

## COMMUNITY CAPITAL PROJECT GRANT APPLICATION FORM

### SECTION 1: APPLICANT INFORMATION

*Name of the Organization:*

Age Friendly Cold Lake Society

*Mailing Address & Phone Number:*

#5, 5510-56 Street, Cold Lake, AB T9M 1R5

*Has the organization received any Community Capital Project Grants in the past?*

☒ No

☐ Yes, in what year(s): \_\_\_\_\_

*Explain how the organization is sustainable:*

☒ Registered on: \_\_\_\_\_ March 07, 2019

Age Friendly Cold Lake (AFCL) has steadily grown in its reach and impact since we started in 2019. We currently operate with provincial and federal grants as well as corporate donations to the annual Ice Fishing Tournament. We are working on developing partnership strategies with other local non profits and creating a social enterprise to further sustain our ongoing program development.

*Community Organization Eligibility Criteria:*

Location where the organization is based out of:

☒ City of Cold Lake

☐ Other: \_\_\_\_\_

Organization must be either a registered:

☐ not-for-profit (No: \_\_\_\_\_)

☒ charitable organization (No: 789246147 RR0001)

Organization's primary mandate must be to provide at least one of the following within the City of Cold Lake: *(check all that apply)*:

☐ sports

☐ recreation

☐ arts

☐ culture

☒ social services

☒ community wellness

### SECTION 2: PROJECT DETAILS

*The project is to: (check all that apply):*

☐ construct a new facility

☐ expand a facility beyond its existing footprint

☐ retrofit an existing facility for a new use or purpose

☒ renovate an existing facility to remodel/restore the space

☐ upgrade the facility's mechanical, security or technology

☐ replace or provide additional major equipment where that equipment supports a program or services, which have a lifespan of 5 years or more

<p><i>The facility (or equipment) will be used for:</i> (check all that apply)</p> <p> <input type="checkbox"/> sports and recreation  <input type="checkbox"/> arts and culture  <input checked="" type="checkbox"/> social services  <input type="checkbox"/> parks  <input checked="" type="checkbox"/> community wellness  <input type="checkbox"/> other _____         </p>	<p><i>The project creates a new or enhanced service within the City of Cold Lake, which is:</i> (check all that apply):</p> <p> <input checked="" type="checkbox"/> accessible, affordable, inclusive providing broad opportunities for community members  <input checked="" type="checkbox"/> sustainable for the facility  <input checked="" type="checkbox"/> involves a strong volunteer base supporting the facility project while sustaining ongoing operations  <input checked="" type="checkbox"/> supported by the Community         </p>
<p><i>Describe the Project:</i></p> <p>AFCL and the Cold Lake Men's Shed are currently co-located in an industrial bay next door to Urlacher Construction. The Shed takes up the majority of the space with offices in the front portion only. The owner of the building, Rupert Urlacher (EKD Enterprises), has offered to cover the cost of developing a mezzanine floor for expanded gathering and office space which will need to be accessed by an elevator to the upper level space. AFCL is responsible for funding the elevator portion of the development.</p>	
<p><i>Potential Impact the Project is expected to have on the community:</i> (You may wish to include: the demographics of the community who will be served by the project; the number of community members who may potentially benefit from the project; the level of community support for the project; the potential longevity of the project; how the project will benefit the community.)</p> <p>Our facility is home to the Cold Lake Men's Shed. There is a current meeting space that was intended for their members to use for social gathering, that is only accessible by steep stairs which they are not able to use due to the physical limitations associated with aging and illness. Additionally, AFCL has a lending library of dementia-related resources that no longer fit in the main floor office area. Public access to the second level development would increase access to important resources needed for family support. Our ability to meet confidentially with seniors in need of support is also unavailable without access to the potential second floor development being completed by Mr. Urlacher. AFCL is faced with the need to move to a new location that we cannot afford that will provide us with needed space or partner with Mr. Urlacher in the development of the proposed space.</p>	
<p><i>Is the project receiving funding from another City source?</i></p> <p> <input checked="" type="checkbox"/> No  <input type="checkbox"/> Yes, explain the source(s) and what year(s) funding was received: _____            _____            _____         </p>	<p><i>Anticipated project start date:</i> <u>September 01, 2023</u></p> <p><i>Expected project completion date:</i> <u>December 31, 2023</u></p> <p><i>Proposed location for the project:</i></p> <p>Age Friendly Cold Lake/Cold Lake Men's Shed. #5, 5510-56 Street, Cold Lake.</p>
<p><i>Indicate any innovative, unique, or additional factors that may be associated with this application:</i></p> <p>Co-locating AFCL and the Cold Lake Men's Shed has been advantageous from the beginning. Making better use of the space that is available to us with this development will increase our ability to provide better services to the seniors in the community. The local business sponsorship and support of our work to complete this development is critical to it's success and a credit to Mr. Urlacher's generosity. The City's support in providing funding for the elevator would make that partnership that much more effective.</p>	

**SECTION 3: PROJECT COSTS (MATCH FUNDING)***Total Project Costs:*

\$ 90,000.00 Committed community contribution  
\$ 45,000.00 Grant request from City  
\$ 135,000.00 Total Project Cost

*Sources of Community Contributions:*

\$ \_\_\_\_\_ In-kind labour (unskilled)  
\$ \_\_\_\_\_ In-kind labour (skilled)  
\$ \_\_\_\_\_ In-kind services  
\$ \_\_\_\_\_ In-kind equipment/materials  
\$ 90,000.00 Monetary donations (excludes grants)  
\$ \_\_\_\_\_ Monetary grants (from non-City sources)

*Is there any shortfall? (if yes, please explain):*

*Conditions of Funding:*

- The grant request under this program must be one-third (1/3) or less of the total project cost.
- Applicant must be able to demonstrate that at least two-thirds (2/3) of the project costs will be paid for by the community through: in kind labour, services, equipment/materials which are directly related to the project, and/or monetary donations.
- Volunteer time must be directed related to the project for which funding is being requested. Please see the Community Capital Grant Policy for valuation of volunteer time and donations.
- Unskilled labour can only contribute to a maximum of one-third (1/3) of the "community contributions".
- Qualifying volunteer time must be directly related to the project(s) and may not include any other volunteer hours for fundraising, creating the grant application, time spent in meetings or activities related to planning the project or other planning activities of the organization.

**SECTION 4: APPLICANT DECLARATION**

I give my consent to the City of Cold Lake to collect, use, retain, disclose and dispose of the information contained within this application for the purpose of, but not limited to, operational and public media as may be deemed appropriate by the City of Cold Lake. I also certify that to the best of my knowledge the information provided in this application is accurate.

Applicant Signature: \_\_\_\_\_

Date: Dec 6/23

Please submit the completed application by email ([city@coldlake.com](mailto:city@coldlake.com)), by mail, or in person at the address below, to the **Attention of the Community Capital Project Grant Program**.

- ☒ Completed application form
- ☒ Confirmation of match funding
- ☒ Letters of support from the community
- ☒ Proof that the application has either land ownership for the location of the project, a long-term lease and the confirmation from the owner for permission to undertake the project, or another form or confirmation of ownership/permission to undertake the project on the property

**For Office Use Only**

Date Received: \_\_\_\_\_

Decision Date: \_\_\_\_\_

Decision: ☒ Approved ☐ Rejected ☐

Staff Initial: \_\_\_\_\_

5513 - 48 Avenue, Cold Lake, AB • T9M 1A1 • Ph: 780-594-4494 • Fax: 780-594-3480

Information on this form is collected for the sole use of the City of Cold Lake and is protected under the authority of the Freedom of Information and Protection of Privacy Act, Sec. 33 (c) which regulates the collection, use and disclosure of personal information.

July 5, 2023

City of Cold Lake  
5513-48<sup>th</sup> Avenue  
Cold Lake, AB T9M 1A1

Age Friendly Cold Lake, including the Cold Lake Men's Shed, has been operating in Bay 5, 5510-56 Street since 2020. I own the building and have provided them this space free of charge as my contribution to the work that they are doing to assist seniors in Cold Lake. EKD Enterprises has a lease with Age Friendly Cold Lake.

EKD Enterprises will undertake the renovations needed to expand their space to a second floor by building a mezzanine over the current Men's Shed at our cost, apart from the installation of an elevator. Elevator access to this space will be needed to make the space accessible to those who need the services provided by Age Friendly Cold Lake and the Men's Shed.

If you have any more questions, please call me.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Urlacher', written in a cursive style.

Rupert Urlacher  
EKD Enterprises

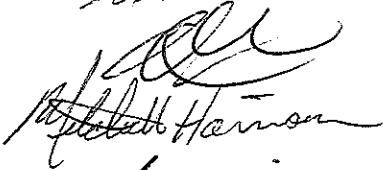
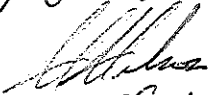
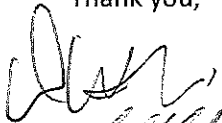
June 28, 2023

City of Cold Lake  
5513-48<sup>th</sup> Avenue  
Cold Lake, AB. T9M 1A1

We the undersigned would like to express our support for Age Friendly Cold Lake's application for a Community Capital Project Grant. We come to the Men's Shed regularly and having an elevator to be able to access the 2<sup>nd</sup> floor gathering space would take us out of the sawdust and give us a better place that is accessible to all our members – those who cannot manage stairs or who use oxygen and find the Shed too dusty. It can be used for meetings and meals and people who want to do something in the Shed other than wood working.

We request that you provide them with the funding needed to add this elevator as part of the renovations being completed this fall.

Thank you,



D Lavin

Mike David

Reegan maca-smith

