



STAFF REPORT

Title: Bylaw No. 850-BD-24 - Council Election Forum Selection Committee Bylaw

Meeting Date: November 26, 2024

Executive Summary:

Policy No. 239-AD-24, Municipal Election Forum Grant Policy sets out a grant program to support a community organization to host a municipal election forum prior to the 2025 municipal election.

Bylaw No. 850-BD-24 establishes the Council Election Forum Selection Committee for the purposes of the grant established by Policy No. 239-AD-24.

Bylaw No. 850-BD-24, Council Election Forum Selection Committee Bylaw, was presented to Council at the November 19, 2024, Corporate Priorities Committee meeting and Administration was directed to bring the new bylaw to a regular meeting of Council for approval.

As such, Administration presents Bylaw No. 850-BD-24 to Council for first reading.

Background:

At the October 15, 2024, Corporate Priorities Committee Meeting, the Committee was presented with Policy No. 239-AD-24, Municipal Election Forum Grant Policy which sets out a grant program to support a community organization to host a municipal election forum prior to the 2025 municipal election. The intent of the policy is to establish a municipal election candidate forum grant program to balance support for information sharing to the electorate about the municipal election candidates while also keeping the City at arm's length from the political process.

Following discussion, the Committee recommended that Policy No. 239-AD-24 be presented to a regular meeting of Council for approval, as presented. This policy is being presented to City Council on November 26, 2024 for approval.

The policy states that:

- 4.10. All proposals received by the deadline will be provided to the Council Election Forum Selection Committee (the "Selection Committee") for consideration.



Bylaw No. 850-BD-24 establishes the Council Election Forum Selection Committee for the purposes of Policy No. 239-AD-24, being the Municipal Election Forum Grant Policy.

The Membership of the Committee has been set out in the Bylaw as follows

SECTION 5 - MEMBERSHIP

- 5.1 The Committee shall consist of a minimum of three (3) and a maximum of five (5) members-at-large who shall be appointed by resolution of Council from nominations submitted by the Chief Administrative Officer.
- 5.2 Membership shall be recruited from members of the community that Council deems appropriate.
- 5.3 All persons appointed as members of the Committee shall
 - 5.3.1 be residents of the City of Cold Lake and shall remain members of the Committee only during such time as they continue to be residents of the City of Cold Lake, unless the Council passes a resolution stating otherwise;
 - 5.3.2 not have an actual, or perceived, conflict of interest as it relates to municipal election outcomes,
 - 5.3.3 not have an actual, or perceived, conflict of interest as it relates to any known, or anticipated, applicants of the grant established by Policy No. 239-AD-24, Municipal Election Forum Grant Policy.

The bylaw is presented for the Committee's feedback and direction.

Alternatives:

Council may wish to:

1. Give first reading to Bylaw No. 850-BD-24, being the Council Election Forum Selection Committee Bylaw, as presented.
2. Not give first reading and provide further feedback and direction to Administration

Recommended Action:

That Bylaw No. 850-BD-24, being the Council Election Forum Selection Committee Bylaw, in the City of Cold Lake, be given first reading.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer