



APPLICATION FOR COMMUNITY RECREATION, ART, CULTURE AND HERITAGE INVESTMENT GRANT

SECTION 1: GRANT INFORMATION

Select the grant you are applying for:

- | | | |
|--|---|--|
| <input type="checkbox"/> Development Incentive Grant | <input checked="" type="checkbox"/> Community Incentive Grant | <input type="checkbox"/> Major Community Tourism Event Grant |
| <input type="checkbox"/> Travel Grant | <input type="checkbox"/> Equipment Grant | <input type="checkbox"/> Leadership Grant |
| <input type="checkbox"/> Arts, Culture, and Heritage Grant | <input type="checkbox"/> Screen Based Production Grant | <input type="checkbox"/> Other Funding or Goodwill Requests |

SECTION 2: APPLICANT INFORMATION

Applicant Name:	David Morris
Phone Number:	780-614-0573
Email:	davidrossmorris@gmail.com
Mailing Address: (including postal code)	6706 Tri City Way, Cold Lake, Alberta T9M0J3

SECTION 3: APPLICATION INFORMATION

- Legal Name of the benefitting party: Cold Lake Bike Park and Trail Society
- The benefitting party is a (Check One) : ☐ Individual ☒ Organization ☐ Organizing Committee
- Amount of funds being requested (must be within the Policy guidelines): \$ 5,000.00 (Canadian Dollars)
- The requested funds will contribute to:
☐ A New Initiative ☐ An Existing Initiative ☒ An Event ☐ Revival of an Inactive Project
(inactive for 3+ years)
- If this is an Event, please provide the following information:
Event Date: Summer 2024
Event Occurrence: Multi day learn to jump bike workshops
Location: Cold Lake Bike Park
- Describe the ask for support (attach additional pages if required):
We are looking for financial support to cover the instructor cost for two separate 2 day workshops, travel and accommodation costs for the instructor, lunch costs for the workshops, and the cost of t shirts for the clients that will bear the name of the workshop and any sponsors.
- Describe the targeted audience, expected attendance, or membership:
We are hoping to host two separate workshops for approximately 60 people, a 2 day workshops for adults and a 2 day one for kids that will teach introduction to jumping bicycles on dirt jumps. All experience levels will be welcome.

5513 48 Avenue, Cold Lake, AB • T9M 1A1 • Ph: 780-594-4494 • Fax: 780-594-3480

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8. Describe how these funds will develop or enhance recreation, art, culture and heritage within the community:
Hosting an event like allows us the opportunity to learn new skills and brush up on old ones, but also the chance to introduce ourselves to the community and encourage new members of all ages and skill levels to come out and enjoy a beautiful day in the park, taking in some of the best views and trails Cold Lake has to offer all while getting some exercise.

9. Identify all other fundraising strategies and requests:
None at this time

10. Describe how you will acknowledge the City of Cold Lake as a sponsor:
The City of Cold Lake would be mentioned as event sponsors on all adverts promoting the workshop, would have their name and logo put on the t shirts under the headline Sponser, and could be thanked and tagged on Social Media in all posts.


11. Provide details of any locally sourced items, resources, or services:
T shirts could be designed and made by K3 Promotions and workshop lunches could be ordered from a grocery store deli and restaurant in town to promote shopping local and promoting additional businesses in Cold Lake.

SECTION 3: DECLARATION

By signing and submitting this application form, I confirm that:

1. The information provided on this application is true, complete and correct.
2. I understand that the City of Cold Lake Community Grant Advisory Committee may decline this application:
 - (a) If I have submitted any false statements or concealed a relevant or significant fact as both constitute misrepresentation.
 - (b) If I do not comply with any request for information required by the City of Cold Lake Recreation and Culture Advisory Committee to effectively administer and maintain the integrity of the program.
 - (c) At the discretion of the Committee.
3. Any funds contributed by the City of Cold Lake will not be used to support any political or religious activities.
4. The grant will not be funding individuals recognized as producing tobacco, alcohol, or cannabis products.
5. I will represent Cold Lake in a positive manner and acknowledge the City of Cold Lake as a sponsor.
6. I understand that my attendance as a delegate may be required at a Community Grant Advisory Committee meeting to speak about this application.
7. I have read, understand and agree to abide by the terms and conditions governing the grant outlined in Policy No. 097-RC-07.

July 31, 2023
Date


Applicant Signature

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SECTION 4: DOCUMENT CHECKLIST

Required for ALL grant applications:

☒ Completed Application Form

☒ Letter of support from the benefitting organization

☒ Last Audited Financial Statements for grant requests exceeding \$5,000
(except where a structured fundraising package is being used)

☒ Budget (items, purpose, costs, proposals, fundraising strategies)

The Proposed Budget chart may be used below; attach additional pages if required.

requested Aug 11-23
- request does not exceed \$5k.

ADDITIONAL DOCUMENTS REQUIRED:

Community Incentive Grant → ☒ Outline on economic benefit to the community

Equipment Grant: → ☐ Details of the asset for which funding is being requested

Major Community Tourism Event Grant: → ☐ Economic impact assessment study or equivalent

Screen Based Production Grant: → ☐ Description of the genre or types of production

PROPOSED BUDGET

(for use where a budget hasn't already been created)

ITEM	PURPOSE	COST (\$)
Subway Catering	Lunch	\$224.66
Gatorade/Bottle water/Pop	Beverages for hydration	\$100.00 from Costco
Granola/snack bars	Snacks	\$50.00 from Costco
Event T-shirts	Event swag that highlights the event and the sponsors	\$1,000.00 from K3 Promotions
Sweet Riders (Instructors)	Course cost, Instructor travel and accommodations	\$4,000.00

INTERNAL OFFICE USE ONLY

Received by: Terra Dimion

Date: Aug 1-2023

☒ Required Documents Attached

Initial: TD

Letter of Support
Financial Strts

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Cold Lake Bike Park and Trail Society

The Cold Lake Bike Park and Trail Society workshop would highlight some of the great biking trails and views Cold Lake has to offer as well as provide economic benefit to the town by catering lunch through the local Subway and putting up the instructors in a local hotel. Should this event be a success and become an annual thing, it will incur further town benefits through possible attendance expansion, larger catering orders, and a larger advertisement campaign that would bring attention to the workshop and the town to other surrounding communities as well.