

City of Cold Lake

APPLICATION FOR COMMUNITY RECREATION, ART, CULTURE AND HERITAGE INVESTMENT GRANT

SECTION 1: GRANT INFORMATION

Select the grant you are applying for:

- ☐ Development Incentive Grant ☐ Community Incentive Grant ☐ Major Community Tourism Event Grant
☒ Travel Grant ☒ Equipment Grant ☐ Leadership Grant
☐ Arts, Culture, and Heritage Grant ☐ Screen Based Production Grant ☒ Other Funding or Goodwill Requests

SECTION 2: APPLICANT INFORMATION

Applicant Name: Art Smith Aviation Academy Parent Council
 Phone Number: 780 545 7008
 Email: artsmithparentcouncil@gmail.com
 Mailing Address: (including postal code) 54 Tamarac Crescent, Cold Lake AB T9M 2C1

SECTION 3: APPLICATION INFORMATION

- Legal Name of the benefitting party: Art Smith Aviation Academy Parent Council
- The benefitting party is a (Check One) : ☐ Individual ☒ Organization ☐ Organizing Committee
- Amount of funds being requested (must be within the Policy guidelines): \$ 7000 in total (Canadian Dollars)
- The requested funds will contribute to:
☐ A New Initiative ☒ An Existing Initiative ☐ An Event ☐ Revival of an Inactive Project (inactive for 3+ years)
- If this is an Event, please provide the following information:

Event Date:

Event Occurrence:

Location:

6. Describe the ask for support (attach additional pages if required):
please see attached sheet

7. Describe the targeted audience, expected attendance, or membership:
please see attached sheet

5513 48 Avenue, Cold Lake, AB • T9M 1A1 • Ph: 780-594-4494 • Fax: 780-594-3480

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**APPLICATION FOR COMMUNITY RECREATION, ART,
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8. Describe how these funds will develop or enhance recreation, art, culture and heritage within the community:
please see attached sheet

9. Identify all other fundraising strategies and requests:
please see attached sheet

10. Describe how you will acknowledge the City of Cold Lake as a sponsor:
please see attached sheet

11. Provide details of any locally sourced items, resources, or services:
please see attached sheet

SECTION 3: DECLARATION

By signing and submitting this application form, I confirm that:

1. The information provided on this application is true, complete and correct.
2. I understand that the City of Cold Lake Community Grant Advisory Committee may decline this application:
 - (a) If I have submitted any false statements or concealed a relevant or significant fact as both constitute misrepresentation.
 - (b) If I do not comply with any request for information required by the City of Cold Lake Recreation and Culture Advisory Committee to effectively administer and maintain the integrity of the program.

(c) At the discretion of the Committee.

3. Any funds contributed by the City of Cold Lake will not be used to support any political or religious activities.
4. The grant will not be funding individuals recognized as producing tobacco, alcohol, or cannabis products.
5. I will represent Cold Lake in a positive manner and acknowledge the City of Cold Lake as a sponsor.
6. I understand that my attendance as a delegate may be required at a Community Grant Advisory Committee meeting to speak about this application.
7. I have read, understand and agree to abide by the terms and conditions governing the grant outlined in Policy No. 097-RC-07.

Date

Applicant Signature

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**APPLICATION FOR COMMUNITY RECREATION, ART,
CULTURE AND HERITAGE INVESTMENT GRANT****SECTION 4: DOCUMENT CHECKLIST****Required for ALL grant applications:**

- ☒ Completed Application Form
- ☒ Letter of support from the benefitting organization *Attached*
- ☒ Last Audited Financial Statements for grant requests exceeding \$5,000 *Unaudited-Attached*
(except where a structured fundraising package is being used)
- ☒ Budget (items, purpose, costs, proposals, fundraising strategies) *Attached*
The Proposed Budget chart may be used below; attach additional pages if required.

ADDITIONAL DOCUMENTS REQUIRED:

- Community Incentive Grant → ☐ Outline on economic benefit to the community
- Equipment Grant: → ☒ Details of the asset for which funding is being requested
- Major Community Tourism Event Grant: → ☐ Economic impact assessment study or equivalent
- Screen Based Production Grant: → ☐ Description of the genre or types of production

PROPOSED BUDGET*(for use where a budget hasn't already been created)*

ITEM	PURPOSE	COST (\$)
<i>Equipment - 2500</i>		
<i>Goodwill - 3500</i>		
<i>Travel - 1000 / \$7000.</i>		

INTERNAL OFFICE USE ONLYReceived by: *TerraSimion*Date: *July 14-23*☒ Required Documents AttachedInitial: *LO*

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Band goodwill request \$3500 and \$1000 travel to music festivals in 2024

6. Describe the ask for support

The Band Program at Art Smith Aviation Academy has been running for over eight years under the guidance of band teacher, Zennon Szabo. Zennon is committed and passionate about exposing students of all ages to the wonder that is learning an instrument. Zennon truly believes that there are many benefits to learning an instrument including but not limited to, increased memory, coordination, attention and discipline. As the band teacher, he has created an environment where students bond over learning a new skill, working as a team and achieving a common goal.

Art Smith Aviation Academy band has been fortunate enough to inherit many instruments over the years that have served them well. As with all instruments, there is a large element of replacement and repair that is required to keep them in good working condition for the students. Many of the instruments that are currently being used are approaching 15 years old, some even older, and in some cases nearing the end of their life span, especially when they are being used by inexperienced musicians who may not pay the same care and attention to an instrument as a seasoned musician would.

Our school has been very fortunate that we were able to be provided with assistance over the years and at times all students needed to pay an option fee to help off set the costs.

Our school is unique as many schools do not offer till junior high however Art Smith is grade 4-9 and band is mandatory for the first few years.

This year our school for the first time had difficulty with some food insecurities and families going through difficult times. The Art Smith Parent council assisted as much as possible and donated almost \$2000 to the band program that was used for travel, upkeep, equipment costs, etc.

It is our hope that with continued financial support for the band program such as this goodwill grant families will not need to pay the option program this year and we will continue to see students who are positively impacted by the experience of learning an instrument and being a part of the band community.

We are also requesting \$1000 for the travel grant as each year our band trip participates in music festivals such as red deer , Edmonton and most recent this year Lloydminster. This year a bus was required for two days costing \$1800 for each day. Parent council did pay for \$1500 and each student was required to pay \$40 each. The \$1000 for travel grant would assist for the music festival after christmas

Project Plan - objectives and main ideas**Art Smith Aviation Academy Band**

Reeds	1000.00
Instrument Repair and Upkeep	3000.00
Trombone Stands	200.00
Tuba Holders for Small Players	300.00
Music and Music Books	500.00
Ukuleles	2100.00
Digital Piano	1000.00
Total Expenses:	8100.00

\$2500 Equipment -hl

Requesting \$3500 in Goodwill for some of these costs and \$1000 for travel

7. Describe the targeted audience, expected attendance, or membership.

The primary beneficiaries of the Art Smith Aviation Academy Band program are the students grade 4-9 and families who are participating in the program as well as the school community of Art Smith Aviation Academy, the City of Cold Lake and 4 Wing Cold Lake. The ASAA Band program has many opportunities throughout the year to perform for the school population and community as a whole and those performances bring great joy to all who have the opportunity to witness them.

This year our school is welcoming grade 9s to the school with the support of Northern Lights School and MFSS.

Being located on a Canadian Military Base, Art Smith Aviation Academy has a large population of students who come from military families. Due to being in the military, there is often a lot of movement for families. Frequent family transitions can be very hard for children and youth and the band program at ASAA is just one of the many ways that students can build community and connection among their peers, build confidence, have positive social relationships and work towards a common goal. Another wonderful fact about our school is we are the only school in Northern Lights in Cold Lake to offer the French Immersion Program.

8. Describe how these funds will develop or enhance recreation, art, culture and heritage within the community:

Our school is based on a STEAM approach and the M encompasses music. Ideally, with proper care for the instruments that we currently have, as well as the purchase of new items to compliment and enhance the program we will continue to have many more successful years with a band program at Art Smith Aviation Academy. We understand that this is a program that is going to need yearly financial assistance and we are committed to continuing to do fundraisers to support the band program for years to come.

What measurable indicator(s) will determine that you have been successful in achieving the above-described outcome?

Increased enrollment in the program.

Feedback provided in the Alberta Education Assurance Survey.

Activities throughout the year:

- Performance at monthly school assemblies
 - Performance at Remembrance Day Ceremony
 - Performance at Winter Solstice Concert
 - Performance at Indigenous People's Day Events
 - Band Trip with learning workshop included
-

Measuring Success:

- Alberta Education Assurance Survey
 - Enrollment in Band program
 - Parent feedback
 - Student feedback
-

9. Identify all other fundraising strategies and requests:

Art Smith Aviation Academy Band Project Plan

Who Benefits:

- Band Students
- Band Families
- K-9 School community
- Community as a whole

Financial Support:

Task	Person Responsible	Projected Amount
Recyclables Throughout the school year recyclables from around the school will be collected, sorted and returned to the depot	Band Teacher and Students	\$500
Silent Auction Parent council members organized a silent auction at the Winter Solstice Concert with a portion of the proceeds going to the band program	Parent Council	\$500
Food Sale During the spring consignment sale hosted at the school the band students will be selling coffee, treat bags and other food items.	Band Teacher and Students	\$300

10. Describe how you will acknowledge the City of Cold Lake as a sponsor:

If you like Art Smith Aviation Academy on facebook and Instagram you will see that our school is very active with social media. All of the parent councils posts you can see and we constantly thank any support that we are given. We would send a shout out to the City of Cold Lake on social media as well as during our assemblies, parent get togethers and concerts.

11. Provide details of any locally sourced items, resources, or services:

To date funding has come from the school and parent council to our awareness when speaking with the band teacher.

Equipment for gym \$2500**6. Describe the ask for support**

Imagery and positive thinking are used to continue developing athletes' confidence and motivation, while control strategies such as relaxation and activation can be further developed to manage intensity and emotions. Athletes learn how to communicate, respect, and positively interact with their teammates and most importantly for some children at the school this is the only sporting and exercise they can participate in due to costs associated with sports. Parent council donated a lot of monies last year to the sporting area and in years past so children could try new activities like Pickleball and this coming year floorball. This is more accessible for younger kids and kids new to hockey.

Parent Council is requesting assistance to off set some of these costs for equipment upgrades. Our budget for the year is as follows as the parent council will be assisting with some of these costs through fundraisers as in years past

Financial Support:

Item	Projected Amount
Jerseys for younger grades	\$2200
Pickleball Paddles	\$780 \$26 X 30
Soccer balls	\$750 \$25 X 30
Volleyballs	\$900 \$30 X 30
Badminton racquets	\$1800 \$60 X 30
Total	\$6430

7. Describe the targeted audience, expected attendance, or membership.

All age levels of our school k -9 and with the new addition of grade 9 other students that could be potentially transferring over

8. Describe how these funds will develop or enhance recreation, art, culture and heritage within the community:

Providing places and opportunities for all students to gather, connect, recreate and celebrate fitness. Ensuring all students have the option to participate in after school sports and share in the social, economic, cultural and community development benefit that sports represent.

9. Identify all other fundraising strategies and requests:

Financial Support: Last year this is what Parent Council paid for and how we raised the funds. This year will look similar with the addition of Jerseys for young grades and equipment upkeep in replacement of score clock

Task	Person Responsible	Projected Amount
Baby Sale Consignment	Parent Council	\$2200 Jerseys
Silent Auction Parent council members organized a silent auction at the Winter Solstice Concert with a portion of the proceeds going to the band program	Parent Council	\$1809 Scoreclock

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11. Provide details of any locally sourced items, resources, or services:

To date funding has come from the school and parent council in the last year with regards to requests from the sports program for needs. No other funding has been applied for this.



Art Smith Aviation Academy Parent Council

54 Tamarac Crescent
Cold Lake, AB T9M 2C1
780-545-7008

artsmithparentcouncil@gmail.com

To the City of Cold Lake Grants Committee

The Art Smith Aviation Academy Parent Council is a new non for profit organization. The mission of the ASAA Council is to work collaboratively within the school community (students, parents, teachers and community) to support the academic, physical, creative and emotional well-being of all students, thereby preparing them for school and their future endeavours.

Art Smith Aviation Academy has inclusive and caring teachers that cater to children's individual needs, providing them with the necessary skills to succeed in the future. They provide a tremendous amount of support for both students and families. Located on a military base, our unique school community is thankful for such programs as deployment readiness and a full time Student Advocacy Counsellor. Focused support and resources will allow children to navigate social and emotional challenges, helping them to understand policies, adjust to curriculum and school climate, and alleviate stress and reduce the risk of depression and anxiety. We believe that sports and physical fitness as well as music play an important role in the well being of students.

Children in military families have uniquely different childhood experiences compared to their civilian peers, including frequent relocations, indirect exposure to and awareness of conflict, and extended separation from parents or siblings due to deployment. Military life can be a source of psychological stress for children. Multiple deployments, frequent moves and having a parent injured for many children in military families can be stressful and we feel that our school has this knowledge and does such a great job connecting with our base resources to support our students.

Art Smith Aviation Academy parent council as a board are in full support of our Chairperson reaching out for any grant monies for music and physical fitness. If you have any questions or for more information, please contact myself Karleen Beynan fundraising Coordinator at 780-977-4524

Thank you

Karleen Beynan

7/15/22, 2:49 PM

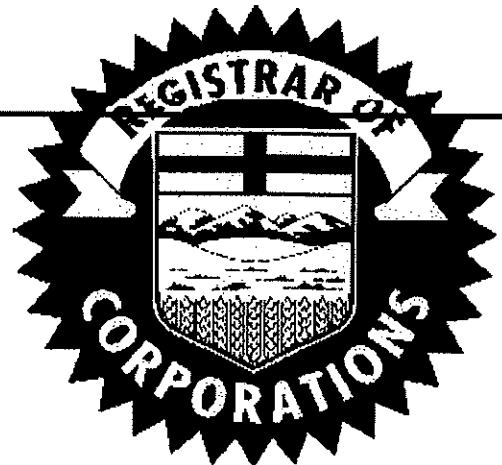
CORPORATE ACCESS NUMBER: 5024456286

**Government
of Alberta ■**

SOCIETIES ACT

**CERTIFICATE

OF

INCORPORATION****ART SMITH AVIATION ACADEMY PARENT COUNCIL
WAS INCORPORATED IN ALBERTA ON 2022/07/15.**

ART SMITH AVIATION ACADEMY PARENT COUNCIL**Statement of Account for School Year 2022/23**

14 Jun 2023

To whom it may concern;

This financial statement covers the school year 2022/23, and is a summary of all financial transactions completed by the Parent Council. Detailed transactions can be found in the attached spreadsheet.

Opening balance: \$4,441.98 (Received from legacy account) on 28 Sep 22

Total funds received during school year (Income): \$30,244.30

Total funds spent during school year: \$20,927.17

Bank balance as of 14 Jun 23 (Assets): \$13,759.11

Authorized expenses yet to be paid (Liabilities): Approximately \$4,300.00 pending invoices. A further \$3,260 is earmarked for spending in the next school year.



Paul Beynen
Treasurer

Att: 2

Date	Item	Debit	Credit	Total
19-Sep-22	Initial Deposit		\$5.00	\$5.00
28-Sep-22	Transfer of funds from legacy account		\$4,441.98	\$4,446.98
3-Oct-22	Deposit of gross sales from popcorn fundraiser		\$4,072.00	\$8,518.98
21-Oct-22	Reimbursement of account set up fees to John Shea	\$30.00		\$8,488.98
21-Oct-22	Childcare for meeting on 4 Oct to Andrea Farrell	\$40.00		\$8,448.98
20-Oct-22	Popcorn Fundraiser costs	\$2,013.75		\$6,435.23
20-Oct-22	Float for Baby Sale	\$2,007.00		\$4,428.23
25-Oct-22	Deposit of float plus proceeds of Baby Sale		\$5,976.90	\$10,405.13
1-Nov-22	Childcare for meeting on 1 Nov to Brooklyn	\$40.00		\$10,365.13
16-Nov-22	Deposit of grant from City of Cold Lake		\$580.00	\$10,925.13
23-Nov-22	Reimbursement of food for Parent-Teacher Interview day	\$243.32		\$10,681.81
28-Nov-22	Reimbursement for purchase of BP gift cards	\$560.00		\$10,121.81
28-Nov-22	Reimbursement for purchase of flowers	\$80.85		\$10,040.96
1-Dec-22	Reimbursement for school score clock	\$1,809.04		\$8,231.92
1-Dec-22	Bank Draft Fee	\$7.50		\$8,224.42
12-Dec-22	Reimbursement for purchase of flowers	\$39.89		\$8,184.53
15-Dec-22	E-transfers for silent auction (consolidated)		\$3,415.00	\$11,599.53
18-Dec-22	Payment to ASAA for popcorn party supplies (taken from auc	\$100.00		\$11,499.53
18-Dec-22	Deposit of cash from silent auction (100 less, as line above)		\$845.00	\$12,144.53
24-Dec-22	Cancellation of e-transfer (timed out) fee	\$1.50		\$12,143.03
24-Dec-22	e-transfer reversal (timed out)		\$243.32	\$12,386.35
10-Jan-23	Re-issue of previously issued e-transfer	\$243.32		\$12,143.03
23-Jan-23	Credit union grant for Aviation Expo medals/prizes		\$250.00	\$12,393.03
24-Jan-23	Childcare for meeting on 24 Jan to Brooklyn	\$40.00		\$12,353.03
25-Jan-23	School Jerseys	\$2,041.80		\$10,311.23
25-Jan-23	Bank Draft Fee	\$7.50		\$10,303.73
30-Jan-23	Washer/Dryer/Dishwasher	\$2,855.97		\$7,447.76
30-Jan-23	Bank Draft Fee	\$7.50		\$7,440.26
9-Feb-23	Lego Reimbursement	\$3,299.05		\$4,141.21
9-Feb-23	Bank Draft Fee	\$7.50		\$4,133.71
20-Feb-23	Grant from Medley Society		\$7,500.00	\$11,633.71
2-Mar-23	Float for Dodgeball event	\$250.00		\$11,383.71
7-Mar-23	Childcare for meeting on 7 Mar to Brooklyn	\$40.00		\$11,343.71
8-Mar-23	Return of Dodgeball Float		\$250.00	\$11,593.71
8-Mar-23	Reimbursement for teacher wishlist items purchased	\$2,771.73		\$8,821.98
8-Mar-23	Lego Reimbursement	\$938.44		\$7,883.54
8-Mar-23	Bank Draft Fee	\$7.50		\$7,876.04
22-Mar-23	Perogy fundraiser proceeds		\$1,048.00	\$8,924.04
23-Mar-23	Vendor deposit		\$40.00	\$8,964.04
24-Mar-23	Vendor deposit		\$50.00	\$9,014.04
30-Mar-23	Vendor deposit		\$80.00	\$9,094.04
30-Mar-23	Vendor deposit		\$40.00	\$9,134.04
31-Mar-23	Vendor refund	\$40.00		\$9,094.04
11-Apr-23	Vendor deposit		\$40.00	\$9,134.04
11-Apr-23	Food for PTI	\$208.99		\$8,925.05
11-Apr-23	Childcare for 11 Apr meeting	\$40.00		\$8,885.05
12-Apr-23	Float for Baby Sale	\$2,007.00		\$6,878.05
13-Apr-23	Vendor deposit		\$40.00	\$6,918.05
13-Apr-23	Vendor deposit		\$60.00	\$6,978.05
14-Apr-23	Vendor deposit		\$30.00	\$7,008.05
18-Apr-23	Vendor deposit		\$20.00	\$7,028.05
17-Apr-23	Deposit of float plus proceeds of Baby Sale		\$7,200.25	\$14,228.30
11-May-23	Deposit of Hearts for Healthcare fundraiser plus bottles		\$3,191.15	\$17,419.45
12-Jun-23	Childcare for School Concert and Jun meeting	\$80.00		\$17,339.45
13-Jun-23	Reimbursement for document scanners	\$2,084.80		\$15,254.65
13-Jun-23	Reimbursement for artist in residence program (partial)	\$1,182.50		\$14,072.15
13-Jun-23	Reimbursement for artist supplies	\$290.54		\$13,781.61
13-Jun-23	Bank Draft Fee (x3)	\$22.50		\$13,759.11