



STAFF REPORT

Title: Report to Chief Administrative Officer - Infrastructure Services - August 2024

Meeting Date: September 10, 2024

Executive Summary:

TRANSPORTATION SERVICES

Road Maintenance:

- Streets Infrastructure repair, replacement and maintenance; as required.
 - Laneway Maintenance ongoing.
 - Crack sealing program-complete
 - 14,481 lbs of material applied in residential areas
 - 2,020 lbs of material applied on highway and service roads
- 2024 Maintenance Contracts:
 - Asphalt Patching – Seasons work started
 - Pavement Markings –Thermoplastics- completed; paint- scheduling fall
 - Sidewalk Repair – Ongoing
 - Spray Patching/Seal Coating–sand sealing complete
- Pothole patching; as required.
- Assisted contractors and other departments as required.
 - Received 1st Avenue ROAM Gateway installed; Gateway has been sent back to acuity for diagnostics
- Summer Sweeping -complete
- EV Chargers:
 - City Hall: 8 unique users, 405 kWh, \$223.64
 - Energy Center: 6 unique users, 610 kWh, \$301.47

Fleet Maintenance:

- Work Orders for Fleet Maintenance completed in August:
 - Mechanics – Completed 62 work orders for various departments.
 - Operators – Completed 11 work orders for various departments.
 - Contracted Services – 47 work orders were contracted out for various departments.
 - Outstanding – 118 work orders are outstanding for various departments.



- Fuel Consumption:
 - 12002 liters of gas were dispensed into fleet vehicles for the various departments over 181 transactions.
 - 23979 liters of diesel were dispensed into fleet vehicles for the various departments over 191 transactions.

Cold Lake Regional Aerodrome:

- Daily inspections and reporting; ongoing.
- 13 lots are available for lease.
 - Assisted with prep work of perimeter fencing.
- Airport Fueling – Modem and IP Converter installed and running without issue
 - Due to Imperial Oil production shutdown, supplies for AV Gas were being rationed by fuel suppliers and brokers. AV gas delivered August 15.
- Fuel Consumption:
 - 5782 liters of AV Gas was sold.
 - 1604 liters of Jet A was sold.

Transit:

- Monitoring and adjusting routes as required (construction, special events, etc.)
Routes Adjusted for Aqua Days & Feast on the Beach; ongoing.
- Advertising Sales; two (2) in progress
- RFP for Transit Services; Awarded to Southland Bus Services; on going
- Rural Transit Solutions Grant Application submitted; Allocations yet to be determined
- Low-Income Transit Program Grant; cancelled
- Canadian Public Transit Fund- preparing expression of interest

Facility Maintenance:

- Received 42 maintenance requests for building maintenance services for various departments.
- Daily and Weekly building inspections; 3 times/ week on all occupied buildings; Ongoing.
- Facility Maintenance Contracts:
 - Elevator/ two (2) safety lifting devices- contract includes four (4) visits per year- Lifting devices serviced in May
 - Garage Door Safety/ Service: 64 Units- completed July & August



- Fire Suppression, alarm, extinguishers and emergency lighting yearly certification- Lakeland Fire; ongoing
- Maintenance Services.
 - RCMP – HVAC/ Roofing- Awarded D&G Plumbing- start early September
 - Marina- insulation- Awarded to KRW- start date TBD
 - Museum- roofing- Awarded to Dunrite Roofing- project complete
 - North Arena- siding- Awarded to KRW- in progress

ENVIRONMENTAL SERVICES

New report format attached

ENGINEERING SERVICES

Capital Projects - *See attached Capital Project Summary*

Geographical Information System (GIS):

- Continued sorting GIS data and related files; ongoing.
- Created maps, queries, and large-format printouts as requested by City Staff; ongoing.
- Aerial Imagery and Orthophotography service contract awarded and work in progress.

COLD LAKE REGIONAL UTILITY SERVICES COMMISSION (CLRUSC)

CLRUSC meeting for the month of August took place.

Alternatives:

Recommended Action:

Type the recommendation here

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer