



APPLICATION FOR COMMUNITY RECREATION, ART, CULTURE AND HERITAGE INVESTMENT GRANT

SECTION 1: GRANT INFORMATION

Select the grant you are applying for:

- | | | |
|------------------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------------|
| <input type="checkbox"/> Development Incentive Grant | <input type="checkbox"/> Community Incentive Grant | <input type="checkbox"/> Major Community Tourism Event Grant |
| <input checked="" type="checkbox"/> Travel Grant | <input type="checkbox"/> Equipment Grant | <input type="checkbox"/> Leadership Grant |
| <input type="checkbox"/> Arts, Culture, and Heritage Grant | <input type="checkbox"/> Screen Based Production Grant | <input type="checkbox"/> Other Funding or Goodwill Requests |

SECTION 2: APPLICANT INFORMATION

Applicant Name:	Assumption Junior/Senior High School Senior High Band
Phone Number:	780-594-4050
Email:	lvining@lrcssd.ca
Mailing Address: (including postal code)	5209 48 Ave, Cold Lake, AB, T9M 1S8

SECTION 3: APPLICATION INFORMATION

- Legal Name of the benefitting party: Assumption Junior/Senior High School
- The benefitting party is a (Check One) : ☐ Individual ☐ Organization ☒ Organizing Committee
- Amount of funds being requested (must be within the Policy guidelines): \$ 1000 (Canadian Dollars)
- The requested funds will contribute to:
☒ A New Initiative ☐ An Existing Initiative ☐ An Event ☐ Revival of an Inactive Project
(inactive for 3+ years)
- If this is an Event, please provide the following information:
Event Date: March 26 - 30, 2024
Event Occurrence: Senior High Band Trip
Location: Toronto/Niagara Falls

6. Describe the ask for support (attach additional pages if required):

Students in the Assumption Senior High Band (Grades 10-12) will be travelling to Toronto/Niagara Falls in March 2024 for a Concert Band Trip. Due to the significant cost associated with this trip, the organizing group would like to request a Travel Grant to offset some of the cost of the trip to keep it affordable for students. There are 45 students registered and 5 waitlisted.

7. Describe the targeted audience, expected attendance, or membership:

The targeted audience is students in grades 10 - 12 that participate as members of the Senior High Concert Band. This group is an award-winning band that scored Superior at the Red Deer Band Festival in May 2023. This band trip will provide students with the opportunity to perform at various locations, a school exchange and a clinic at University of Toronto.

5513 48 Avenue, Cold Lake, AB • T9M 1A1 • Ph: 780-594-4494 • Fax: 780-594-3480

Information on this form is collected for the sole use of the City of Cold Lake and is protected under the authority of the *Freedom of Information and Protection of Privacy Act*, Sec. 33 (c), which regulates the collection, use, and disclosure of personal information. If you have any questions or concerns, please contact the FOIP Coordinator by email (legislative@coldlake.com) or phone (780) 594-4494 ext. 7915.

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8. Describe how these funds will develop or enhance recreation, art, culture and heritage within the community:
Assumption Band will represent not only Assumption School, but the City of Cold Lake, in performing and accessing educational and arts opportunities.

9. Identify all other fundraising strategies and requests:
Students will be participating in other fundraising strategies throughout the year to try to offset the cost of the trip, including: bake sales, bottle drives and other minor fundraising activities. Any Travel Grant monies will be equally divided to offset costs to students and teachers that are paying out of pocket to attend this trip.

10. Describe how you will acknowledge the City of Cold Lake as a sponsor:
The Assumption Band will recognize the City of Cold Lake as a sponsor at our Christmas Band Concert and our Year End Band Concert. We will also recognize the City of Cold Lake on the Assumption School Facebook page.

11. Provide details of any locally sourced items, resources, or services:
We will explore bringing local items, such as Hamels Jerkey or other items associated with the City of Cold Lake, as a means to promote our area.

SECTION 3: DECLARATION

By signing and submitting this application form, I confirm that:

1. The information provided on this application is true, complete and correct.
2. I understand that the City of Cold Lake Community Grant Advisory Committee may decline this application:
 - (a) If I have submitted any false statements or concealed a relevant or significant fact as both constitute misrepresentation.
 - (b) If I do not comply with any request for information required by the City of Cold Lake Recreation and Culture Advisory Committee to effectively administer and maintain the integrity of the program.
 - (c) At the discretion of the Committee.
3. Any funds contributed by the City of Cold Lake will not be used to support any political or religious activities.
4. The grant will not be funding individuals recognized as producing tobacco, alcohol, or cannabis products.
5. I will represent Cold Lake in a positive manner and acknowledge the City of Cold Lake as a sponsor.
6. I understand that my attendance as a delegate may be required at a Community Grant Advisory Committee meeting to speak about this application.
7. I have read, understand and agree to abide by the terms and conditions governing the grant outlined in Policy No. 097-RC-07.

June 30, 2023
Date


Applicant Signature

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SECTION 4: DOCUMENT CHECKLIST

Required for **ALL** grant applications:

- ☒ Completed Application Form
- ☒ Letter of support from the benefitting organization
- ☒ Last Audited Financial Statements for grant requests exceeding \$5,000
(except where a structured fundraising package is being used)
- ☒ Budget (items, purpose, costs, proposals, fundraising strategies)

The Proposed Budget chart may be used below; attach additional pages if required.

ADDITIONAL DOCUMENTS REQUIRED:

Community Incentive Grant → ☐ Outline on economic benefit to the community

Equipment Grant: → ☐ Details of the asset for which funding is being requested

Major Community Tourism Event Grant: → ☐ Economic impact assessment study or equivalent

Screen Based Production Grant: → ☐ Description of the genre or types of production

PROPOSED BUDGET

(for use where a budget hasn't already been created)

ITEM	PURPOSE	COST (\$)
See attached budget costs		
\$2370 per student		
+ Insurance @ \$132 per student		
45 Students registered		
5 waitlisted		

INTERNAL OFFICE USE ONLY

Received by: Front desk

Date: July 4-23

☒ Required Documents Attached

Initial: W

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Dear Parent/Guardian or Student,

Assumption Jr/Sr High School - Music is offering students the opportunity to participate in an outstanding tour of Toronto from March 26 to 30, 2024. The tour has been prepared by Brightspark, a full service, TICO-registered tour operator specializing in student group travel.

Your tour includes the following:

- Round trip transportation by Coach transportation
- Round trip transportation by Flight between Edmonton and Toronto
- Round trip transportation by
- Round trip transportation by Charter motor coach airport transfer
- Accommodations at Toronto Tourist Class Hotel: Mar 26 - Mar 29
- Accommodations at Skyline Inn Niagara Falls: Mar 29 - Mar 30
- 4 Breakfasts, 4 Dinners
- All attractions and activities outlined in the attached Itinerary
- All Taxes and Gratuities
- Brightspark 24/7 emergency on-tour support team
- Brightspark Souvenir with emergency contact number for every passenger

Price of the tour is based on 35 paying passengers:

Student \$ 2,370 + \$ 132 Insurance Quad Occupancy (2 beds)
Adult \$ 2,660 + \$ 197 Insurance Double Occupancy (2 beds)

Prices are based on a projected number of paying participants. If our actual passenger count varies from our projected number, the price of the tour may change to reflect our actual numbers.

Cancellation Insurance is optional but highly recommended. If you are declining this protection, please understand that you will be subject to Brightspark's cancellation policies outlined in the Conditions and Exclusions on the reverse side of this document.

Please go to www.brightsparktravel.ca and enter the Tour Web Code (located in the upper right hand corner of this document) to get started. Registration online requires payment by credit card or direct deposit.

This is a fantastic opportunity to experience Toronto with your classmates, we hope that you will consider participating in this trip of a lifetime! If you have any questions about the tour, please feel free to call Brightspark at 1-800-267-6425 or visit www.brightsparktravel.ca

**REGISTRATION IS EASY,
PLEASE VISIT:**

<https://portal.brightsparktravel.ca/>

Use the code below and
register no later than:

Jun 23, 2023

Tour Web Code:

EYJ4ME6

A non-refundable deposit of \$250 + \$132
Travel Guard Insurance is required upon
registration.

**PROTECT YOUR PURCHASE
WITH TRAVEL GUARD
INSURANCE**

Brightspark strongly advises you to avoid
cancellation penalties and protect yourself
while on tour by adding Travel Guard
Insurance to your registration.

Pay \$ 132 with your registration

Coverage includes School Board Ruling
allowing the board to cancel the entire trip
for any reason. Please refer to the attached
insurance document for coverage of
highlights and Brightspark's website for
additional details. Your purchase is
protected and so are you.

STUDENT PAYMENT SCHEDULE

Amount	Due Date
\$ 250* +	Jun 23, 2023
\$ 132 Insurance	
\$ 1,060	Oct 16, 2023
\$ 1,060	Jan 19, 2024

Total Student Price:

\$ 2,370 + \$ 132 Insurance

* Please note that the deposit and insurance are
non-refundable. For complete details, please read
the Conditions and Exclusions on the reverse side
of this letter.



@brightsparkcanada

3280 Bloor St. W Ste. 901 | Toronto, ON M8X2X3 | 416 486 6440 | (800) 267 6425 | Fax: 416 486 7118
www.brightsparktravel.ca | TICO # 50025477 | CPBC# 54663

Quote: 24-19822/1 | May 26, 2023 | Tour Consultant: Melissa Convery



services and accommodations available. No refund is allowed for any unused tour or air service

PRIVACY: Because the nature of our business requires coordination with various providers who deliver the travel services, it is necessary to share some personal information from time to time

COMPLAINTS: If the Passenger has a problem with the services provided on or in connection with the Trip at the destination, the Passenger will contact Brightspark who will do its best to correct the problem. If the problem cannot be resolved at the destination, the Passenger may send a written complaint to Brightspark when the Passenger returns from the Trip.

WORLDCLASS FLEXIBILITY PROGRAM: Groups can plan trips with confidence. We understand your group may need to change your trip due to unforeseen circumstances. If your group decides they are not comfortable traveling to the planned destination or on the scheduled dates, the group can move the trip to an alternative destination or move to a new future date up until 45 days before departure. Changing the destination or date of the trip will be determined based on availability of trip components including, but not limited to, accommodations, venues, attractions, content, meals, and transportation. We will work with your Group Leader to find an alternative future date up to 24 months from your original departure date. Your group will be able to adjust your trip with no additional fees, just the difference (if applicable) in the price of the new trip. If you or your group reschedules to a new destination or date and then decides to cancel, the cancellation fees will be calculated from the date of transfer from the original tour and standard cancellation fees will apply.

TRIP CANCELLATION BY BRIGHTSPARK: Brightspark and the sponsoring organization (i.e. school or club) reserve the right to cancel any Trip at their sole discretion. In the event that a Trip is cancelled by Brightspark, Brightspark shall have no responsibility beyond the refund of all monies paid by the Passenger, which shall be deemed to constitute full settlement. Brightspark cannot guarantee weather conditions nor can Brightspark be responsible for any shut down, whether wholly or partially, of the operations of any services in connection with the Trip whether they be caused by weather or for any reason or cause, and Brightspark hereby expressly reserves the right to change the Trip destination if deemed necessary by Brightspark.

INTERPRETATION: This contract regardless of where it is performed shall be interpreted in accordance with the laws of the Province of Ontario, Canada. If there is a dispute, the Passenger (and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian) and Brightspark agree that any legal proceedings must be commenced and conducted in the City of Toronto, Canada. In the event that any covenant, provision or term of this contract should at any time be held by any competent court or other tribunal to be void or unenforceable, then this contract for reservation shall not fail, but the covenant, provision or term shall be deemed to be severable from the remainder of this contract, which will remain and continue in full force and effect. Any oral or written assurance or statement that differs from the terms and conditions not expressly approved in writing by Brightspark head office at 3280 Bloor St. W., Centre Tower, Suite 901, Toronto, Ontario, M8X 2X3, is not the responsibility of Brightspark and does not form part of this contract. The provisions contained herein constitute the entire contract between Brightspark and the Passenger (and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian). The Passenger and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian hereby acknowledges having read the contract or been given a reasonable opportunity to read and understand this contract.

EXCEPTIONAL CIRCUMSTANCES: Without limitation, Brightspark, including its affiliates, owners, officers, agents, employees or any associated organization, is not responsible for any injury, loss, or damage to person or property, death, delay, overbooking or downgrading of accommodations, mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely, dangers associated with animals, sanitation problems, food poisoning, lack of or quality of medical care, illness or disease, difficulty in evacuation in case of a medical or other emergency, or for any other inconvenience beyond the direct control of Brightspark, in connection with the provision of any goods or services whether occasioned by or resulting from, but not limited to, Exceptional Circumstances.

Exceptional Circumstances may also justify rescheduling or cancellation of trips. Exceptional Circumstances include, but are not limited to, acts of force majeure, war (whether declared or not), criminal or terrorist activities of any kind or the threat thereof, civil unrest, teacher's strike, illness or disease, actual, perceived or threatened epidemics or pandemics, government-imposed travel restrictions or closures, and other events outside Brightspark's control that make performance of a trip as contemplated impossible or impractical.

CANCELLATION DUE TO EXCEPTIONAL CIRCUMSTANCES: If your group is unable to reschedule your trip to a new destination or date, and/or cannot be delivered by Brightspark due to Exceptional Circumstances, you will be refunded all monies paid in, less non-refundable fees and an additional cancellation fee of \$399 for trips involving international air travel; \$289 for trips involving domestic air travel, or \$100 for trips involving domestic bus travel.

Brightspark | 3280 Bloor St. W., Suite 901 | Toronto, ON M8X 2X3 | 800.267.6425 | Fax: 416.486.7118
brightsparktravel.ca | TICO# 50025477

Day One - Tuesday March 26, 2024

Charter motor coach airport transfer
Approximate arrival time at your school of a washroom equipped, climate controlled highway motor coach. Transfer to Edmonton Airport.

Flight between Edmonton and Toronto
Board your flight

2:00 PM Coach transportation

Arrival at the airport of a washroom equipped, climate controlled, highway motor coach.

3:00 PM Visit Ripley's Aquarium

Ripley's Aquarium of Canada is a 135,000 square feet world-class family attraction with more than 1.5 million gallons of water depicting marine and freshwater habitats from around the world.

4:15 PM As a group, walk to your next activity.

4:30 PM Photo Opportunity at the CN Tower

Get your photo right out in front of the CN Tower

5:00 PM Full Dinner

Enjoy a delicious dinner at a local restaurant.

7:30 PM Category B - CDA Ticket Allowance

Enjoy a theatre performance. Subject to schedule and availability.

10:00 PM Check In to your Toronto Tourist Class Hotel

Approximate time of arrival at your accommodation.

Day Two - Wednesday March 27, 2024

9:00 AM Enjoy breakfast at your hotel

10:30 AM Board your motor coach and depart for your next activity.

11:00 AM Visit Casa Loma

Considered by some to be Toronto's most glamorous landmark, Casa Loma is complete with decorated suites, secret passages, an 800-foot tunnel, towers, stables, and beautiful 5-acre estate gardens to explore! To this day, it remains one of the only true castles in North America.

12:30 PM Lunch at your own cost.

2:00 PM Music Workshop (Canada)

Workshop at a local University faculty of Music.

5:00 PM Full Dinner

Enjoy a delicious dinner at a local restaurant.

7:00 PM Category A - CDA Ticket Allowance

Enjoy a theatre performance. Subject to schedule and availability.

9:30 PM Board your motor coach and transfer to your accommodations.

Day Three - Thursday March 28, 2024

9:00 AM Enjoy breakfast at your hotel

10:30 AM Board your motor coach and depart for your next activity.

11:00 AM Student Performance opportunity

Perform at a venue site which has been selected based on criteria provided by you. NOTE: performing at attractions and/or public buildings will incur additional costs to your group.

1:30 PM Explore Kensington Market & Chinatown

Two of the most culturally diverse areas of Toronto, these colorful side-by-side neighborhoods are full of street-side vendors and vintage clothing shops.

1:30 PM Lunch at your own cost.

3:30 PM Student Performance opportunity

Perform at a venue site which has been selected based on criteria provided by you. NOTE: performing at attractions and/or public buildings will incur additional costs to your group.

7:30 PM Medieval Times Dinner and Tournament

Embark on an 11th century adventure as you enjoy a Medieval Feast and cheer on your knight during an epic competition at Medieval Times.

9:30 PM Board your motor coach and transfer to your accommodations.

Day Four - Friday March 29, 2024

8:00 AM Enjoy breakfast at your hotel

9:30 AM Hotel Check Out

Check out of your accommodations and load your luggage onto the motor coach.

10:00 AM Board your motor coach and depart for your next activity.

Take Highway #407 to and from your destination.



11:45 AM Floral Clock

Stop for a photo at the Floral Clock as you tour the beautiful Niagara Parkway. The 40 foot wide clock is filled with more than 18,000 plants and has Westminster chimes.

12:30 PM Explore Clifton Hill

Lunch at your own cost and time to explore Clifton Hill, the main strip in Niagara, filled with restaurants, souvenir shops, wax museums and fun houses.

12:30 PM Lunch at your own cost.

2:15 PM Fallsview Indoor Waterpark

Splash and swim at Canada's largest indoor waterpark! Enjoy over 3 acres of indoor fun, including 16 waterslides, a 1000 gallon tipping bucket, wave pool, hot tubs and tons of water fun activities!

5:45 PM Hotel Check-In

Approximate time of arrival at the Skyline Inn.

6:30 PM Full Dinner

Enjoy a delicious dinner at a local restaurant.

8:30 PM Table Rock Niagara Falls Lookout

Visit the lookout and take in the true beauty of the magnificent Falls. Afterwards, take a minute to visit the shops at Table Rock for one-of-a-kind shopping by the brink of the Falls.

9:30 PM Board your motor coach and transfer to your accommodations.

Day Five - Saturday March 30, 2024

8:00 AM Full Breakfast

Enjoy a delicious full breakfast at a local restaurant.

9:30 AM Hotel Check-out/Store Luggage

Check out of your accommodations and store your luggage until later today.

9:45 AM As a group, walk to your next activity.

10:00 AM Guided Tour at Bird Kingdom

Discover the world's largest indoor free-flying aviary, home to a diverse collection of 400 birds representing nearly 80 species from around the world. Exotic colourful birds fly freely in the 50,000 square foot multi-level rain forest as your guide leads you through the pathway that begin at the aviary's top level, taking you behind the magnificent waterfall and down to the jungle floor. NOTE: due to diet of the birds, may be nuts/seeds on site.

11:30 AM Explore Clifton Hill

Lunch at your own cost and time to explore Clifton Hill, the main strip in Niagara, filled with restaurants, souvenir shops, wax museums and fun houses.

1:00 PM Board your motor coach to retrieve your bags, and then depart for the Airport.

Board your flight home.

Charter motor coach airport transfer

Approximate arrival time at Edmonton Airport

Welcome Home!

Approximate time of arrival at your school.

This is your preliminary itinerary. The order of activities on your actual tour may vary based on availability of attractions and restaurants at time of booking. In keeping with Brightspark's commitment to safety and security, all our itineraries are designed to comply with the Department of Transportation's rules and regulations for maximum hours of service for motor coach drivers.





Assumption Junior/Senior High School

5209 48 Ave
Cold Lake, AB T9M 1S8
Ph: 780-594-4050
Fax: 780-594-3585
<https://ajsh.lrcssd.ca/>



June 30, 2023

Re: Grant Letter of Support

To Whom It May Concern:

The Assumption School Band Program has enhanced the educational experiences of students in the school for decades. This program has not only provided students with a sense of belonging but has also fostered a love of fine arts. Our Band Director, Meredith Keizer, creates an atmosphere where students are encouraged to develop and grow into talented musicians during their time in the program.

The Assumption Band has been recipients of numerous accolades and praise from parents, students, community members, the public, other schools (and their bands) from across the province each year. Students are made to feel as if they are part of a musical family that produces something truly beautiful. The Assumption Band has travelled to the Alberta Music Festival every year in Red Deer to perform and have consistently received Superior Adjudication.

The Senior High Band, consisting of students in grades 10 – 12, is planning a Band Trip to Toronto and Niagara Falls in March of 2024. The cost associated with this trip is significant for students. To offset these costs, participants are looking to do some fundraising. Any financial assistance that they would be able to access through the Travel Grant through the City of Cold Lake would be greatly appreciated.

The Senior Band has the support of Assumption School in pursuing these fundraising opportunities. Thank you in advance for your consideration in supporting fine arts for students.

Elaine Ernst
Principal

Opening Hearts, Minds and Doors