



STAFF REPORT

Title: 2023 Community Grant Advisory Committee - Summer Quarter Recommendations

Meeting Date: September 12, 2023

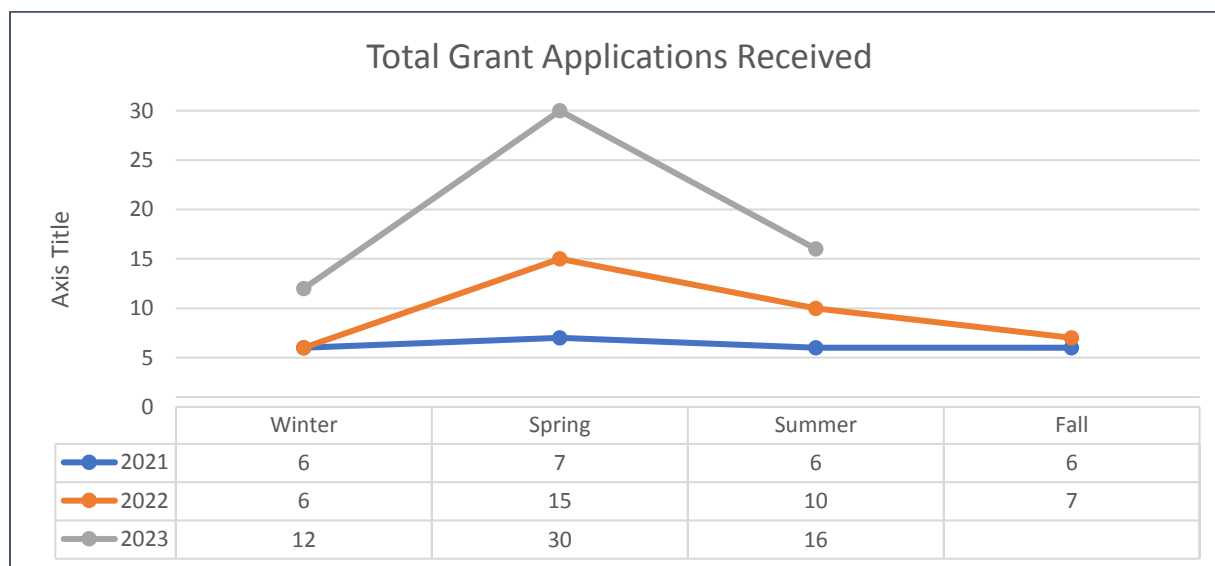
Executive Summary:

Council approved Policy No. 097-RC-07, being the Community Recreation, Art, Culture and Heritage Investment Grant Policy ("Policy") in March 2007. The intent of this Policy is to *"provide occasional grant funding within the City of Cold Lake to assist with the development and enhancement of recreation, art, culture and heritage programming."* On May 25, 2023 the Policy was amended to clarify highly sought-after funding for sponsorships and distinguish eligibility for non-profit and for-profit organizations.

The purpose of this Staff Report is to present, for Council's consideration, the 2023 Summer Quarter Intake Recommendations of the Community Grant Advisory Committee (the "Committee") respecting the eleven (11) applications reviewed on August 23, 2023, and the five (5) applications deferred directly to Council for consideration in compliance with the amended policy.

BACKGROUND:

Since 2021, Administration has seen an influx of the total grant applications with each quarter, likely due to increased advertisement of the grants that are now available. In the last two years the number of applications received have typically peaked in the Spring and Summer intake however, the number of grant applications overall have increased year-over-year in the last three years.





The funding requests received under the Community Recreation, Art, Culture and Heritage Investment Grant for the summer quarter amounted to \$49,030.00. Recommendations by the Committee amount to \$10,375.00.

The funding requests received under the Community Capital Project Grant for 2023 amounted to \$225,638.10. The funding recommendations by the Committee amount to \$3,212.69.

The Grant Policy established the following deadlines to apply for the Community Recreation, Art, Culture and Heritage Investment Grant program:

- Winter Deadline: 4:30 PM on the first Thursday in January.
- Spring Deadline: 4:30 PM on the first Thursday in April.
- Summer Deadline: 4:30 PM on the first Thursday in August.
- Fall Deadline: 4:30 PM on the first Thursday in October.

SUMMARY OF APPLICATIONS AND RECOMMENDATIONS

COMMUNITY CAPITAL PROJECT GRANT POLICY

Maximum level of funding for any one applicant is \$50,000, or 1/3 the total project cost

AGE FRIENDLY COLD LAKE SOCIETY	
A registered charity that endeavors to enhance the quality of life for seniors in the community. This includes the Cold Lake Men's Shed program which is described as a place that promotes a casual space for all men to connect, create and socialize in a positive environment.	
Funding Request	\$ 45,000
Purpose of the Request	Renovate an existing facility to remodel/restore the space: Add Mezzanine and office space for Age Friendly and Cold Lake Men's Shed
Administration Comments	<ul style="list-style-type: none">• Applicant is a registered Alberta Society.• The property is rented from EKD Enterprises - letter of support attached.• The Application was received after the deadline, should be considered in 2024.
Prior CGAC Funding Since 2020	2020 Men's Shed Expense \$130 2021 Ice Fishing Tournament \$5,000 2021 Operational Funding \$19,000 2022 \$10,000 Community Partner Sponsorship Ice Fishing Tournament 2023 \$10,000 Community Partner Sponsorship Ice Fishing Tournament 2021 Men's Shed Expenses \$10,309.30 2022 Men's Shed Conference \$1000
Committee Recommendation	To accept the application by Age Friendly Cold Lake Society, and to make a recommendation to Council to defer the request for a Community Capital Project Grant to the 2024 intake as the application was received after the submission deadline of March 1, 2023. (<i>Carried Unanimously</i>)



COLD LAKE NATIVE FRIENDSHIP CENTRE SOCIETY	
Providing a place for Indigenous and Non-Indigenous people to meet, and provides a variety of services including referrals, on-site counselling, career guidance, youth programs, soup kitchen. This includes Kokum's House Men's Shelter that was created to provide a safe place for men in need, supporting sober living, and sometimes housing women in emergency situations.	
Funding Request	\$171,000
Purpose of the Request	Construct a new facility and Retrofit an existing facility to remodel/restore the space: Kokum's House Men's Shelter
Administration Comments	<ul style="list-style-type: none"> • Deferred from the Spring intake so the applicant may attend and present. • The application was received before the deadline. • The Applicant applied for this grant in 2021, which was not funded. • Applicant is a registered Alberta Society.
Prior CGAC Funding Since 2020	2015: Funding in the amount of \$50,000 for a new building 2022: Kokum's House Funding: \$20,000
Committee Recommendation	To accept the application by the Cold Lake Native Friendship Centre Society, and to make a recommendation to Council to respectfully decline the request for a Community Capital Project Grant in support of the construction of the Kokum's House Men's Shelter due to prior funding provided for the project. (<i>Carried Unanimously</i>)
COLD LAKE SENIORS SOCIETY	
This organization is a registered society that provides recreational, social, educational, and health related programs for seniors. They own the Cold Lake Seniors Centre building in Cold Lake North which holds a community space, the North Branch of the Cold Lake Library, and rents space to fitness groups and mental health organizations.	
Funding Request	\$9,638.07
Purpose of the Request	Upgrade the facility's mechanical, security, or technology: installation of additional security cameras
Administration Comments	<ul style="list-style-type: none"> • The Applicant is a registered Alberta Society. • Deferred from the Spring intake so the Applicant may provide quotes. • The application was received after the Capital Project Grant deadline.
Prior CGAC Funding Since 2020	2020: Capital Grant \$10,000 2020: Capital Grant \$21,000
Committee Recommendation	To accept the application by the Cold Lake Seniors Society, and to make a recommendation to Council to approve funding in the amount of \$3,212.69 for a Community Capital Project Grant (being 1/3 of the total cost per the policy) to upgrade security at the Cold Lake Seniors Centre through the installation of additional security cameras. (<i>Carried Unanimously</i>)



COMMUNITY RECREATION, ART, CULTURE AND HERITAGE GRANT POLICY

ART SMITH AVIATION ACADEMY PARENT COUNCIL	
A newly formed non-profit organization that aims to work collaboratively within the school community to support academic, physical, creative and emotional well-being of all students.	
Funding Request	Travel Grant: <u>\$1,000</u> , Equipment Grant: <u>\$2,500</u> , and Other : <u>\$3,500</u>
Purpose of the Request	Travel Grant (Band Trips to participate in Music Festivals) Equipment Grant (Equipment Repairs and Purchase) Other Funding or Goodwill (Assistance to reduce student costs)
Policy Reference	<u>Travel Grant</u> : Up to a maximum of \$500 per individual per calendar year or up to a maximum of \$1000 per team per year. <u>Equipment Grant</u> : 50:50 matching grant up to a maximum of \$2,500 per year. <u>Other</u> : no maximum limit, considered by the Committee and/or Council on its own merit on a case-by-case basis.
Administration Comments	<ul style="list-style-type: none"> • Applicant is a registered Alberta Society • Financial Statements are unaudited
Prior Funding through CGAC Since 2020	None.
Committee Recommendation	To make a recommendation to Council to respectfully decline the request for funding as the purpose does not meet the parameters of the Policy. (<i>Carried Unanimously</i>)
COLD LAKE BICYCLE SKILLS PARK AND TRAILS SOCIETY	
A registered society creating opportunities for participants to learn new skills and enjoy the outdoors.	
Funding Request	Community Incentive Grant in the amount of \$5,000
Purpose of the Request	2024 Multi Day Learn to Jump Bike Workshops
Policy Reference	Up to a maximum of \$10,000 per organization per event each calendar year.
Administration Comments	<ul style="list-style-type: none"> • Applicant is a registered Alberta Society • Event is being held in the summer of 2024 • Request may be more in line with a Leadership Grant and Equipment Grant • Letter of Support not included, requested by Administration.
Prior Funding through CGAC Since 2020	2021: \$2,500 Equipment Grant for the purchase of a sea can for storage.
Committee Recommendation	To make a recommendation to Council to approve funding in the amount of \$5,000 for a Community Incentive Grant in support of the 2024 Multi Day Learn to Jump Bike Workshops. (<i>Carried Unanimously</i>)



FILIPINO ASSOCIATION OF BONNYVILLE AND COLD LAKE ALBERTA

The Filipino Association of Bonnyville and Cold Lake Alberta was created to organize competitive games at an affordable price in a fun and family friendly atmosphere. They serve as a platform for Filipino Canadian players to hone their skills, showcase their talents and be discovered or recruited to play for colleges, universities, or professionally in the Philippines.

Funding Request	Community Incentive Grant or Major Community Tourism Event Grant in the amount of \$8,000
Purpose of the Request	To increase funding for tournaments held on September 2/3 and September 9/10
Policy Reference	Community Incentive Grant: up to a maximum of \$10k per organization per event each calendar year. Major Community Tourism Event Grant: Up to a maximum of \$20k per event.
Administration Comments	<ul style="list-style-type: none"> • Applicant is a registered Alberta Society • Previous funding for this initiative was provided in 2023 • Fundraising strategy or Economic Impact Assessment is not included
Prior Funding through CGAC Since 2020	2019: RCAC Development Grant \$1,710 2022: Basketball Tournament \$7,150 2023: Community Incentive Grant \$6,124.96 2023: Development Incentive Grant to assist with tournament costs \$2,500
Committee Recommendation	To make a recommendation to Council to approve funding in the amount of \$3,875.00 for a Community Incentive Grant in support of the costs associated with the venue rental and referees for a larger event. (<i>Motion Carried 5:1</i>)

KINOSOO PERFORMING ARTS ASSOCIATION

Kinosoo Performing Arts Association ("KPA") is a non-profit society run by volunteer board members to bring entertainment to the City of Cold Lake. This year marks KPA's 43rd year arranging entertainment for the community while supporting local businesses in the process.

Funding Request	Leadership Grant in the amount of \$2,000
Purpose of the Request	To assist with the costs associated to attend the Arts Touring Alliance "Alberta Showcase" in Fort Saskatchewan's Dow Centennial Centre
Policy Reference	This grant is a 50:50 matching grant up to a maximum of \$750 per individual and/or \$2000 per organization per calendar year.
Administration Comments	<ul style="list-style-type: none"> • Applicant is a registered Alberta Society • Purpose of the request does not fit the Leadership Grant as training or clinic.
Prior Funding through CGAC Since 2020	2019: 40th Celebration \$7000 2021: Arts Culture & Heritage Grant \$700 2022: Community Incentive Grant \$10,000
Committee Recommendation	To make a recommendation to Council to respectfully decline the request for funding as the purpose does not meet the parameters of a Leadership Grant as defined by the Community Recreation, Art, Culture and Heritage Investment Grant Policy. (<i>Motion Carried 5:1</i>)



LAKELAND GYMNASTICS CLUB SOCIETY	
Lakeland Gymnastics Club is the leading gymnastics facility that caters to both competitive and recreational athletes; ages 18 months to adult.	
Funding Request	Equipment Grant in the amount of \$2,500
Purpose of the Request	Building upgrades: installation of a new door system to upgrade security
Policy Reference	This grant is a 50:50 matching grant up to a maximum of \$750 per individual and/or \$2000 per organization per calendar year.
Administration Comments	<ul style="list-style-type: none"> • Applicant is a registered Alberta Society. • Supporting documentation is attached to the application. • The purpose of the request is not in line with the selected grant. Administration suggests referring the organization to the Community Capital Project Grant, for capital upgrades.
Prior Funding through CGAC Since 2020	2022: Equipment Grant \$2,500
Committee Recommendation	To make a recommendation to Council to respectfully decline the request for funding as the purpose does not meet the parameters of an Equipment Grant as defined by the Community Recreation, Art, Culture and Heritage Investment Grant Policy. (<i>Carried Unanimously</i>)
RIVERHURST COMMUNITY HALL	
Located 12 kilometers west of Cold Lake on Highway 55, the Riverhurst Community Hall has a seating capacity of 300 and is open for hosting of markets, concerts, and other community events.	
Funding Request	Arts Culture and Heritage Grant in the amount of \$1,500
Purpose of the Request	To assist with costs associated with hosting a free community event.
Policy Reference	Maximum of \$1500 for an outcome based program and/or a maximum of \$3000 per organization per calendar year.
Administration Comments	<ul style="list-style-type: none"> • Applicant is a registered Alberta Society • Supporting documentation is attached.
Prior Funding through CGAC Since 2020	None
Committee Recommendation	To make a recommendation to Council to approve funding in the amount of \$1,500 for an Arts, Culture, and Heritage Grant to assist with the costs associated with hosting a free community event. (<i>Motion Carried 5:1</i>)



APPLICATIONS RECOMMENDED FOR DEFERRAL

COLD LAKE SAILING ASSOCIATION	
This organization promotes sailing through community involvement and participation, encourages an active race program, and has developed a sustainable junior sailing program.	
Funding Request	Equipment Grant in the amount of \$2,500
Purpose of the Request	Purchase of replacement parts for the training boats
Policy Reference	50:50 matching grant up to a maximum of \$2,500 per organization per calendar year.
Administration Comments	<ul style="list-style-type: none"> • This application was deferred from the Spring intake so the applicant may provide quotations. • Applicant is a registered Alberta Society.
Prior Funding through CGAC Since 2020	2/21/2019, 2019 RCAC Equipment Grant: \$500 5/25/2020, 2020 RCAC Equipment Grant: \$250 4/07/2021, 2021 CGAC Equipment Grant: \$712.25 7/31/2021, Council Donation for Aqua Days Assistance: \$1000 6/14/2022, Development Incentive Grant \$2,500.00 6/14/2022, Leadership Grant \$2,000.00 2022/10/18 Equipment Grant \$463.80 2023 Development Incentive Grant \$2,500.00
Committee Recommendation	To make a recommendation to Council to defer the request for an Equipment Grant to the January 2024 intake. (<i>Carried Unanimously</i>)
LAKELAND SCUBA SOCIETY	
A registered non-profit organization dedicated to safe diving in the Lakeland.	
Funding Request	Equipment Grant in the amount of \$4,830
Purpose of the Request	To assist with the purchase of scuba equipment and donation toward diver time.
Policy Reference	This grant is a 50:50 matching grant up to a maximum of \$750 per individual and/or \$2000 per organization per calendar year.
Administration Comments	<ul style="list-style-type: none"> • Applicant is a registered Alberta Society. • Funding request exceeds allowable amount under the policy.
Prior Funding through CGAC Since 2020	None
Committee Recommendation	To make a recommendation to Council to defer the request for an Equipment Grant to the January 2024 intake. (<i>Carried Unanimously</i>)



APPLICATIONS DEFERRED DIRECTLY TO COUNCIL

ASSUMPTION JUNIOR SENIOR HIGH SCHOOL SENIOR HIGH BAND	
Funding Request	Travel Grant in the amount of \$1,000 for a leisure band trip.
Reason for Deferral	Not a non-profit organization
KEMPE FITNESS AND FIGHTING	
Funding Request	Arts Culture and Heritage Grant in the amount of \$6,200 to assist with costs associated in hosting the 1 st Brazilian Jiu Jitsu Tournament
Reason for Deferral	This is a for-profit organization, and requesting sponsorship.
KIDS FOR CANCER SOCIETY AND RICKI LYNNE JEAN	
Funding Request	\$2,500 to assist with costs associated with hosting Paisley-Anne's Back to School Cookout for Cancer
Reason for Deferral	Requesting Sponsorship.
COMMUNITY FUTURES LAKELAND	
Funding Request	Title Sponsor for the SMARTstart Program Year 2 in the amount of \$5,000
Reason for Deferral	Requesting Sponsorship
GRAND CENTRE LIONS CLUB	
Funding Request	Purchase of supplies for Santa's Anonymous and office in the amount of \$1,000
Reason for Deferral	Requesting Sponsorship

Alternatives:

Council may consider the following options:

1. Accept the application by Cold Lake Seniors Society as recommended by the Community Grant Advisory Committee, and provide funding to the in the amount of \$3,212.69 (being 1/3 of the total cost) for a Community Capital Project Grant to upgrade security at the Cold Lake Seniors Centre through the installation of additional security cameras.
2. Accept the application by Age Friendly Cold Lake Society as recommended by the Community Grant Advisory Committee, and defer the request for a Community Capital Project Grant to the 2024 intake as the application was received after the submission deadline of March 1, 2023.
3. Accept and respectfully deny the application by Cold Lake Native Friendship Centre as recommended by the Community Grant Advisory Committee, for a Community Capital Project Grant in support of the construction of the Kokum's House Men's Shelter due to prior funding provided for the project.



4. Accept the following applications under the Community, Recreation, Art, Culture and Heritage Investment Grant Policy, as recommended by the Community Grant Advisory Committee, and approve funding as follows:
 - Cold Lake Bicycle Skills Park and Trails Society in the amount of \$5,000 for a Community Incentive Grant in support of the 2024 Multi Day Learn to Jump Bike Workshops.
 - Filipino Association of Bonnyville and Cold Lake Alberta in the amount of \$3,875.00 for a Community Incentive Grant in support of the costs associated with the venue rental and referees for a larger event.
 - Riverhurst Community Hall in the amount of \$1,500 for an Arts, Culture, and Heritage Grant to assist with the costs associated with hosting a free community event.
5. Accept and respectfully deny the following applications under the Community, Recreation, Art, Culture and Heritage Investment Grant Policy, as recommended by the Community Grant Advisory Committee:
 - Art Smith Aviation Academy Parent Council as the purpose does not meet the parameters of the Policy.
 - Kinosoo Performing Arts Association as the purpose does not meet the parameters of a Leadership Grant.
 - Lakeland Gymnastics Club Society as the purpose does not meet the parameters of an Equipment Grant.
6. Accept the above noted funding applications to fund, deny, or defer, as amended.
7. Accept this report titled “2023 Community Grant Advisory Committee - Summer Quarter Recommendations” as information.

Recommended Action:

That Council pass a motion to approve funding under the Community, Recreation, Art, Culture and Heritage Investment Grant Policy as follows:

1. Accept the application by Cold Lake Seniors Society as recommended by the Community Grant Advisory Committee, and provide funding to the in the amount of \$3,212.69 (being 1/3 of the total cost) for a Community Capital Project Grant to upgrade security at the Cold Lake Seniors Centre through the installation of additional security cameras.
2. Accept the application by Age Friendly Cold Lake Society as recommended by the Community Grant Advisory Committee, and defer the request for a Community



Capital Project Grant to the 2024 intake as the application was received after the submission deadline of March 1, 2023.

3. Accept and respectfully deny the application by Cold Lake Native Friendship Centre as recommended by the Community Grant Advisory Committee, for a Community Capital Project Grant in support of the construction of the Kokum's House Men's Shelter due to prior funding provided for the project.
4. Accept the following applications under the Community, Recreation, Art, Culture and Heritage Investment Grant Policy, as recommended by the Community Grant Advisory Committee, and approve funding as follows:
 - Cold Lake Bicycle Skills Park and Trails Society in the amount of \$5,000 for a Community Incentive Grant in support of the 2024 Multi Day Learn to Jump Bike Workshops.
 - Filipino Association of Bonnyville and Cold Lake Alberta in the amount of \$3,875.00 for a Community Incentive Grant in support of the costs associated with the venue rental and referees for a larger event.
 - Riverhurst Community Hall in the amount of \$1,500 for an Arts, Culture, and Heritage Grant to assist with the costs associated with hosting a free community event.
5. Accept and respectfully deny the following applications under the Community, Recreation, Art, Culture and Heritage Investment Grant Policy, as recommended by the Community Grant Advisory Committee:
 - Art Smith Aviation Academy Parent Council as the purpose does not meet the parameters of the Policy.
 - Kinosoo Performing Arts Association as the purpose does not meet the parameters of a Leadership Grant.
 - Lakeland Gymnastics Club Society as the purpose does not meet the parameters of an Equipment Grant.

Budget Implications (Yes or No):

Yes

Submitted by:

Kevin Nagoya, Chief Administrative Officer