



Council - Regular Meeting Minutes Tuesday, March 11, 2025 6:00 p.m. City Hall - Council Chambers

Council Present:	Mayor Craig Copeland (Via Video Conference 6:00pm - 7:34pm) Councillor Ryan Bailey Deputy Mayor Vicky Lefebvre (Assumed Chair 7:34pm) Councillor Bill Parker Councillor Chris Vining
Council Absent:	Councillor Bob Mattice
	Councillor Adele Richardson
Staff Present:	Chief Administrative Officer Kevin Nagoya General Manager of Corporate Services Kristy Isert Communications, Strategy, and Economic Development Manager/Acting General Manager of Community Services Andrew Serba Land-Use Planning, Development, and Regulatory Services Manager Andrew Jabs Executive/Recording Assistant Cindy Reimer Marketing Coordinator Dan Noseworthy
Staff Absent:	General Manager of Infrastructure Services Azam Khan

## CALL TO ORDER

The meeting was called to order at this time being 6:00 p.m. by Mayor Copeland.

# CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT

Mayor Copeland recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."

## ADOPTION OF AGENDA

## **Resolution # CRM20250311.1001**

Moved by Councillor Parker

That the agenda be adopted as presented with the following addition:

Add New Business Item 10.15 Tax Arrears Agreement - Tax Roll No. 4000030277

## **Carried Unanimously**

## **DISCLOSURE OF INTEREST**

None.

#### **MINUTES APPROVAL**

## Council - Regular Meeting February 25, 2025

## **Resolution # CRM20250311.1002**

Moved by Councillor Vining

That the minutes of Council's regular meeting held February 25, 2025 be accepted as presented.

#### **Carried Unanimously**

## PUBLIC QUESTION PERIOD

None.

## **PUBLIC HEARINGS**

None.

## DELEGATIONS

#### 2025 Cold Lake Fire Rescue Medal Presentations

Mayor Copeland welcomed Manager of Protective Services/Fire Chief Jeff Fallow and fellow Cold Lake Fire-Rescue Members to the Council meeting at this time being 6:02 p.m.

Deputy Mayor Lefebvre and Manager of Protective Services/Fire Chief Jeff Fallow presented Alberta Emergency Services Medal (AESM) awards to the following Cold Lake Fire-Rescue Members:

## <u>Alberta Emergency Services Medal/Bronze Bar Presentation for Twenty-Two (22)</u> <u>Years</u>:

Captain Phil Beaudoin (all years with Cold Lake Fire-Rescue - 22 years of service July 2002 to present)

Captain Ken Isaacs (all years with Cold Lake Fire-Rescue - 27 years of service September 1997 to present)

Lieutenant Gilles Manseau (all years with Cold Lake Fire-Rescue - 22 years of service July 2002 to present)

Captain Sean McMillan (all years with Cold Lake Fire-Rescue - 22 years of service July 2002 to present)

# <u>Alberta Emergency Services Medal/Silver Bar Presentation for Thirty-Two (32)</u> <u>Years</u>:

Deputy Chief Norm Hollis - 35 Years of Service (4 Wing Fire Department (5 years) and Cold Lake Fire-Rescue (Grand Centre Fire Dept.) November 1994 to present)

Deputy Chief Hugh McKay - 33 Years of Service (all years with Cold Lake Fire-Rescue (Grand Centre Fire Dept.) September 1991 to present)

## Alberta Emergency Services Medal/Gold Bar Presentation for Forty (40) Years:

Assistant Station Chief Doug Sirant - 40 Years of Service (Barrhead Fire Department (8 years) and Cold Lake Fire-Rescue (Grand Centre Fire Dept.) January 1993 to present)

The AESM award honours emergency services personnel who are involved in supporting emergency prevention, preparedness and response in Alberta, and who have committed 12, 22, 32, 40 years of service.

Councillor Vining presented the following medal:

# King Charles III Coronation Medal:

Manager of Protective Services/Fire Chief Jeff Fallow - 35 Years of Service (all years with Cold Lake Fire-Rescue (Grand Centre Fire Dept.) July 1989 to present)

The King Charles III Coronation Medal is given to candidates who have made a significant contribution to Canada or to a particular province, territory, region or community of Canada, or have made an outstanding achievement abroad that bring credit to Canada.

Manager of Protective Services/Fire Chief Jeff Fallow and fellow Cold Lake Fire-Rescue Members left the meeting at this time being 6:12 p.m.

## Chad Colbourne, Shawn Metchewais and Katrina Reid

Mayor Copeland welcomed Chad Colbourne, Shawn Metchewais and Katrina Reid to the Council meeting at this time being 6:12 p.m.

Mr. Colbourne and Mr. Metchewais (Ms. Reid remained seated in the gallery) provided Council with information on the upcoming Lakeland Xtreme Broncs and Bulls event taking place in Cold Lake May 9 and 10, 2025 advising of the following:

- Mr. Colbourne looks after most of the marketing,
- Mr. Metchewais looks after bringing in the talent,
- for the first time ever, Cold Lake is bringing the exciting two (2) night event indoors under one roof at the Energy Centre,
- it'll be the first time that dirt has ever touched the ground in the Energy Centre,
- it'll be the first time that the professional side of the riders come to the area,
- the event is sanctioned by the Professional Rodeo Cowboys' Association (PRCA) and will be bringing in the best of the best cowboys and stock that the City has ever hosted (world athletes),
- PRCA is the highest governing body of professional rodeo in North America,
- fortunately, at this present time, in the year 2024, 5 of the top 15 saddle bronc riders in the world live in Alberta, including 4-time world champion Zeke Thurston from Big Valley, Alberta,

- in the top 30 saddle bronc riders in the race for the championship of the world, 10 of them reside in Alberta. So, Alberta has a strong contingency of professional saddle bronc riders as any place in North America; more than Texas, which is something to be proud of,
- in addition to trying to attract the top cowboys in the world, they've also got 2-time award winning stock contractor Vern McDonald from Lac La Biche County coming. Mr. McDonald has some award-winning bucking stock, including a horse (called Virgil) that has been a world champion on a few occasions,
- on the listings of professional rodeos in Canada, there are no other events going on in Canada and in the US, there aren't very many big ones going on .... this will unarguably be one of the biggest events going on in May,
- the City is looking after the facility (it will be a City of Cold Lake event),
- Friday afternoon, in the works and in conjunction with the Cold Lake Regional Chamber of Commerce, a chili cookoff or barbeque competition planned for downtown Cold Lake,
- Friday evening (7 pm) will be bull riding,
- Saturday evening (5 pm) will be saddle bronc riding,
- the City is providing a concert Saturday evening Tenille Townes with special guest Drew Gregory,
- it will be an all-ages event (2-3 hours each evening) and they are hoping that admission fee will be affordable for families at around \$20/person/day,
- there will be family entertainment during the course of the evenings (i.e. trick riders that fire trick guns, etc.),
- the event will encompass local booths (i.e. market),
- this is a for-profit event, but profits will be given back to the community for some of the non-profits (i.e. similar to what Ribfest has done in the past),
- it is a prized-money event (i.e. they must provide winnings to the cowboys) and because it is CPRA approved, points earned will work towards the cowboys' qualifications into the CFR and NFR.

Mr. Colbourne and Mr. Metchewais advised that thus far, \$20,000 in sponsorships have been raised. The City has graciously given them every opportunity to host this event and they are excited, but are also requesting a monetary donation of \$10,000 from the City of Cold Lake, advising that they will also be seeking funding from the Town of St. Paul, Town of Bonnyville, and the M.D. of Bonnyville. Events cost money to hold; they are trying to put on this first-time event in Cold Lake and are hoping on building on this event (not a one and done event) and potentially build to a point where they have some CFR (Canadian Finals Rodeo) and NFR (National Finals Rodeo) spectacles where the City of Cold Lake can have successful events year after year. A few brief questions from Council ensued.

Mayor Copeland thanked Mr. Colbourne and Mr. Metchewais for their presentation advising that Council would consider the request at their March 25, 2025 regular meeting of Council.

Mr. Colbourne, Mr. Metchewais and Ms. Reid left the meeting at this time being 6:33 p.m.

## OLD BUSINESS

None.

## **NEW BUSINESS**

Bylaw No. 869-LU-25 - Bylaw to Amend Schedule "A" of Central Cold Lake Area Structure Plan Bylaw No. 288-LU-07

## **Resolution # CRM20250311.1003**

Moved by Councillor Parker

That Bylaw No. 869-LU-25, being a Bylaw to Amend Schedule "A" of Central Cold Lake Area Structure Plan Bylaw No. 288-LU-07, in the City of Cold Lake, be given first reading, and that Administration be directed to schedule the statutory Public Hearing. **Carried Unanimously** 

# Policy No. 097-RC-07 - Community, Recreation, Art, Culture and Heritage Investment Grant Policy Amendments

## Resolution # CRM20250311.1004

Moved by Councillor Vining

That Council accept New Business Item 10.2 Policy No. 097-RC-07 - Community, Recreation, Art, Culture and Heritage Investment Grant Policy Amendments as information.

# **Carried Unanimously**

## 2025 Operating Budget Amendment - Traffic Calming Measures

## **Resolution # CRM20250311.1005**

Moved by Councillor Bailey

That Council allocate \$8,000 from Council Contingency to install traffic calming measures at the crosswalk on 1<sup>st</sup> Avenue near the Municipal District (MD) Campground. **Carried Unanimously** 

## 2025 Operating Budget Amendment - Kinosoo Beach Playground Fencing

## **Resolution # CRM20250311.1006**

Moved by Councillor Lefebvre

That Council allocate \$23,000 from Council Contingency to install fencing around the Kinosoo Beach Playground Structure.

#### **Defeated Unanimously**

## Tax Arrears Agreement - Tax Roll No. 24600

#### **Resolution # CRM20250311.1007**

Moved by Councillor Vining

That Council accept the Property Tax Arrears Agreement for Tax Roll No. 24600 as presented.

#### **Carried Unanimously**

## Tax Arrears Agreement - Tax Roll No. 140700

#### **Resolution # CRM20250311.1008**

Moved by Councillor Parker

That Council accept the Property Tax Arrears Agreement for Tax Roll No. 140700 as presented.

## **Carried Unanimously**

## Tax Arrears Agreement - Tax Roll No. 905661

#### Resolution # CRM20250311.1009

Moved by Councillor Lefebvre

That Council accept the Property Tax Arrears Agreement for Tax Roll No. 905661 as presented.

#### **Carried Unanimously**

#### Tax Arrears Agreement - Tax Roll No. 4000201300

#### **Resolution # CRM20250311.1010**

Moved by Councillor Bailey

That Council accept the Property Tax Arrears Agreement for Tax Roll No. 4000201300 as presented.

#### **Carried Unanimously**

#### **Stepping Stones - Small Community Opportunity Program**

#### Resolution # CRM20250311.1011

Moved by Councillor Parker

That Council apply for the Small Opportunity Program Grant in partnership with the Stepping Stones Crisis Society for a Food Security and Culinary Skills Development Program, and enter into an agreement with the Society to govern the administration of the grant and the associated funds.

#### **Carried Unanimously**

#### Wendy Ballachay and Reverend Jeremy Willment - February 25, 2025 Delegation

#### **Resolution # CRM20250311.1012**

Moved by Councillor Lefebvre

That Council accept Wendy Ballachay and Reverend Jeremy Willment's delegation presentation made at the February 25, 2025 regular meeting of Council as information. Carried Unanimously

# Clayton Bellamy Foundation - February 25, 2025 Delegation

#### **Resolution # CRM20250311.1013**

Moved by Councillor Bailey

That Council accept the Clayton Bellamy Foundation delegation presentation made at the February 25, 2025 regular meeting of Council as information.

#### **Carried Unanimously**

## Community Grant Advisory Committee - February 25, 2025 Delegation

#### **Resolution # CRM20250311.1014**

Moved by Councillor Vining

That Council accept the Community Grant Advisory Committee delegation presentation made at the February 25, 2025 regular meeting of Council as information.

#### **Carried Unanimously**

## Economic Development Advisory Committee - February 25, 2025 Delegation

#### **Resolution # CRM20250311.1015**

Moved by Councillor Lefebvre

That Council accept the Economic Development Advisory Committee delegation presentation made at the February 25, 2025 regular meeting of Council as information. **Carried Unanimously** 

#### Notice of Motion - Request for Funding - Lloyd Belcourt - Alberta 55+ Games

## **Resolution # CRM20250311.1016**

Moved by Councillor Vining

That Council authorize the City of Cold Lake to provide Mr. Lloyd Belcourt with financial assistance in the amount of \$1,000 for a travel grant and \$2,400 for an equipment grant (equipment to be retained by the City afterwards) under Other Community Recreation, Art, Culture and Heritage Investments of the Community Recreation, Art, Culture and Heritage Investment Grant Program to attend the Alberta 55+ Games in Calgary between April 10-13, 2025.

## **Carried Unanimously**

Mayor Copeland left the meeting, via video conference, at this time being 7:34 p.m.

Deputy Mayor Lefebvre assumed the position of Chair at this time being 7:35 p.m.

# Tax Arrears Agreement - Tax Roll No. 4000030277

## **Resolution # CRM20250311.1017**

Moved by Councillor Vining

That Council accept the Property Tax Arrears Agreement for Tax Roll No. 4000030277 as presented.

## **Carried Unanimously**

## **COMMITTEE REPORTS**

Minutes January 20, 2025 Cold Lake Library Board

Information.

# STAFF REPORTS

Chief Administrative Officer's Monthly Report - February 2025

Information.

Report to Chief Administrative Officer - Corporate Services - February 2025

Information.

**Report to Chief Administrative Officer - Infrastructure Services - February 2025** Information.

**Report to Chief Administrative Officer - Community Services - February 2025** Information.

Report to Chief Administrative Officer - Economic Development, Strategy and Communications Services - February 2025

Information.

# Report to Chief Administrative Officer - Land Use Planning, Development and Regulatory Services - February 2025

Information.

# **COUNCIL HIGHLIGHTS/ REPORTS**

Deputy Mayor & Council reported on their recent activities and attendance at various events.

## NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

None.

# QUESTIONS

None.

## **Resolution # CRM20250311.1018**

Moved by Councillor Vining

That the meeting be recessed at this time being 7:47 p.m., and reconvened at the call of the Chair.

## **Carried Unanimously**

Marketing Coordinator D. Noseworthy left the meeting at this time being 7:53 p.m.

Deputy Mayor Lefebvre reconvened the meeting at this time being 7:59 p.m.

## **IN CAMERA**

## Land Sale Opportunity - 313 22 Street (Lot 7, Block 16, Plan 782 1892)

- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

# **Resolution # CRM20250311.1019**

## Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 7:59 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Land Sale Opportunity - 313 22 Street (Lot 7, Block 16, Plan 782 1892).

# **Carried Unanimously**

# **Resolution # CRM20250311.1020**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:01 p.m.

# Carried Unanimously

# Resolution # CRM20250311.1021

Moved by Councillor Vining

That Council authorize Administration to accept the offer to purchase 313 22 Street (Lot 7, Block 16, Plan 782 1892) from Jason Laudin for the sum of \$269,900.

## **Carried Unanimously**

# Land Sale Opportunity - 1432 Wildrye Crescent (Lot 15, Block 1, Plan 142 4527)

- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

# **Resolution # CRM20250311.1022**

## Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 8:01 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Land Sale Opportunity - 1432 Wildrye Crescent (Lot 15, Block 1, Plan 142 4527).

# **Carried Unanimously**

## **Resolution # CRM20250311.1023**

Moved by Councillor Bailey

That the meeting come "Out-of-Camera" at this time being 8:03 p.m.

# **Carried Unanimously**

# **Resolution # CRM20250311.1024**

Moved by Councillor Bailey

That Council authorize Administration to list the property 1432 Wildrye Crescent (Lot 15, Block 1, Plan 142 4527) for sale at a list price of \$75,000.

# **Carried Unanimously**

# Kinosoo Beach Vending Booth Proposal - Lease Rate

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials

# **Resolution # CRM20250311.1025**

Moved by Councillor Parker

That the meeting go "In-Camera" at this time being 8:03 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Kinosoo Beach Vending Booth Proposal - Lease Rate.

# **Carried Unanimously**

## **Resolution # CRM20250311.1026**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:10 p.m.

# **Carried Unanimously**

## 4 Wing and Cold Lake Fire-Rescue Mutual Aid Agreement

Present: Deputy Mayor Lefebvre, Councillors Bailey, Parker, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager/Acting General Manager of Community Services A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

## **Resolution # CRM20250311.1027**

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 8:10 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to the 4 Wing and Cold Lake Fire-Rescue Mutual Aid Agreement.

## **Carried Unanimously**

#### **Resolution # CRM20250311.1028**

Moved by Councillor Bailey

That the meeting come "Out-of-Camera" at this time being 8:15 p.m.

#### **Carried Unanimously**

#### **Resolution # CRM20250311.1029**

Moved by Councillor Bailey

That Council authorize the City of Cold Lake to enter into the Mutual Aid Agreement as presented, replacing the agreement signed on April 26, 2010.

#### Carried Unanimously

## Cold Lake Regional Chamber of Commerce - Lease and MOU

Present: Deputy Mayor Lefebvre, Councillors Bailey, Parker, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager/Acting General Manager of Community Services A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials

#### **Resolution # CRM20250311.1030**

Moved by Councillor Parker

That the meeting go "In-Camera" at this time being 8:16 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to the Cold Lake Regional Chamber of Commerce - Lease and MOU.

## **Carried Unanimously**

#### Resolution # CRM20250311.1031

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:23 p.m.

#### **Carried Unanimously**

## **Resolution # CRM20250311.1032**

Moved by Councillor Vining

That Council authorize the City of Cold Lake to enter into a lease with the Cold Lake Regional Chamber of Commerce for the information centre.

## **Carried Unanimously**

## **Resolution # CRM20250311.1033**

Moved by Councillor Parker

That Council authorize the City of Cold Lake to enter into a memorandum of understanding with the Cold Lake Regional Chamber of Commerce for the provision of service at the information centre.

## **Carried Unanimously**

## Agreement - Extended Producer Responsibility (EPR) System Agreement

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

# **Resolution # CRM20250311.1034**

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 8:24 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Extended Producer Responsibility (EPR) System Agreement.

# **Carried Unanimously**

# **Resolution # CRM20250311.1035**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:28 p.m.

# **Carried Unanimously**

# Resolution # CRM20250311.1036

Moved by Councillor Vining

That Council authorize Administration to execute the agreement with Circular Materials for Depot Collection and Material Recovery Facility (MRF) receiving and processing as part of the Extended Producer Responsibility (EPR) program, as presented.

## **Carried Unanimously**

# Legal - Human Rights Complaint

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials

# **Resolution # CRM20250311.1037**

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 8:28 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - Human Rights Complaint.

# **Carried Unanimously**

## **Resolution # CRM20250311.1038**

Moved by Councillor Bailey

That the meeting come "Out-of-Camera" at this time being 8:32 p.m.

**Carried Unanimously** 

# ADJOURNMENT

# Resolution # CRM20250311.1039

Moved by Councillor Vining

That the meeting be adjourned at this time being 8:32 p.m.

**Carried Unanimously** 

Mayor

Chief Administrative Officer