

**Report to the Chief Administrative Officer
August 2023**

Department:	Land Use Planning, Development and Regulatory Services
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Submitted by:	Andrew Jabs - Manager of Land Use Planning, Development and Regulatory Services

MUNICIPAL ENFORCEMENT	
CRIME PREVENTION INITIATIVES	
<ul style="list-style-type: none"> Conducted Eight hundred and eighty-four (884) patrols (City facilities, business locations, neighbourhoods), offered presence and liaison efforts Graffiti related: Eighteen (18), all proactive patrol incidents of graffiti vandalism. 	
SCHOOL SAFETY	
<ul style="list-style-type: none"> School zone safety patrols: <ul style="list-style-type: none"> → Three (3) patrols occurred throughout the various school zones (Holy Cross, St. Dominic, and Assumption) twice a day which helped assist parking, cross walks and connections with staff, students, and public. 	
SOCIAL DISORDER	
<ul style="list-style-type: none"> Encampment: Twenty-eight (28) illegal camping related calls and Ten (10) encampment actions. Public Nuisance: Sixty-two (62) calls regarding unreasonable public activity. Downtown Presence: Two hundred and fifteen (215) proactive patrols (business fronts, alleys, etc.) leading to approximately 7 patrols per day. Trespassing: Fifteen (15) complaint calls (downtown, hotels, multi-dwelling residences, City facilities). Gaming, Liquor & Cannabis: Total Twenty-one (21) complaints. 	
COMMUNITY STANDARDS	
<ul style="list-style-type: none"> Unsightly Property: Five (5) complaints. Property Clean Ups: Nine (9) cleanups concluded. Derelict Building Inspection: 6 locations were inspected. 	
TRAFFIC CONTROL	

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- Monthly Traffic Total = One hundred and forty-nine (149) tickets issued.
- Traffic:
- Speeding Tickets = Sixty-three (63) were issued.
- Parking tickets = Sixteen (16) were issued.
- Other Traffic Offences = Total Fifty-four (54).
- Initiatives:
 - Mud Fest (August 18th and 20th, 2023)
 - Results = 135 MAS (Mandatory Alcohol Screening)
 - Tickets issued during MAS = Sixteen (16)
 - Joint Operation with Alberta RCMP, Traffic St. Paul, Cold Lake Peace Officers, and Alberta Sheriffs
- Off Highway Vehicle Addressed – Total Ten (10) fines issued during 4 traffic stops for speeding, no helmet, no registration, or no insurance.
- Agency assistance: Attended Thirteen (13) requested assistance from RCMP, Fire Department, and Fish and Wildlife.

ANIMAL CARE AND CONTROL

- At Large: Seventy-five (75) service calls.
- Pick Up: Eleven (11) picked up and returned to owner.
- Impounded: Twenty-five (25) animals collected and brought over to the ACCC.
- Referred One (1) call to Fish and Wildlife

Municipal Enforcement August 2023	
Service Calls	Totals
Alarms	3
Animal Control	75
Assist Agency	13
Community Standards	14
Encampment	28
Information	33
Noise	16
Parking	18
Public Nuisance	62
Traffic Enforcement	20
Trespass	15
<i>Total Service Calls</i>	<i>297</i>

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Municipal Enforcement August 2023	
Infractions	Totals
# Tickets	63
# Warnings	Verbal: 57 Written: 17
# Orders	2
# Board and Secure	1
# Encampment Clean Ups	10
# General Clean Ups	9
<i>Total Infractions</i>	<i>159</i>

ANIMAL CARE AND CONTROL CENTRE							
TOTAL ANIMALS IMPOUNDED							
	Number Served	Kennel Nights	Altered	Microchipped/ Tattooed	Longest Stay (Days)	Average Stay (Days)	Licensed
Dogs:	19	299	3	2	58	N/A	2
Cats:	23	91	5	0	13	4	0
Total:	42	390	8	2	N/A	N/A	2
DOGS							
Method of Impoundment		Total served		Average stay (days)		Longest stay (days)	
Animal at Large, no identification		18		N/A		58	
Animal at Large, with identification		1		1		1	
Protective Impoundment		0		0		0	
Mandatory Quarantine		0		0		0	
Entered the ACCC via:							
Municipal Enforcement:10		Member of the Public: 9		Abandoned at ACCC: 0		Other: 0	
Left the ACCC via:							
Transfer: 2		Released to Owner: 8		Incident: 0		Other: 9 (in-house)	
CATS							
Method of Impoundment		Total served		Average stay (days)		Longest stay (days)	
Animal at Large, no identification		23		4		13	
Animal at Large, with identification		0		0		0	
Protective Impoundment		0		0		0	
Mandatory Quarantine		0		0		0	
Entered the ACCC via:							
Municipal Enforcement:15		Member of the Public: 8		Abandoned at ACCC: 0		Other: 0	
Left the ACCC via:							
Transfer: 12		Released to Owner: 6		Incident: 2 (euthanasia)		Other: 3 (in-house)	
PAYMENTS							

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	Number Served	Total Nights	Fees Collected
Dogs	8	4	\$420.00
Cats	6	6	\$320.00
Total	14	10	\$740.00

ANIMAL LICENSES

In person Dogs (City Hall): 14	In person Cats (City Hall): 0	In person Dogs (ACCC): 0	In Person Cats (ACCC): 0	Online Dogs: 18	Online Cats: 24
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Total Animal Licenses Issued In August: 38

YEAR TO DATE LICENSES 2023

In Person Dogs (City) Hall: 87	In Person Cats (City Hall): 23	In Person Dogs (ACCC): 32	In Person Cats (ACCC): 11	Online Dogs: 512	Online Cats: 226
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Total Animal Licenses Issued in 2023: **891**

PLANNING AND DEVELOPMENT

SHORT- AND LONG-RANGE PLANNING SERVICES

- Work continued on the City's Annexation application, to finalize the City's formal annexation application and supporting documentation for submission to the Land and Property Rights Tribunal (LPRT). Submission to the LPRT is expected in September.
- Staff completed and submitted the City's grant application to the Canada Mortgage and Housing Corporation for the Housing Accelerator Fund. Funding decisions are expected from CMHC in the fall of 2023.

BUSINESS LICENCES

Business Licences issued as of August 31, 2023

Type	Licence Fees Collected	Total Licences Issued
Commercial -Type 1	\$30,000	402
Non-Assessed – Type 3a	\$11,550	61
Non-Assessed – Type 3b	\$42,800	90
Residential – Type 2	\$29,540	202
Total	\$113,890	755

BUILDING PERMITS

Data Summary - Building Permits by Type

PERMIT TYPE	2020	2021	2022	As of August 31, 2023
New Residential-SF	28	58	69	20
Reno. Residential	21	21	16	19
Multi-Family Residential	0	0	0	0
Commercial	2	2	4	0
Commercial Renovation	14	25	16	11
Accessory Buildings	12	10	11	13
Secondary Suites	2	1	1	1
Industrial	0	0	0	0

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Institutional	2	3	3	2
Demolition	21	19	15	20
Other (Signs/Decks, etc.)	23	28	28	18
Total	125	167	163	104
Value of Permits Issued	\$10,301,719	\$20,183,842.02	\$40,124,810.08	\$36,176,507.20

DEVELOPMENT PERMITS				
Data Summary - Development Permits Type				
PERMIT TYPE	2020	2021	2022	As of August 31, 2023
New Residential-SF	33	52	71	20
Reno. Residential	2	3	6	1
Multi-Family Residential	1	0	1	0
Commercial	1	2	4	0
Commercial Renovation	5	25	24	21
Accessory Buildings	12	13	17	11
Secondary Suites	3	1	2	2
Industrial	0	0	0	0
Institutional	2	0	0	2
Demolition	0	0	0	0
Other (Signs/Decks, etc.)	86	83	71	45
Total	145	179	196	102
Value of Permits Issued	\$15,195.00	\$18,671.00	\$20,847.00	\$11,350.00
ELECTRICAL, GAS & PLUMBING PERMITS				
Permits issued as of August 31, 2023				
Type	Total Permits Issued		Value of Permits Issued	
Electrical	109		\$29,912.11	
Gas	98		\$16,919.79	
Plumbing	70		\$16,922.96	
Total	277		\$63,754.86	
TAXI, MOBILE VENDOR AND HEN KEEPING				
Permits/Licences issued as of August 31, 2023				
Type	Total Permits Licences Issued		Value of Permits/Licences Issued	
Taxi	15		\$1,055.00	
Mobile Vendor	14		\$4,500.00	
Hen Keeping	2		\$60.00	
Total	31		\$5,615.00	
OTHER				

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- The park area in the Lakewood Estates subdivision was completed and inspected in mid-August.
- A 41-lot expansion of the Parkview Estates neighbourhood was approved by the Municipal Planning Commission on August 22nd. This is the second multi-lot subdivision approved after an 8-year hiatus between 2014 and 2022.