



## STAFF REPORT

**Title:** Proposed Council Board, Committee and Commission Appointments

**Meeting Date:** September 17, 2024

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### **Executive Summary:**

As per Section 192(1) of the Municipal Government Act, Council must hold an organizational meeting annually not later than two (2) weeks after the third (3<sup>rd</sup>) Monday in October (October 21<sup>st</sup>) which would be Monday, November 4, 2024 at the latest. At this year's organizational meeting (October 22<sup>nd</sup>), the Mayor must appoint Council to the various boards, committees and commissions of the City of Cold Lake.

There are various types of boards, committees and commissions. Most boards and commissions are formed under provincial legislation with their authorities spelled out under an act and/or regulation.

The committees are a mix of committees that are formed by Council or by others (e.g. a committee that is formed by a community body with special interests and/or a committee that is formed by another municipality) which request Council representation. The committees that Council is attending should be analyzed annually during Council's organizational meeting. Council may want to add to the committees, form new committees, or reduce the amount of committee commitments depending on Council priorities, relevance to Council mandates, and time commitments for Council.

The various boards, committees and commissions of the City of Cold Lake are as follows:

1. Age Friendly Cold Lake Society (1 Appointment + 1 Alternate)
2. Alberta HUB (1 Appointment + 1 Alternate)
3. Animal Control Tribunal (3 Appointments + 1 Alternate)
4. Beaver River Regional Waste Management Commission (1 Appointment - Mayor)
5. Budget Deliberations Committee (**All Council**)
6. Business License Appeal Committee (**All Council**)
7. Cold Lake Regional/Cold Lake First Nations Economic Development & Tourism Working Group Committee (2 Appointments)
8. Cold Lake Community Grant Advisory Committee (2 Appointments)
9. Cold Lake & District Family and Community Support Services Advisory Committee (1 Appointment + 1 Alternate)
10. Cold Lake Economic Development Advisory Committee (2 Appointments)



11. Cold Lake Recreation & Culture Advisory Committee (1 Appointment) **(On Hold)**
12. Cold Lake Regional Chamber of Commerce (1 Appointment + Deputy Mayor as Alternate)
13. Cold Lake Regional Utility Services Commission (4 Appointments)
14. Cold Lake Seniors' Society (1 Appointment)
15. Combative Sports Commission **(All Members At Large)**
16. Community Standards Appeal Committee **(All Council)**
17. Composite Assessment Review Board (3 Appointments)
18. Corporate Priorities Committee **(All Council)**
19. Council Complaints Committee **(All Council)**
20. Crime Severity Index Committee (2 Appointments)
21. Elected Official Compensation Review Committee (2 Appointments + 1 Alternate)
22. Emergency Advisory Committee **(All Council)**
23. First Nations-Municipal Community Economic Development Initiative Committee (CEDI) (2 Appointments)
24. Hearts for Healthcare Society (1 Appointment)
25. Inter City Forum on Social Policy (1 Appointment + 1 Alternate)
26. Inter-Municipal Collaboration Framework Committee (3 Appointments - Mayor + 2 Councillors)
27. Inter-Municipal Development Plan Committee (2 Appointments - Mayor + Councillor)
28. Lakeland Industry & Community Association (1 Appointment + 1 Alternate)
29. Lakeland Industry & Community Association - Integrated Watershed Management Plan Committee (1 Appointment)
30. Lakeland Lodge & Housing Foundation (2 Appointments)
31. Library Board (1 Appointment) **(No Alternate Allowed)**
32. Local Assessment Review Board (3 Appointments)
33. MLA's Regional Healthcare Committee (1 Appointment - Mayor)
34. Medley CFB Society (1 Appointment - Mayor)
35. Mid-Sized City Mayor's & CAO's Caucus (Mayor + CAO)
36. Municipal Planning Commission **(All Council)**
37. Municipally Controlled Corporation-Primary Care Medical Clinic (2 Appointments)
38. Muni-Corr (1 Appointment + 1 Alternate)
39. Northern Lights Library System (1 Appointment + 1 Alternate)
40. Policing Committee (2 Appointments)
41. Regional Partnership Opportunities Committee (2 Appointments - Mayor + Councillor + CAO)
42. Regional Sports Tourism Committee (1 Appointment + 1 Alternate)
43. Subdivision & Development Appeal Board **(All Members At Large)**
44. Taxi Permit Appeal Committee **(All Council)**
45. Urban Hen Keeper License Appeal (2 Appointments + CAO)
46. Water North Coalition Liaison (2 Appointments)



**Background:**

**Alternatives:**

Council may consider the following options:

- That the Corporate Priorities Committee recommend to Council that Mayor Copeland appoint as presented.
- Amend the proposed appointments based on further discussion of the Corporate Priorities Committee and recommend that Council approve as amended by the Corporate Priorities Committee of Council.

**Recommended Action:**

That the Corporate Priorities Committee of Council recommend that, at Council's annual organizational meeting scheduled for October 22, 2024, Mayor Copeland appoint Mayor and Council to the City of Cold Lake's various boards, committees and commissions for 2024/2025 as follows:

Age Friendly Cold Lake Society (**Richardson + Lefebvre as Alternate**)

Alberta HUB (**Parker + Lefebvre as Alternate**)

Animal Control Tribunal (**Bailey, Richardson & Vining + Parker as Alternate**)

Beaver River Regional Waste Management Commission (**Copeland**)

Budget Deliberations Committee (**All Council**)

Business License Appeal Committee (**All Council**)

Cold Lake Regional/Cold Lake First Nations Economic Development & Tourism

Working Group Committee (**Mattice & Parker**)

Cold Lake Community Grant Advisory Committee (**Richardson & Vining**)

Cold Lake & District Family and Community Support Services Advisory (**Mattice + Richardson as Alternate**)

Cold Lake Economic Development Advisory Committee (**Parker & Richardson**)

Cold Lake Recreation & Culture Advisory Committee (**On Hold**)

Cold Lake Regional Chamber of Commerce (**Copeland + Deputy Mayor as Alternate**)

Cold Lake Regional Utility Services Commission (**Bailey, Lefebvre, Parker, & Richardson**)

Cold Lake Seniors' Society (**Parker**)

Combative Sports Commission (**All Members At Large**)

Community Standards Appeal Committee (**All Council**)

Composite Assessment Review Board (**Lefebvre, Parker & Vining**)

Corporate Priorities Committee (**All Council**)

Council Complaints Committee (**All Council**)

Crime Severity Index Committee (**Copeland & Parker**)

Elected Official Compensation Review Committee (**Copeland & Vining + Bailey as Alternate**)

Emergency Advisory Committee (**All Council**)



First Nation-Municipal Community Economic Development Initiative Committee  
**(Copeland & Parker)**  
Hearts for Healthcare Society **(Copeland)**  
Inter City Forum on Social Policy **(Richardson + Lefebvre as Alternate)**  
Inter-Municipal Collaboration Framework Committee **(Copeland, Mattice & Richardson)**  
Inter-Municipal Development Plan Committee **(Copeland & Parker)**  
Lakeland Industry & Community Association **(Lefebvre + Parker as Alternate)**  
Lakeland Industry & Community Association - Integrated Watershed Management Plan Committee **(Parker)**  
Lakeland Lodge & Housing Foundation **(Mattice & Vining)**  
Library Board **(Bailey)**  
Local Assessment Review Board **(Lefebvre, Parker & Vining)**  
MLA's Regional Healthcare Committee **(Copeland)**  
Medley CFB Society **(Copeland)**  
Mid-Sized City Mayor's & CAO's Caucus **(Copeland & Nagoya)**  
Municipal Planning Commission **(All Council)**  
Municipally Controlled Corporation-CL Primary Care Medical Clinic **(Mattice & Vining)**  
Muni-Corr **(Lefebvre + Parker as Alternate)**  
Northern Lights Library System **(Lefebvre + Parker as Alternate)**  
Policing Committee **(Lefebvre & Parker)**  
Regional Partnership Opportunities Committee w/ Town & M.D. of B'ville **(Copeland & Bailey + Nagoya)**  
Regional Sports Tourism Committee **(Copeland + Mattice as Alternate)**  
Subdivision & Development Appeal Board **(All Members At Large)**  
Taxi Permit Appeal Committee **(All Council)**  
Urban Hen Keeper License Appeal **(Bailey, Richardson + Nagoya)**  
Water North Coalition Liaison **(Lefebvre & Richardson)**

**Budget Implications (Yes or No):**

No

**Submitted by:**

Kevin Nagoya, Chief Administrative Officer