

**Beaver River Regional Waste Management Commission  
Regular Meeting Held Wednesday April 05, 2023  
Town of Bonnyville Council Chambers**

Members in Attendance	Vice-Chair Craig Copeland – City of Cold Lake Member Dana Swigart - M.D. of Bonnyville Member Gilles Lapointe – Summer Village of Pelican Narrows
Others in Attendance	Mark Power, C.A.O. - Commission Manager Brad Ollen, Manager of Waste Services - M.D. of Bonnyville Bonnie Van Hollen, Director of Operations – Town of Bonnyville
Call to Order	Vice-Chair Craig Copeland called the meeting to order at 10:00 A.M.
Adoption of Agenda	Member Gilles Lapointe moved to adopt the agenda as amended with the addition of Item 8.2: Commission Membership – Kehewin First Nation.  Carried Unanimously
Adoption of Regular Meeting Minutes	Member Dana Swigart moved to adopt the Minutes of the Regular Meeting held December 13, 2022 as presented.  Carried Unanimously
Adoption of Organizational Meeting Minutes	Member Dana Swigart moved to adopt the Minutes of the Organizational Meeting held December 13, 2022 as presented.  Carried Unanimously
2022 Year End Audited Financial Statements	Peter Johnson from Faber LLP reviewed the 2022 Year End Financial Statements via "TEAMS". He noted that the audit for 2022 was "clean" and the December 31, 2022 statements present fairly, in all material respects, the financial position of the Beaver River Regional Waste Management Commission.  Member Dana Swigart moved to approve the Beaver River Regional Waste Commission Financial Statements for the year ending December 31, 2022 as presented.  Carried Unanimously
2022 Operational Financials	Member Gilles Lapointe moved that the 2022 Operational Financial Statement for the period ending December 31, 2022 be accepted as presented.  Carried Unanimously
2023 Operational Financials	Member Dana Swigart moved that the 2023 Operational Financial Statement for the period ending February 28, 2022 be accepted as presented.  Carried Unanimously
Bank Reconciliations	Member Gilles Lapointe moved that the Bank Reconciliations for the periods December 2022 through February 28, 2023 be accepted as presented.  Carried Unanimously

EFT/Cheque Payable Listing – December 31, 2022	Member Dana Swigart moved that the payable cheque listing for the year ending December 31, 2022 be accepted as presented.  Carried Unanimously
EFT/Cheque Payable Listing – January – March 2023	Member Gilles Lapointe moved that the payable cheque listing for the period January 1, 2023 to March 21, 2023 be accepted as presented.  Carried Unanimously
2023 Final Budget	Member Dana Swigart moved that the 2023 Final Budget for the Beaver River Regional Waste Management Commission be approved as presented.  Carried Unanimously
Update – Compaction Trailer	M. Power provided an update on the Compaction Trailer noting that it has been operational for two months and most of the "Bugs" have been worked out.
Update – Transfer Station Doors	B. Van Hollen advised that the Doors are currently being installed in both the Cold Lake and Bonnyville Transfer Stations.
Waste Tonnage January to December 2022	A report of tonnage hauled for January to August 2022, inclusive was presented, showing a total of 12,832.19 tonnes was hauled, distributed as follows:  City of Cold Lake – 4,822.62 tonnes Town of Bonnyville – 4,971.31 tonnes M.D. of Bonnyville – 3,038.38 tonnes  It was agreed that the Waste Tonnage report for January to December 2022 be accepted as presented.
Waste Tonnage January to February 2023	A report of tonnage hauled for January to August 2022, inclusive was presented, showing a total of 2,008.48 tonnes was hauled, distributed as follows:  City of Cold Lake – 865.18 tonnes Town of Bonnyville – 768.66 tonnes M.D. of Bonnyville – 374.64 tonnes  It was agreed that the Waste Tonnage report for January to February 2023 be accepted as presented.
2019 – 2022 Maintenance Tracking	It was agreed that the 2019 – 2023 maintenance tracking summary report be accepted as information.
Waste Management Landfill Contract Extension	An e-mail from Ryan Sanborn, Public Sector Representative for Waste Management indicating that they would be in favour of extending the Landfill contract for a further year in accordance with the terms of our amended agreement which would include a 2% tipping fee increase effective April 1, 2023 was reviewed.

Waste Management  
Landfill Contract  
Extension

Member Dana Swigert moved that the Beaver River Regional Waste Management Commission approve a one-year landfill contract extension with Waste Management that includes a 2% tipping fee increase effective April 1, 2023.

Carried Unanimously

Trailer Unit #3

Extensive discussion ensued over the estimates provided to repair Trailer Unit # 3. Various costs were provided by Joe Johnson Equipment for total refurbishment, removal of the ram and installation of a walking floor and doing a current C.V.I.P. on the Trailer for 2023. The Commission members felt that these costs were all too expensive to keep the unit and we should look at disposing it.

Member Gilles Lapointe that Administration investigate auctioning off Trailer Unit # 3 and if it can be done, that we dispose of the trailer through the Auction process.

Carried Unanimously

Commission Membership  
First Nation

E-mail correspondence from Denise Hourd with Kehewin First Nation requesting the Board to consider what it would cost for Nation to join the Commission and become a member.

It was agreed that this request be tabled until the next meeting when representation from the Town of Bonnyville is in attendance since the waste would most likely be going to the Bonnyville Transfer Station.

Next Meeting

It was agreed that the next meeting be held at the call of the Chair.

Adjournment

Member Dana Swigert moved that the meeting adjourn.

Time of adjournment: 11:39 A.M.

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Chair

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Chief Administrative Officer