



## STAFF REPORT

**Title:** Chief Administrative Officer's Monthly Report - February 2025

**Meeting Date:** March 11, 2025

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### **Executive Summary:**

This report is intended to provide an update to Council on the activities and projects being conducted by Administration.

### **General Discussion**

Council held a strategic priority session on January 9, 2025 of which Administration will prepare a report for Council adoption for its' March 25, 2025 regular meeting.

I've attached each of the General Manager's report to the CAO which has various departments and/or discipline updates and/or statistics. If you have any questions, please feel free to ask. It should be noted that in some instances, Administration may have to take the question and follow-up with Council.

### **CAO Meetings**

Feb. 2	Lunch w/ Dr. Osarenkhoe
Feb. 3	Weekly Mgmt. Team Mtg.
Feb. 3	KP Squared Follow-up Mtg.
Feb. 3	Mtg. w/ Dr. Sam Ubabukoh (Dr. Recruitment)
Feb. 3	RUSC Mtg.
Feb. 4	JMAA Mtg.
Feb. 4	Microsoft Teams Mtg. w/ Cold Lake Clinic
Feb. 4.	Lunch w/ SE Design
Feb. 4	Municipal 511 Demonstration
Feb. 5	Lunch w/ Axel & Leighton
Feb. 5	Mthly. Executive/Managers Mgmt. Team Mtg.
Feb. 6	Rural Transit Solutions Grant Discussion
Feb. 6	Lunch w/ R. Brassard
Feb. 6	Mtg. w/ Todd & IOP
Feb. 10	Weekly Mgmt. Team Mtg.
Feb. 10	Mtg. RE Collaborative Infrastructure & Transportation Development Opportunities
Feb. 11	GIS/Cityworks Upgrade



Feb. 11	Microsoft Teams Mtg. w/ Colleen McKinstry of 143 Consulting
Feb. 11	Council Mtg.
Feb. 12	Subdiscussion - Collaborative Procurement
Feb. 13	Emerging Trends in Municipal Law in Edmonton
Feb. 13	Microsoft Teams Mtg. RE Transportation Discussion
Feb. 13	Microsoft Teams Mtg. Canadian UAVs/SkyAlyne/Clity of Cold Lake
Feb. 17	<b>STAT HOLIDAY</b>
Feb. 17	Weekly Mgmt. Team Mtg. <b>CANC.</b>
Feb. 18	Weekly Mgmt. Team Mtg.
Feb. 18	Mtg. RE Minister Ellis Letter RE RCMP Oversight of CPO's
Feb. 18	Mtg. w/ Minister Ellis
Feb. 18	Mtg. w/ Cold Lake Medical Clinic Doctors
Feb. 18	Zoom Mtg. Northern AB Medical Program
Feb. 18	Corporate Priorities Committee Mtg.
Feb. 19	Emergency Management Agency (EMA) Mtg.
Feb. 19	MCMC Mthly. Mtg.
Feb. 20	Mtg. RE Oil Royalties 2021-2023 Local Oil Sands Operations - Deliverable for Economic Corridors Map
Feb. 20	Microsoft Teams Mtg. RE Rural Tour
Feb. 20	Mtg. RE Rural Transit Grant
Feb. 21	Alberta HUB Board Membership Mtg.
Feb. 24	Weekly Mgmt. Team Mtg.
Feb. 24	Mtg. w/ Councillor Lefebvre
Feb. 24	Mtg. RE WCB Query of Corporate Services
Feb. 25	Regional Airport Engagement
Feb. 25	Regular Council Mtg.
Feb. 25	Hearts for Healthcare Meet & Greet
Feb. 26	Mtg. w/ Ian O'Donnel - Westrich Pacific
Feb. 26	Community Update - Realtor Luncheon 2025 Planning Meeting
Feb. 27	CLFN-CoCL Subdiscussion - Preparing for Economic/Population Growth
Feb. 27	Childcare Needs Assessment - Virtual Session 1/3
Feb. 28	3 <sup>rd</sup> Annual Victor Ringuette Fundraiser

**Background:**

**Alternatives:**



**Recommended Action:**

Type the recommendation here

**Budget Implications (Yes or No):**

No

**Submitted by:**

Kevin Nagoya, Chief Administrative Officer