



STAFF REPORT

Title: Report to Chief Administrative Officer - Infrastructure Services - February 2025

Meeting Date: March 11, 2025

Executive Summary:

TRANSPORTATION SERVICES

- Streets Infrastructure repair, replacement and maintenance as required.
 - Worked with contractor to by-pass failed camera at Energy Center, then replacement of it
 - Repair of signs that were knocked down
- 2025 Maintenance Contracts:
 - Snow and Ice removals – ongoing.
 - Maintenance Contracts – Initiated.
 1. Asphalt Patching – Bids&tenders
 2. Concrete Repairs – Bids&tenders
 3. Pavement Markings – Request for quotes - renewal
 4. Residential Line Painting Request for Quotes
 5. Spray patching- Request for quotes – renewal
- Pothole patching; as required.
- Assisted contractors and other departments as required.
- Assisted Parks for seasonal light take-down.
- Snow Removal and Winter Road Maintenance; ongoing as per Policy # 103-OP-08.
 - Sanding as required.
 - Anti Ice highway ahead of freezing rain
 - Removed windrows (snow) for service roads
 - Residential laneway snow clearing as requested



- EV Chargers:
 - City Hall: 7 unique users, 470 kWh, \$277.91
 - Energy Center: 7 unique users, 118 kWh, \$86.19

Fleet Maintenance:

- Work Orders for Fleet Maintenance completed 43 in February.
 - Mechanics – Completed 38 work orders for various departments.
 - Operators – Completed 7 work orders for various departments.
 - Contracted Services – 28 work orders were contracted out for various departments.
 - Outstanding – 163 work orders are outstanding for various departments.
- Fuel Consumption:
 - 9258 liters of gas were dispensed into fleet vehicles for the various departments over 126 transactions.
 - 23286.5 liters of diesel were dispensed into fleet vehicles for the various departments over 247 transactions.

Cold Lake Regional Aerodrome:

- Daily inspections and reporting; ongoing.
- Snow removal (piles) for taxiways.
- 13 lots are available for lease.
- Airport Fueling
- Fuel Consumption:
 - 3140.9 liters of AV Gas was sold.
 - 423.4 liters of Jet A was sold.

Transit:

- Monitoring and adjusting routes as required (Construction, Special Events, etc); ongoing.
- Advertising Sales:
 - 0 Renewals
 - 0 Expiring
 - TOTAL: 35 spots filled, 30 empty



- Service Stats:
 - February Ridership: 9,065
 - January Ridership: 10,219
 - YEAR-TO-DATE: 19,284
 - February Top Stops:
 - Transit Station = 1,379 Riders
 - Walmart@ 50th St = 795 Riders
- Grants & Funding:
 - Rural Transit Solutions Grant – Submitted 04 March 2025 for \$7,237,220 Federal contribution
 - Active Transportation Fund
 - Application in progress
 - Canadian Public Transit Fund
 - Expression of Interest Submitted
 - Approved
 - Baseline Funding Agreement Application in Progress

Facility Maintenance:

- Received 34 maintenance requests for building maintenance services for various departments.
- Daily and Weekly building inspections; 3 times/ week on all occupied buildings; Ongoing.
- Winter building temperature checks completed daily.
- Clean all roofs and test roof tops in preparation for winter. Ongoing
- Facility Maintenance Contracts:
- Maintenance Services/Contracts 2024.
 - RCMP – HVAC/ Roofing- Awarded D&G Plumbing- heating is operational but not complete, waiting to complete Air Balancing.
- Maintenance Service/Contracts 2025.
 - RCMP – Cell Door Repair/replacement, achieved Credit Application, awaiting updated quote.
 - Phase 2 HVAC replacement - initiated.
 - Energy center shower valve replacement – initiated.
 - Energy center hot water tank replacement - initiated.
 - Field house lighting upgrade – initiated.
 - Front desk reno – initiated.



- Grants & Funding:
 - Historic Resource Conservation Grant
 - Application submitted – awaiting outcome

ENVIRONMENTAL SERVICES

New report format attached

ENGINEERING SERVICES

Capital Projects - *See attached Capital Project Summary*

Geographical Information System (GIS):

- Continued sorting GIS data and related files; ongoing.
- Created maps, queries, and large-format printouts as requested by City Staff; ongoing.
- Aerial Imagery and Orthophotography service contract awarded and work in progress.

COLD LAKE REGIONAL UTILITY SERVICES COMMISSION (CLRUSC)

CLRUSC meeting was held on Feb 03, 2025. Discussion around draft MOU from the MD of Bonnyville, Septic Hauling.

Alternatives:

Recommended Action:

Type the recommendation here

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer