at 9:31 a.m.

**Members Present:** Lisa Nash (Management Co-Chair)  
Rebecca McDonald (Worker Co-Chair)  
Phil Beaudoin  
Jennifer Anderson  
Todd Worthington  
Laurel McCormack  
Jennifer Anderson

**Guest Present:** Dan Mokolki – Safety Advisor  
Tracy Curtis

**Members Absent:** Andrea Aguilar  
Leanne Draper  
Cindy Wasyluk  
Samantha Bodnar  
Mark Boonk

**Agenda Additions:**

- Welcome to new management members: Lisa Nash, Todd Worthington and Mark Boonk

**Old Business:**

- Utility Dig (July 19, 2023) – Notable concerns were sent to management
- Review of June's Worksite Inspection
- Review of June's Fire Wardens Inspections
- Review of June's Incident Report

**New Business:**

- Walkthrough of Imperial Park – Notable concerns will be sent to management
- Vote in Management Co-Chair – **Lisa Nash has volunteered to be the Co-chair for the upcoming year, then one of the other two co-chairs will be assigned the position.**
- Review of July's Worksite Inspections – **Noted: One completely blank worksite inspection was submitted.**
- Review of July's Fire Warden Inspections – **Missing inspections for Parks and Public Works.**

- Review of July's Incident Report
- Q2 Review of charts and trends
- Review new Fire Wardens poster for the safety board
- Update signatures on the TOR
- Update the Committee task list

**Training and Events:**

- De-escalation course will be offered Sept. 12, 2023 at the FCSS. An email will be sent out City wide to let everyone know.

**Round Table Discussion:**

- A discussion was had about the importance of providing a positive comment on the worksite inspection if there are no hazards noted. This can also be a positive comment/interaction with a worker during the inspection.
- A discussion was had about implementing some interactive games into the department safety meetings.
- Health and safety week was a success. Any comment or idea from committee members would be appreciated for Health and Safety week 2024.
- Fire Warden poster was approved by the committee. Committee members can post it on the safety boards.

**Next Meeting:**

**September 12, 2023** - Meet at the Public Works Shop and we will car-pool to a couple water buildings. The meeting will be held at the Public Works afterwards.

**Adjournment:**

Meeting was adjourned at 11:03 a.m.



Reviewed and approved by Dan Mokelki, Safety Advisor

16 - Aug - 2023

Date



Reviewed by Kevin Nagoya, CAO

Aug. 17, 2023

Date