



STAFF REPORT

Title: Report to Chief Administrative Officer - Infrastructure Services - July 2024

Meeting Date: September 10, 2024

Executive Summary:

TRANSPORTATION SERVICES

Road Maintenance:

- Streets Infrastructure repair, replacement and maintenance; as required.
 - Laneway Maintenance ongoing.
 - Crack sealing program-ongoing
- 2024 Maintenance Contracts:
 - Asphalt Patching – contract renewal with Laredo Trucking o/a Laredo Paving. Work; Ongoing.
 - Pavement Markings – contract renewal with AAA Striping & Seal Coating Service; Spring paint complete. ; Thermoplastic Markings schedule for Aug 7.
 - Sidewalk Repair – Contract renewal with Superior Industries Inc; list of Utility repairs assigned.
 - Spray Patching/Seal Coating– Contract renewed with Read On Roads Inc.; Scheduled for August 7
 - Dust Control with Tiger Calcium; Complete.
- Pothole patching; as required.
- Assisted contractors and other departments as required.
 - Repaired advance warning light; scheduling line repair for Northbound Advance Warning for late spring. Line repair complete.
 - Repaired lights at 43 Avenue.
 - Received 1st Avenue ROAM Gateway installed; currently troubleshooting with StreetMan & Accuity. Sending 1st Avenue ROAM Gateway back to Accuity for further investigation.
- Spring Sweeping- Completed; Summer Sweeping 1st round completed; 2ND round ongoing.
- EV Chargers:
 - City Hall: 16 unique users, 759.81 kWh, \$418.33
 - Energy Center: 19 unique users, 1001.59 kWh, \$493.64



Fleet Maintenance:

- Work Orders for Fleet Maintenance completed in July:
 - Mechanics – Completed 38 work orders for various departments.
 - Operators – Completed 16 work orders for various departments.
 - Contracted Services – 47 work orders were contracted out for various departments.
 - Outstanding – 122 work orders are outstanding for various departments.
- Fuel Consumption:
 - 13936 liters of gas were dispensed into fleet vehicles for the various departments over 205 transactions.
 - 24036 liters of diesel were dispensed into fleet vehicles for the various departments over 173 transactions.

Cold Lake Regional Aerodrome:

- Daily inspections and reporting; ongoing.
- 13 lots are available for lease.
 - Assisted with prep work of perimeter fencing.
- Repairs to fuel system: Working with IT and Contractor to repair Cell modem; parts sourced and awaiting delivery. Fuel being sold by manual transaction. Secondary contractor contracted to repair fuel system. Returned to operation pending update of banking information from Finance.
- Airport Fueling – Modem and IP Converter installed and running without issue
 - Due to Imperial Oil production shutdown, supplies for AV Gas were being rationed by fuel suppliers and brokers.
- Fuel Consumption:
 - Manual fuel sales
 - 2980 liters of AV Gas was sold.
 - 2635 liters of Jet A was sold.

Transit:

- Monitoring and adjusting routes as required (construction, special events, etc.)
Route Adjusted for Canada Day with extended hours; ongoing.
- Advertising Sales; two (2) in progress
- RFP for Transit Services; Awarded to Southland Bus Services; on going
- Rural Transit Solutions Grant Application submitted; Allocations yet to be determined
- Low-Income Transit Program Grant; cancelled



- Canadian Public Transit Fund- preparing expression of interest

Facility Maintenance:

- Received 38 maintenance requests for building maintenance services for various departments.
- Daily and Weekly building inspections; 3 times/ week on all occupied buildings; Ongoing.
- Facility Maintenance Contracts:
 - Elevator/ two (2) safety lifting devices- contract includes four (4) visits per year- Lifting devices serviced in May
 - Five (5) Hood tops Serviced: Beach, Marina, tow (2) Energy Center, John Howard Society
 - Garage Door Safety/ Service: 64 Units- completed July & August
 - Fire Suppression, alarm, extinguishers and emergency lighting yearly certification- Lakeland Fire; ongoing
- Maintenance Services.
 - RCMP – HVAC/ Roofing- Awarded D&G Plumbing- start early September
 - Marina- insulation- Awarded to KRW- start date TBD
 - Museum- roofing- Awarded to Dunrite Roofing- in progress
 - North Arena- siding- Awarded to KRW- in progress- parts ordered

ENVIRONMENTAL SERVICES

New report format attached

ENGINEERING SERVICES

Capital Projects - *See attached Capital Project Summary*

Geographical Information System (GIS):

- Continued sorting GIS data and related files; ongoing.
- Created maps, queries, and large-format printouts as requested by City Staff; ongoing.
- Aerial Imagery and Orthophotography service contract awarded and work in progress.



COLD LAKE REGIONAL UTILITY SERVICES COMMISSION (CLRUSC)

CLRUSC meeting for the month of June took place.

Alternatives:

Recommended Action:

Type the recommendation here

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer