



Community Grant Advisory Committee Meeting Minutes

Thursday, September 19, 2024

6:00 p.m.

Energy Centre - 2nd Floor Boardroom

Present: Councillor Adele Richardson
Councillor Chris Vining
Chairperson Lacey Chyz
Candice Sutterfield
Allan Pratt
Nicole Parker
Ed Machtmes

Absent: Michelle Myers
Laurier Lapointe
Stefani Schienbein

Staff Present: Todd Worthington, Parks Manager and Acting General Manager
of Community Services
Terra Dimion, Intermediate Assistant and Recording Secretary

CALL TO ORDER

The meeting was called to order at this time being 6:04 p.m. by Chairperson Lacey Chyz.

CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT

Chairperson Lacey Chyz recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."

ADOPTION OF AGENDA

Resolution # CGAC20240919.1001

Moved by Ed Machtmes that the agenda be adopted as presented.

Carried Unanimously

DISCLOSURE OF INTEREST

None.

ADOPTION OF MINUTES

Resolution # CGAC20240919.1002

Moved by Nicole Parker that the minutes of July 18, 2024 be adopted as presented.

Carried Unanimously

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DELEGATIONS

Cold Lake Community Learning Centre

Chairperson Lacey Chyz welcomed Debra Pelechovsky of Cold Lake, AB to present the application on behalf of Cold Lake Community Learning Centre ("CLCL") at this time being 6:06 pm.

D. Pelechovsky presented the Cold Lake Community Learning Centre application, being an application for a Arts, Culture and Heritage Grant in support of the Festival of Words event being held on January 25, 2025 in the amount of \$5,000.00.

D. Pelechovsky advised the event is to promote family literacy and will be held during Literacy Week. The event will include activities for children to participate in, who will also receive a free book for attending. The organization has secured Linda Dunn to donate her time to paint a mural. D. Pelechovsky advised the theme is 'How to Train Your Dragon to Read'.

L. Chyz queried the location of the event; D. Pelechovsky confirmed it will occur at the Cold Lake Seniors Hall.

C. Vining referenced the budget and queried if the event is intended to fundraise. D. Pelechovsky noted the organization is funded through the Alberta government and they are not able to use their provincial funding toward this event. She also confirmed that the event is volunteer run.

N. Parker queried the number of attendees expected; D. Pelechovsky estimates 325 individuals will attend.

C. Sutterfield queried the time of the event; D. Pelechovsky confirmed the event will commence at 11:00 a.m. and end at 3:00 p.m. however, they wish to extend the hours this year.

L. Chyz confirmed with D. Pelechovsky that the funding would be put toward prizes and facility rental.

L. Chyz advised that the Committee will make a recommendation to Council for funding, and that a declaration for Literacy Week or attendance to the event will be requested through administration separately. C. Vining confirmed the next Council meeting to be October 8, 2024.

L. Chyz confirmed there were no other questions from the Committee at this time, and thanked Debra Pelechovsky for her attendance and presentation.

Debra Pelechovsky left the meeting at this time being 6:17 p.m.

Ronald McDonald House Charities Alberta

Chairperson Lacey Chyz welcomed Oreen Skiba of Cold Lake, AB to present the application on behalf of Ronald McDonald House Charities Alberta ("RMHCA") at this time being 6:18 p.m.

Oreen Skiba presented the RMHCA application, being an application for an Other Community, Recreation, Art, Culture and Heritage Grant in support of the Winterland Invitational Hockey Tournament fundraiser February 14-16, 2025 in the amount of \$10,000.

O. Skiba provided a briefing of the purpose of the Ronald McDonald House program located in Calgary, Edmonton, Red Deer, and Medicine Hat. She advised the Winterland Invitational is a large event held in Cold Lake, Elk Point, Bonnyville, and Glendon, and will welcome approximately 750 children and their families. O. Skiba provided statistical information within the application, including the \$176,000 raised in 2023.

Discussions ensued regarding the size of the event and potential date change in January 2026.

E. Machtmes queried how long the event has occurred; O. Skiba confirmed the event has been annual since 2018.

Lacey Chyz confirmed there were no other questions from the Committee at this time, and thanked Oreen Skiba for her attendance and presentation.

Oreen Skiba left the meeting at this time being 6:25 p.m.

Stepping Stones Crisis Centre Society

Lacey Chyz welcomed April Simard of Cold Lake, AB to present the application on behalf of Stepping Stones Crisis Centre Society ("Stepping Stones") at this time being 6:26 p.m.

April Simard presented the Stepping Stones application, being an application for a Development Incentive Grant in support of the Walk a Mile in Their Shoes event in the amount of \$2,500.

A. Simard noted the month of November to be Family Violence Prevention month. She provided statistics from previous fundraisers, and an update on the development of the new Stepping Stones Crisis Centre building. She advised the Walk a Mile in Their Shoes event will occur in the Reid Field House and is open to the community to enjoy local entertainment and obtain resources. Discussions ensued regarding the support of locals such as Curtis Hargrove, Fire, RCMP, and local sponsorships. The grant will assist with costs related to entertainment, swag and the facility rental.

L. Chyz queried how long the event will be; A. Simard confirmed the walk begins at 11:00 a.m. and will continue until all participants complete their mile, and all families have had a chance to enjoy the activities. A. Simard noted they plan to host the 2025 event at their new facility.

C. Sutterfield queried if they have received any registrations for participation; A. Simard confirmed there are no registrations at this time however they've received interest from some organizations.

Discussions ensued regarding the fundraising goal.

N. Parker noted the language has been changed to be more gender inclusive and queried if there was a transgender component to the event. A. Simard advised they've added the inclusive language to include the transgender community.

L. Chyz confirmed there were no other questions from the Committee at this time, and thanked April Simard for her attendance and presentation.

April Simard left the meeting at this time being 6:37 p.m.

OLD BUSINESS

None.

NEW BUSINESS

Budget Summary

Chairperson Lacey Chyz opened this item up to the Committee and reviewed the Budget Summary attached to the Agenda.

Discussions and questions ensued regarding the Council approved sponsorship to the Bonnyville Indian-Metis Rehabilitation Centre Walk to Wellbriety event, the Lakeland

Scuba Society, use of funds already distributed, and remaining budget for the remainder of the year.

L. Chyz confirmed there were no further questions or discussion from the Committee at this time.

Applicant Review

Chairperson Lacey Chyz opened this item to the Committee for discussion, questions, and deliberation.

Discussions ensued regarding the application by Cold Lake Community Learning Centre, including the timing of the event, funds received in 2024, Policy, intake by the Committee, and category of support.

Resolution # CGAC20240919.1003

Moved by Candice Sutterfield to accept the application by Cold Lake Community Learning Centre and make a recommendation to Council to approve an Other Fundraising and/or Sponsorship Grant for a Level A Sponsorship in the amount of \$5,000 in support of the Festival of Words event to be held on January 25, 2025, notwithstanding article 3.7 of the Policy where the organization has received funding from the 2024 Budget, due to the conflict between the grant intake dates and the date of the event.

Carried Unanimously

Discussions ensued regarding the application by Ronald McDonald House Charities Alberta, including timing of the event, funds received in 2024, Policy, intake by the Committee, fundraising, cost of the venue, and category of support.

Resolution # CGAC20240919.1004

Moved by Councillor Chris Vining to accept the application by Ronald McDonald House Charities Alberta and make a recommendation to Council to approve an Other Fundraising and/or Sponsorship Grant for the Ice Sponsor in the amount of \$10,000 in support of the Winterland Invitational Hockey Tournament to be held February 14-16, 2025, notwithstanding article 3.7 of the Policy where the organization has received funding from the 2024 Budget, due to the conflict between the grant intake dates and the date of the event.

Carried Unanimously

Discussions ensued regarding the application by Stepping Stones Crisis Centre Society, including past contributions, category of support, new staff, venue rental, and awareness.

Resolution # CGAC20240919.1005

Moved by Nicole Parker to accept the application by Stepping Stones Crisis Centre Society and make a recommendation to Council to approve an Other Fundraising and/or Sponsorship Grant for the Tier 1 Stiletto Sponsor in the amount of \$2,500 in support of the Walk a Mile in Their Shoes event to be held November 9, 2024.

Carried Unanimously

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Reporting Review

Resolution # CGAC20240919.1006

Moved by Councillor Chris Vining that the Committee accept the following reports and that Administration forward the same to the next regular meeting of Council for information:

1. Lakeland District Soccer Association (CRM20240528.1009) in relation to the \$1000 Other Grant for the Annual District Soccer Tournament June 14-16, 2024.
2. Kids Time Out (Cold Lake) Society (CRM20240123.1021) in relation to the \$4000 Other Grant for the 16th annual Diamonds and Studs Gala on March 23, 2024.
3. Lakeland Lacrosse Association (CRM20240528.1009) in relation to the \$2500 Community Incentive Grant for the Ice Melter Tournament on May 10-12, 2024.

Carried Unanimously

NEXT MEETING

Chairperson L. Chyz reminded the Committee that if they received notification that their appointment is coming up for renewal, to notify the Executive Assistant of their decision to either continue or expire their term.

Chairperson L. Chyz advised that there will be one further meeting in November 2024, and in January the Committee will elect the Chairperson and Vice Chairperson for 2025.

The next meeting will be held on November 21, 2024 in the 2nd floor boardroom of the Energy Centre.

ADJOURNMENT

Resolution # CGAC20240919.1007

Moved by Councillor Adele Richardson that the meeting be adjourned at this time being 7:13 p.m.

Carried Unanimously



Chairperson



Designated Officer