

**Report to the Chief Administrative Officer
August 2024**

Department:	Land Use Planning, Development and Regulatory Services
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MUNICIPAL ENFORCEMENT

CRIME PREVENTION INITIATIVES

- Conducted One hundred and nine (109) patrols (business locations and downtown neighborhoods), offered presence and liaison efforts.
- City of Cold Lake Facility Patrol: Total eighty (80) conducted.
- Follow-up Patrols: Conducted eight (8).

Crime Prevention Initiatives	August	Previous Month	Year to Date
General Patrols	109	122	2,783
Facility Patrols	80	65	866
Follow-up Patrols	8	20	317
Total	197	207	3,966

SCHOOL SAFETY

- School zone safety patrols: Zero (0) patrols occurred throughout the various school zones within the City of Cold Lake which helped assist parking, crosswalks and connections with staff, students, and public.
- Starting in September our Officers aim to conduct safe school zone patrols for our community as the new school year begins.

School Safety	August	Previous Month	Year to Date
School Zone Patrol	0	0	111

SPECIAL EVENTS

- During this month, our officers have been busy with our Positive Ticketing Campaign by awarding those who abide by the city bylaws' rules and regulations till August 15th, 2024 – 106 positive tickets out of 264 tickets were issued by Municipal Enforcement.
- Municipal Enforcement assisted with the safety of the public during Mudfest.
- Kinosoo Beach and Downtown core 50th Ave were the central points for Municipal Enforcement by means of foot patrols and public involvement with the community.
- Throughout Feast on the Beach, we had Municipal Enforcement help with various foot patrols and collaborations with community members.
- During August our officers assisted RCMP and CLFR with the safety of the public.

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SOCIAL DISORDER			
<ul style="list-style-type: none"> Encampment: Nine (9) camps were recorded for this month. Five (5) were cleaned and two (2) remain active. The other two (2) camps were resolved without Municipal Enforcement involvement. 			
Social Disorder	August	Previous Month	Year to Date
Encampment	9 camps 5 cleaned	6 camps 3 clean up	42 camps 21 clean ups
Total	14	9	63

TICKETING
<ul style="list-style-type: none"> Monthly Ticket Total = One hundred and thirteen (113) tickets issued. <p>Top 5 Offences:</p> <ol style="list-style-type: none"> Exceed speed limit (26) Enter land without permission (19) Parking Violation (11) Unlicensed animal (5) Littering or Damage (5)

TRAFFIC CONTROL			
<ul style="list-style-type: none"> Off Highway Vehicles (OHV) Addressed = Two (2) tickets were issued, and Zero (0) warnings were given Traffic Stops: Conducted Forty-two (42) 			
Traffic Control	August	Previous Month	Year to Date
OHV Addressed	2	6	16
Traffic Stops Conducted	42	60	456
Total Actions	44	66	472

ANIMAL CARE AND CONTROL			
<ul style="list-style-type: none"> Animal Care and Control = Twelve (12) specified penalty fines issued Pick Up by Officer and brought to AC3: Total twelve (12) Total animals at facility during the month: Thirty-nine (39) <ul style="list-style-type: none"> ➤ Cats: 26 ➤ Dogs: 13 			
Animal Care & Control	August	Previous Month	Year to Date
Fines issued	12	3	91
Animals Brought to Facility	39	15	153
Total Actions	51	18	244

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Dispatch Service Calls	August	Previous Month	Year to Date
<i>Total Service Calls</i>	222	215	1,681
Approx. Calls for service/day	7	7	7

Infractions	August	Previous Month	Year to Date
# Tickets	Provincial: 93 <u>Bylaw: 20</u> Total = 113	Provincial: 91 <u>Bylaw: 24</u> Total = 115	Provincial: 760 <u>Bylaw: 283</u> Total = 1,043
# Warnings	Written: 24	Written: 30	Written: 146
# Encampment Clean Ups	5	3	21
Total Infractions	142	148	1,210

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Security Contract

During August, all services remained the same as the prior month's report, which included providing sixty (60) hours / week, (240 hours / month) of dedicated security services during both the day, evening, and late night / early morning hours. Daytime shifts are currently approximately 80 hours / month (33% of hours), and Evening / Night shifts are approximately 160 hours / month (66% of hours).

A monthly performance report is provided by Watchdog Security to clarify their interactions. The following table outlines the most reported information.

NAME	DESCRIPTION	TOTAL	YEAR TO DATE
Liaisons	While conducting patrols, security officers stop at various businesses throughout each shift. The liaison activity intends to help business owners with problems they may be facing due to social disorder, general security, or crime. This is also used as an opportunity to build relationships and gather pertinent information to assist with service deployment.	299	2,601
Missed Calls	Watchdog security takes note of any phone calls received when the security staff are not on duty. These calls for service often pertain to issues of social disorder. In every case either a call back or a liaison is scheduled with every missed call.	23	215
Foot Patrols	Includes an on-foot survey, in a specific location such as the downtown core. The purpose is twofold, to fly the flag, and let people know they're there, or to take a closer look at a specific site. For instance, checking doors are secure, windows are intact etc. They can also be done to deter suspicious people in the area. Usually conducted with an event, such as a break and enter or theft, combing the area after the police have arrived.	116	440
Interactions with unhoused individuals	Any exposure during a patrol that led to dealing with unhoused individuals. This would encompass requests for assistance and removing trespassers, welfare checks, and noteworthy interactions on routine patrols. Most of these interactions do occur during requests for assistance, regarding people trespassing in a business.	54	394
Assist Agencies	Instances where an external agency is needed. May include assistance from Municipal Enforcement, RCMP, or Ambulance.	21	247
Unsecured Businesses	Any located businesses or compounds found within the city while conducting patrols that were not locked or closed properly.	2	21

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ANIMAL CARE AND CONTROL CENTRE					
TOTAL ANIMALS IMPOUNDED IN AUGUST 2024					
	Number Served	Licensed	Altered	Microchipped/ Tattooed	Longest Stay (Days)
Dogs:	13	3	5	5	11
Cats:	26	0	6	4	28
Total:	39	3	11	9	-

DOGS			
Method of Impoundment	Total served	Average Stay (days)	Longest stay (days)
At large, no identification	6	1	3
At Large, with identification	4	2	5
Carried over from previous month (April)	2	11	11
Protective Impoundment	1	1	1
Mandatory Quarantine	0	0	0
Vaccinated	11	1	3
Entered the ACCC via:			
CLME: 12	Public: 1	Abandoned by owner: 0	Other: 0
Left the ACCC via:			
Transfer: 2	Released to Owner: 9	Euthanized: 0	Remain at month end: 2
CATS			
Method of Impoundment	Total served	Average stay (days)	Longest stay (days)
At large, no identification	18	14	26
At large, with identification	5	1	6
Carried over from previous month	3	19	28
Entered the ACCC via:			
CLME: 10	Public: 16	Abandoned by owner: 0	Other: 0
Left the ACCC via:			
Transfer: 14	Released to Owner: 6	Euthanized: 1	Remain at end month: 5

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AUGUST ANIMAL LICENSE TOTALS			
Total number of animal license issued: Renewed, new, and replaced in August 2024: 24 Altered Animals: 13 dogs and 4 cats Intact Animals: 7 dogs			
	DOGS	CATS	
New Licenses issued	Online: 12 City Hall: 2 AC3: 3	Online: 2 City Hall: 0 AC3: 2	Total: 21
Renewal Licenses issued	Online: 2 City Hall: 0 AC3: 0	Online: 0 City Hall: 0 AC3: 0	Total: 2
Replacement Tags issued	Online: 1 City Hall: 0 AC3: 0	Online: 0 City Hall: 0 AC3: 0	Total: 1
YEAR TO DATE LICENSES			
2024= 766 Licenses + 24 = 790 2023 Year = 1030 Licenses			

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PLANNING AND DEVELOPMENT
SHORT- AND LONG-RANGE PLANNING SERVICES
<ul style="list-style-type: none"> • As of August 31, 10 applications for pre-qualification under the Clean Energy Improvement Program (CEIP) have been received. The first full CEIP application for funding disbursement was received in August. • No further Business Licence renewals were received in August.

BUSINESS LICENCES		
New Business Licences issued in August 2024		
Type	Licence Fees Collected	Total Licences Issued
Commercial -Type 1	\$210	3
Residential – Type 2	\$500	5
Non-Assessed – Type 3a	\$0	0
Non-Assessed – Type 3b	\$2,270	7
Total	\$2,980	15
Business Licence Renewals Processed August 2024		
Type	Licence Fees Collected	Total Licences Issued
Commercial -Type 1	\$0	0
Residential – Type 2	\$0	0
Non-Assessed – Type 3a	\$0	0
Non-Assessed – Type 3b	\$0	0
Total	\$0	0

BUILDING PERMITS				
Data Summary - Building Permits Type				
PERMIT TYPE	2021	2022	2023	As of August 31, 2024
New Residential SF	58	67	32	13
Reno Residential	21	16	28	17
Duplex Residential	0	2	2	0
Multi-Family Residential	0	0	0	0
Commercial	2	4	0	0
Commercial Renovation	25	16	16	5
Accessory Buildings	10	11	16	6
Secondary Suites	1	1	2	1
Industrial	0	0	0	0
Institutional	3	3	4	1
Demolition	19	15	26	6
Other (Signs/Decks, etc.)	28	28	20	16
Total	167	163	146	65
Value of Permits Issued	\$20,183,842.02	\$40,124,810.08	\$42,278,386.00	\$6,890,856.78

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DEVELOPMENT PERMITS				
Data Summary - Development Permits Type				
PERMIT TYPE	2021	2022	2023	As of August 31, 2024
New Residential-SF	52	71	36	17
Reno. Residential	3	6	2	2
Duplex Residential	0	1	1	1
Multi-Family Residential	0	0	0	0
Commercial	2	4	0	0
Commercial Renovation	25	24	27	10
Accessory Buildings	13	17	14	7
Secondary Suites	1	2	3	1
Industrial	0	0	0	0
Institutional	0	0	3	0
Other (Signs/Decks, etc.)	83	71	71	57
Total	179	196	156	95
Value of Permits Issued	\$18,671.00	\$20,847.00	\$17,175.00	\$10,125.00

ELECTRICAL, GAS & PLUMBING PERMITS		
Permits issued as of August 31, 2024		
Type	Total Permits Issued	Value of Permits Issued
Electrical	99	\$30,336.82
Gas	51	\$8,651.75
Plumbing	22	\$6,703.64
Private Sewage	1	\$220.00
Total	173	\$45,912.21

TAXI, MOBILE VENDOR AND HEN KEEPING		
Permits/Licences issued as of August 31, 2024		
Type	Total Permits Licences Issued	Value of Permits/Licences Issued
Taxi	14	\$985.00
Mobile Vendor	11	\$3,600.00
Hen Keeping	1	\$30.00
Bee Keeping	0	\$0.00
Total	26	\$4,615

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OTHER

- The Safety Codes Council conducted an audit of the City's accreditation under the Safety Codes Act, relating to the issuance of Building, Plumbing, Gas and Electrical permits. Audits are typically conducted every 5 years, with the last audit occurring in 2018. Overall, the audit went very well with only minor feedback for improvement. In particular, the auditor indicated that inspections in the Electrical, Gas and Plumbing disciplines were being particularly thorough.
- Staff began preparing a second application for the Federal Government's Housing Accelerator Fund, based on feedback received from the Corporate Priorities Committee regarding potential initiatives that could be incorporated into a second application.