



Council - Regular Meeting Minutes

Tuesday, November 12, 2024

6:00 p.m.

City Hall - Council Chambers

Council Present: Mayor Craig Copeland
Councillor Ryan Bailey
Councillor Vicky Lefebvre (Via Video Conference)
Councillor Bob Mattice
Councillor Bill Parker
Councillor Adele Richardson
Councillor Chris Vining

Staff Present: Chief Administrative Officer Kevin Nagoya
General Manager of Infrastructure Services Azam Khan
Communications, Strategy, and Economic Development
Manager/Acting General Manager of Community Services
Andrew Serba
Executive/Recording Assistant Cindy Reimer
Communications Coordinator Megan Beaudoin
Principal Planner Brad Schultz

Staff Absent: General Manager of Corporate Services Kristy Isert
Land-Use Planning, Development, and Regulatory Services
Manager Andrew Jabs

CALL TO ORDER

The meeting was called to order at this time being 6:01 p.m. by Mayor Copeland.

CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT

Mayor Copeland recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."

Councillor Lefebvre left the meeting, via video conference, at this time being 6:01 p.m.

ADOPTION OF AGENDA

Resolution # CRM20241112.1001

Moved by Councillor Bailey

That the agenda be adopted as presented.

Carried Unanimously

Councillor Lefebvre re-entered the meeting, via video conference, at this time being 6:02 p.m.

DISCLOSURE OF INTEREST

None.

MINUTES APPROVAL

Council - Organizational Meeting October 22, 2024

Resolution # CRM20241112.1002

Moved by Councillor Vining

That the minutes of Council's organizational meeting held October 22, 2024 be accepted as presented.

Carried Unanimously

Council - Regular Meeting October 22, 2024

Resolution # CRM20241112.1003

Moved by Councillor Mattice

That the minutes of Council's regular meeting held October 22, 2024 be accepted as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

None.

PUBLIC HEARINGS

Bylaw No. 843-LU-24 - Bylaw to Amend Land Use Bylaw No. 766-LU-23 (PH)

Mayor Copeland declared the public hearing for reviewing Bylaw No. 843-LU-24, being a Bylaw to Amend Land Use Bylaw No. 766-LU-23, in the City of Cold Lake, open at this time being 6:02 p.m.

Mayor Copeland reviewed the rules of the public hearing and reminded all individuals of the public hearing protocol and purpose, and then asked Administration to introduce the bylaw.

Principal Planner B. Schultz introduced Bylaw No. 843-LU-24, being a Bylaw to Amend Land Use Bylaw No. 766-LU-23, in the City of Cold Lake, to facilitate the conversion of the hotel to an apartment building. Principal Planner B. Schultz advised that Administration has not identified any concerns with this application and no concerns were brought forward prior to tonight's Council meeting.

Mayor Copeland opened the floor for public concerns and comments with respect to Bylaw No. 843-LU-24.

As there were no public in attendance to voice their concerns and/or provide comments with respect to Bylaw No. 843-LU-24, Mayor Copeland declared the public hearing closed at this time being 6:03 p.m.

DELEGATIONS

Kevin and Adam Kiely

Mayor Copeland welcomed Kevin Kiely and his son Adam Kiely to the Council meeting at this time being 6:04 p.m.

Mr. Kiely and his adult son Adam Kiely advised Council of their concerns with respect to Adam's learning disability and being jobless for a year now. Mr. Kiely advised that Adam has had many jobs in his life (to name a few: Dove Centre, Employabilities, Boston Pizza, Sawmill, Zellers, Pizza Hut, Tim Hortons, Canadian Tire, Fish Hatchery, Ski Hill, Sobeys, etc. and has also volunteered with Orbiting Trends, Bonnyville Lodge, and the greenhouse on the Base), but nothing has been lasting since Adam was eighteen (18) which is now twenty-one (21) years later. It seems employers don't have the time or patience for his pace or to train him and there has been some concerns of harassment/mistreatment.

Adam briefly spoke advising that it is tough to find a job and he has been looking for a long time. He has been very patient and has applied everywhere in Cold Lake, and they always say they will call him back and he waits with no response ever coming. Adam advised that he checks his email everyday hoping to hear something with respect to a job opportunity, but has had no luck at all. Adam advised that he is trying to make it on his own and lives on his own independently with a roommate and although he collects AISH (Assured Income for the Severely Handicapped), Adam advised that not having a job, with no prospects, is very emotional, frustrating and stressful.

Adam is currently a client with the Dove Centre and has been since 1996. He must sign a new contract once a year. Kevin advised that Adam met with Employabilities today and will meet with them again next Tuesday to fill out some paperwork (they are helping him look for something).

Kevin advised that as he and Adam are out of options, they are looking for any ideas Council may have to offer.

Questions and discussion from Council ensued at this time with Councillor Mattice advising that he would speak with the Dove Centre.

Mayor Copeland advised that he would see if the Cold Lake Regional Chamber of Commerce would be willing to get the word out to its' members that Adam is looking for work.

Mayor Copeland thanked the Kiely's for attending and presenting their concerns.

Kevin and Adam Kiely returned to the gallery at this time being 6:13 p.m.

OLD BUSINESS

Bylaw No. 843-LU-24 - Bylaw to Amend Land Use Bylaw No. 766-LU-23

Resolution # CRM20241112.1004

Moved by Councillor Lefebvre

That Bylaw No. 843-LU-24, being a Bylaw to Amend Land Use Bylaw No. 766-LU-23, in the City of Cold Lake, be given second reading.

Carried Unanimously

Resolution # CRM20241112.1005

Moved by Councillor Richardson

That Bylaw No. 843-LU-24 be given third and final reading.

Carried Unanimously

Rural Renewal Stream Changes - Letter to MLA Cyr

Resolution # CRM20241112.1006

Moved by Councillor Lefebvre

That Council accept Old Business Item 9.2 Rural Renewal Stream Changes - Letter to MLA Cyr as information.

Carried Unanimously

NEW BUSINESS

2024 Capital Budget Amendment - Multiple Capital Projects

Resolution # CRM20241112.1007

Moved by Councillor Vining

That Council amend the 2024 Capital budget from \$16,633,430 to \$16,936,430 to fund the following projects (totalling \$303,000):

- Pelican Rock Sanitary \$150,000
- 54 Street Sanitary Extension \$100,000
- Cold Lake South Outline Plan \$40,000
- Firehall Feasibility Study \$13,000

to be funded from unrestricted surplus.

Carried Unanimously

Community Beautification Award Program - 2024

Resolution # CRM20241112.1008

Moved by Councillor Lefebvre

That Council direct Administration to present a Community Beautification Award and cheque in the amount of \$250.00 each to the following residents:

1. To Catherine Humber and Alan Humber for the improvements at the property described as 6008 51 Avenue;
2. To Michelle Law and Link Law for the improvements at the property described as 1507 15 Street;
3. To Erin Laybolt and Brody Laybolt for the improvements at the property described as 1307 5 Avenue;
4. To Shayne Leveque for the improvements at the property described as 5802 50 Avenue;
5. To Chris Lynch for the improvements at the property described as 1924 Ptarmigan Crescent;
6. To Darren Pilisko for the improvements at the property described as 1903 5 Avenue;
7. To Francis Roller and Melissa Roller for the improvements at the property described as 2610 Delta Road;
8. To Gayle Villecourt for the improvements at the property described as 2012 6 Street.

Carried Unanimously

Secondary Suite Development Incentive Program Application 24-04 (201 21 Street - Lot 48, Block 3, Plan 782 1892)

Resolution # CRM20241112.1009

Moved by Councillor Richardson

That Council approve the application for funding under Policy No. 237-AD-24 for 201 21 Street - Lot 48, Block 3, Plan 782 1892 in the amount of \$5,000, and direct Administration to enter into a Reimbursement Grant Agreement with the applicant.

Carried Unanimously

Membership - Tribal Chiefs Employment and Training Services Association

Resolution # CRM20241112.1010

Moved by Councillor Vining

That Council authorize the City of Cold Lake to purchase a Basic Membership Package at the cost of \$1,200/annually and reevaluate the membership in one (1) years' time.

In Favor (6): Mayor Copeland, Councillor Bailey, Councillor Mattice, Councillor Parker, Councillor Richardson, and Councillor Vining

Opposed (1): Councillor Lefebvre

Carried

Community Economic Development Initiative - Resolution for Participation

Resolution # CRM20241112.1011

Moved by Councillor Richardson

That Council adopt the following resolution:

THE CITY OF COLD LAKE HEREBY RESOLVES:

WHEREAS the City of Cold Lake intends to improve intergovernmental relations with Cold Lake First Nations and enter into a community-to-community relationship with Cold Lake First Nations;

WHEREAS the City of Cold Lake commits the participation of the community in the First Nation-Municipal Community Economic Development Initiative (CEDI) from this date of November 12, 2024 until March 15, 2027;

WHEREAS the City of Cold Lake Council has appointed Mayor Craig Copeland as their elected official Working Group champion and Councillor Bill Parker as the alternate;

WHEREAS the City of Cold Lake has appointed Andrew Serba, Manager of Economic Development, Communications and Strategy, and Daru Pretorius, Economic Development Advisor, as their staff Working Group champions; and

WHEREAS the City of Cold Lake commits to the following resources in collaboration with the Cold Lake First Nations through a collaborative joint Working Group:

- A. Elected and staff Working Group champions meet monthly with the Cold Lake First Nations Working Group champions as a joint Working Group throughout the CEDI process.

- B. Coordinate a contingency plan for the CEDI Working Group champions should a designated person leave their position prior to March 15, 2027.
- C. Organize and participate in four or five 1-1.5-day joint workshops; ensuring there is representation of the elected officials, senior administration, economic development and land management/planning staff from each community at each workshop.
- D. Organize ongoing community engagement to keep the community informed about CEDI program participation, partnership with Cold Lake First Nations and joint community economic development initiatives (This may include agenda items at meetings, reports in local media, community announcements, etc.).
- E. Agree to maintain communication with CEDI staff and to assist with coordinating the logistics of community visits, strategic meetings and workshops, as appropriate.
- F. Provide in-kind and financial resources required to hold the meetings (such as mileage to and from venue, in-kind meeting space, and catering expenses above and beyond what can be reimbursed through the CEDI program).
- G. Provide additional staff time and support as required by the joint Working Group.
- H. Actively participate in the planning for and management of the jointly accessed Capacity Development Grant (\$45,000).

BE IT HEREBY RESOLVED THAT the City of Cold Lake supports the participation in the First Nation-Municipal Community Economic Development Initiative (CEDI) from the date of this Council Resolution until March 15, 2027.

Carried Unanimously

Letter of Support - Cold Lake First Nations

Resolution # CRM20241112.1012

Moved by Councillor Bailey

That Council authorize a letter of support from the City of Cold Lake to the Alberta Business Investment Fund for the proposed Community Gathering Space Project.

Carried Unanimously

Letter of Support - Go East of Edmonton RTO 2025

Resolution # CRM20241112.1013

Moved by Councillor Mattice

That Council authorize a letter of support for Go East of Alberta RTO's application to the Travel Alberta - Rural Development Promotion Fund.

Carried Unanimously

Request for Extension - St. Dominic Cemetery Society

Resolution # CRM20241112.1014

Moved by Councillor Parker

That Council authorize Administration to provide an extension to the St. Dominic Cemetery Society agreement dated May 8, 2024 from November 15, 2024 to November 1, 2025 and allow for the funding to be used for paving the entrance features.

Carried Unanimously

Request to Waive Late Removal Fee - Cold Lake Marina

Resolution # CRM20241112.1015

Moved by Councillor Bailey

That Council direct Administration to withdraw the Marina late, removal of belongings, penalties for Ms. Brenda Poritras in the amount of \$100.

Defeated Unanimously

COMMITTEE REPORTS

Minutes August 12, 2024 Cold Lake Regional Utility Services Commission

Information.

STAFF REPORTS

Chief Administrative Officer's Monthly Report - October 2024

Information.

Report to Chief Administrative Officer - Corporate Services - October 2024

Information.

Report to Chief Administrative Officer - Infrastructure Services - October 2024

Information.

Report to Chief Administrative Officer - Community Services - October 2024

Information.

Report to Chief Administrative Officer - Economic Development, Strategy and Communications Services - October 2024

Information.

Report to Chief Administrative Officer - Land Use Planning, Development and Regulatory Services - October 2024

Information.

COUNCIL HIGHLIGHTS/ REPORTS

Mayor & Council reported on their recent activities and attendance at various events.

NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

Christian Heritage Month - December 2024

Mayor Copeland proclaimed December 2024 as Christian Heritage Month in the City of Cold Lake.

QUESTIONS

None.

Resolution # CRM20241112.1016

Moved by Councillor Vining

That the meeting be recessed at this time being 6:52 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Principal Planner B. Schultz left the meeting at this time being 6:52 p.m.

Communications Coordinator M. Beaudoin left the meeting at this time being 6:57 p.m.

Delegates Kevin and Adam Kiely left the meeting at this time being 7:03 p.m.

Mayor Copeland reconvened the meeting at this time being 7:04 p.m.

IN CAMERA

Agreement - Extended Producer Responsibility (EPR) Agreement

Present: Mayor Copeland, Councillors Bailey, Lefebvre (Via Video Conference), Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, Communications, Strategy, and Economic Development Manager/Acting General Manager of Community Services A. Serba, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20241112.1017

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 7:04 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Extended Producer Responsibility (EPR) Agreement.

Carried Unanimously

Resolution # CRM20241112.1018

Moved by Councillor Parker

That the meeting come "Out-of-Camera" at this time being 7:19 p.m.

Carried Unanimously

Resolution # CRM20241112.1019

Moved by Councillor Parker

That Council authorize Administration to execute the agreement with Circular Materials for curbside collection as part of the Extended Producer Responsibility (EPR) Program, as presented.

Carried Unanimously

Land Purchase Opportunity - Lot 1, Block 3, Plan 152 3625

Present: Mayor Copeland, Councillors Bailey, Lefebvre (Via Video Conference), Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, Communications, Strategy, and Economic Development Manager/Acting General Manager of Community Services A. Serba, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

Resolution # CRM20241112.1020

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 7:19 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Land Purchase Opportunity - Lot 1, Block 3, Plan 152 3625.

Carried Unanimously

Resolution # CRM20241112.1021

Moved by Councillor Richardson

That the meeting come "Out-of-Camera" at this time being 7:22 p.m.

Carried Unanimously

Resolution # CRM20241112.1022

Moved by Councillor Richardson

That Council authorize Administration to execute an offer to purchase on Lot 1, Block 3, Plan 152 3625 for a value of \$50,000.

Carried Unanimously

ADJOURNMENT

Resolution # CRM20241112.1023

Moved by Councillor Mattice

That the meeting be adjourned at this time being 7:22 p.m.

Carried Unanimously

Mayor

Chief Administrative Officer