

PRESENT	Ben Fadeyiw	M.D. of Bonnyville No. 87 Council Member
	Chris Vandeborn	Advisory Committee Chair
	Candice Sutterfield	Advisory Committee Vice Chair
	Jodee Trott	Advisory Committee Member
	Cindy Fedechko	Advisory Committee Member
ABSENT	Bob Mattice	City of Cold Lake Council Member
(with regrets)	Paul McWilliams	Advisory Committee Member
	Andrew Serba	Acting General Manager of Community Services

ABSENT
(without regrets)

STAFF PRESENT	Kim Schmitz	FCSS Manager
	Kelli Williams	Administrative Assistant, Recording Secretary

CALL TO ORDER **1.0 Call to Order**

C. Vandeborn called the February 3, 2025, FCSS Advisory Committee meeting to order at 5:04 p.m.

**CITY OF COLD LAKE
INDIGENOUS LAND
ACKNOWLEDGEMENT**

2.0 City of Cold Lake Indigenous Land Acknowledgement

C. Vandeborn recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."

AGENDA

3.0 Adoption of Agenda

FCSS20250203.1001

Moved by Candice Sutterfield that the February 3 2025, Agenda for FCSS Advisory Committee meeting be adopted, as presented.

CARRIED UNANIMOUSLY

**DISCLOSURE OF
INTEREST**

4.0 Disclosure of Interest

None.

MINUTES

5.0 Adoption of Minutes

5.1 Regular Meeting Minutes January 6, 2025

FCSS20250203.1002

Moved by Ben Fadeyiw to accept the Minutes from the January 6, 2025, FCSS Regular Advisory Committee meeting, as presented.

CARRIED UNANIMOUSLY

**MONTHLY
REPORT**

6.0 Manager Monthly Report

K. Schmitz advised the FCSS January Monthly Report was not complete in time of the meeting, however, can provide a verbal update.

K. Schmitz advised she has been asked to support participation in a Community Economic Development Initiative (CEDI) focus group. The CEDI, which is a collaboration between the City of Cold Lake and Cold Lake First Nations. K. Schmitz will sit with a group focusing on addictions and homelessness, which will work together to see what they can collaborate on. K. Schmitz noted the NE Zone FCSS had its first meeting of 2025 last week. The AEMA-PESS is set to be reconvene in a couple of weeks, as well.

K. Schmitz is looking into a few particular trainings to support admin staff; who don't generally have training pertaining to suicide prevention, de-escalation, Mental Health First Aid, etc.

K. Schmitz advised she sat with the Tamarac Institute, which is a group dedicated to community development and research and policy development pertaining to social issues.

C. Sutterfield queried if the Tamarac Institute is based out of Edmonton; K. Schmitz advised no from Toronto. K. Schmitz added she will share the resources she has saved and email them to the committee.

K. Schmitz advised that she has returned to participating with: Urban Matters, the Alberta Intermunicipal Overdose Response Collaborative to keep up to date on any changes to provincial policy.

C. Vandenberg invited the Committee members to welcome the newest member Cindy Fedechko and provide a brief introduction.

K. Schmitz provided a brief background history of FCSS in each surrounding area of the Lakeland.

**FINANCIAL
REPORT**

7.0 Financial Report

None.

C. Vandenberg queried if there is a timeline for the financial updates.

K. Schmitz advised to date managers have not been invited to training for the new system, however hopefully soon.

Discussions ensued regarding challenges with new software, and the substantial amount of training both the Human Resources and Finance Departments have endured since introducing the new software in October 2024. K. Schmitz added our staff is being supported by administration to move forward at the fastest pace possible.

OLD BUSINESS

8.0 Old Business

8.1 SII Grant – JHS November Monthly Report

C. Vandenberg presented this item to the Committee for information.

8.2 Special Project Grant – Lakeland Centre for FASD Final Summary Report

C. Vandenberg presented this item to the Committee for information.

8.3 GoA & Three Hives Consulting FCSS Outcome Model & Key Performance Measures

C. Vandeborn presented this item to the Committee for information.

8.4 SII Grant – Age Friendly November Report

C. Vandeborn presented this item to the Committee for information.

8.5 Cold Lake and District FCSS Volunteer Achievement Award Nomination

C. Vandeborn presented this item to the Committee for information.

NEW BUSINESS

9.0 New Business

9.1 Social Inclusion & Infrastructure (SII) Grant – John Howard Society (JHS) December Monthly Report

C. Sutterfield advised they have been busy completing applications for detox and treatment, transitioning two clients to Kokum's House, as well as assisting many with ID, Alberta Health Card forms, and other various paperwork. C. Sutterfield advised the Dragonfly Centre has been teaching "Foundations of Healing" once a week in the afternoon once the shelter closes and has been positively received by participants. C. Sutterfield advised December was quieter than usual due to some large payments, which provided time for more outreach. C. Sutterfield advised they had invited some local businesses to partake in an event in Frog Lake and come equipped with various items, such as banking, furniture and appliances, and meat packages, to name a few.

J. Trott queried if there was success in bringing other partners aboard; C. Sutterfield advised yes, and although she missed the event, it was well attended.

B. Fadeyiw queried for clarity on the outcome measurement tools, specifically the number of visits under the Outreach Program; C. Sutterfield advised they have a regular list of individuals who come in everyday, and each are assigned a unique identifier.

B. Fadeyiw queried the 443 total is not individuals; C. Sutterfield advised no it is the number of times they attend a program, which could be the same individual multiple times.

B. Fadeyiw queried if there is awareness on how people see these numbers and confuse them with the number of homeless individuals in the community, rather they are total number of "asks"; C. Sutterfield advised yes.

Discussion ensued regarding visiting Kokum's House and great success stories from individuals starting at John Howard Society, transitioning to Kokum's House and now, with support, can seek housing on their own.

FCSS20250203.1003

Moved by Ben Fadeyiw to accept the SII Grant – JHS December Monthly Report, as presented.

CARRIED UNANIMOUSLY

9.2 Social Inclusion & Infrastructure (SII) Grant – Age Friendly December Monthly Report

C. Vandeborn presented this item to the Committee for review and discussion.

FCSS20250203.1004

Moved by Candice Sutterfield to accept the SII Grant – Age Friendly December Monthly Report, as presented.

CARRIED UNANIMOUSLY

9.3 Social Inclusion & Infrastructure (SII) Grant – Age Friendly Agreement Extension Request

K. Schmitz presented the SII Grant Age Friendly Cold Lake (AFCL) Agreement Extension Request to the Committee for review and discussion.

Discussion ensued regarding changes in leadership roles, the extent of grants and initiatives in which the incoming individual appointed had to become proficient in, and the realization of the large amount of grant funding remaining.

FCSS20250203.1005

Moved by Jodee Trott to recommend Council approve an extension to the Age Friendly Social Inclusion & Infrastructure Grant Agreement CRM2023114.1018, with final completion date of February 28, 2025.

In Favor (4): Cindy Fedechko, Jodee Trott, Candice Sutterfield, Chris Vandenberg

Opposed (1): Ben Fadeyiw

CARRIED

9.4 Age Friendly Cold Lake – Compassionate, Dementia Inclusive Community Project

K. Schmitz presented the Age Friendly Cold Lake Compassionate, Dementia, Inclusive Community Project to the Committee for information.

K. Schmitz advised this item is on the Council Agenda for tomorrow. The Age Friendly agreement is the grant collaboration between Age Friendly, Alberta Health Services, and Health Canada that FCSS has been asked to participate in and support. K. Schmitz advised we are seeking Council's permission to support them in this project. Our FCSS staff would collaborate with Age Friendly to develop a strategy for community awareness surrounding Persons Living with Dementia (PLWD).

Discussions ensued regarding this collaboration and the importance of the project.

9.5 Taproot Community Support Services, formerly WJS

K. Schmitz presented the Taproot Community Support Services to the Committee for information.

B. Fadeyiw queried the reasoning behind the name; C. Fedechko advised WJS was associated with a man's name, but the new name will help people better understand what they do.

Discussions ensued regarding the history of the W.J. Stelmaschuk & Associates (WJS) name.

9.6 Community Social Needs Assessment RFP

K. Schmitz presented the Community Social Needs Assessment RFP to the Committee for information.

K. Schmitz advised in total seven tenders were received, adding we are near completion of review.

C. Sutterfield left the room at this time being 6:33 p.m.

C. Vandenberg queried when this moves to the next stage; K. Schmitz advised once an agreement is signed, they may begin work.

C. Vandenberg queried if there is a deadline window; K. Schmitz advised optimally we will have completed the process by the time elections begin, with the successful proponent presenting to Council.

C. Sutterfield returned to the room at this time being 6:34 p.m.

9.7 Special Project Grant AHS Assertive Outreach Services Bowling Funding Agreement Extension Request

C. Vandenberg presented the Funding Agreement Extension Request letter to the Committee for review.

C. Vandenberg queried if this funding is not the Social Inclusion and Infrastructure Grant, but instead the Special Projects Grant; K. Schmitz advised yes.

FCSS20250203.1006

Moved by Jodee Trott to approve an extension to the Special Project Grant for AHS Assertive Outreach Services Bowling Funding Agreement, with final completion date of April 30, 2025.

CARRIED UNANIMOUSLY

9.8 Special Project Grant St. John Anglican Church N.E.W. (Nurturing & Empowering Wellness) Group Funding Agreement Extension Request

C. Vandenberg presented the Funding Agreement Extension Request letter to the Committee for review.

FCSS20250203.1007

Moved by Jodee Trott to approve an extension to the Special Project Grant for St. John Anglican Church N.E.W Group Funding Agreement, with final completion date of March 1, 2025.

CARRIED UNANIMOUSLY

9.9 KidSport Cold Lake Chapter – Staff Report

K. Schmitz presented the KidSport Cold Lake Chapter – Staff Report to the Committee for information and review.

**FCSS ADVISORY
COMMITTEE
ATTENDANCE**

10.0 FCSS Advisory Committee Attendance

10.1 Review of Committee Attendance

C. Vandenberg presented this to the Committee for information.

10.2 Suggestions for Committee/ Volunteer Attendance

C. Vandeborn presented this to the Committee for information.

C. Fadechko queried if this could be shared outside of the Committee; K. Schmitz advised yes, this is all public information, and all are welcome to participate.

ROUND TABLE

11.0 Round Table

B. Fadaiw queried if anyone had seen the email regarding the Seniors Recommendation Award from the Federal Government; K. Schmitz advised no. B. Fadaiw added he will share as they are seeking nominations.

C. Vandeborn advised the Cold Lake Search and Rescue Society restructured the executive positions with new members, adding he has accepted the secretary position on the executive board.

IN CAMERA

12.0 In Camera

12.1 Review Applications – KidSport Cold Lake

Present: Ben Fadaiw, Chris Vandeborn, Candice Sutterfield, Jodee Trott, Cindy Fedechko, Kim Schmitz, and Kelli Williams.

The following section of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

FCSS20250203.1008

Moved by Ben Fadaiw that the meeting go "In-Camera" at this time being 6:53 p.m. pursuant to Section 197 (2) of the Municipal Government Act, 2000, Chapter M-26 and amendments, thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act., Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to KidSport Applications – KidSport Cold Lake Chapter.

CARRIED UNANIMOUSLY

FCSS20250203.1009

Moved by Ben Fadaiw that the meeting come "Out-of-Camera" at this time being 7:03 p.m.

CARRIED UNANIMOUSLY

FCSS20250203.1010

Moved by Candice Sutterfield to approve 5 KidSport applications, as presented.

CARRIED UNANIMOUSLY

NEXT MEETING

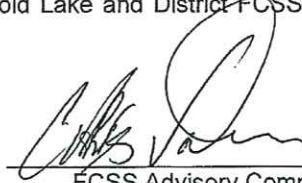
13.0 Next Meeting

The next meeting will be held on March 3, 2025, commencing at 5:00 p.m. at Cold Lake and District FCSS.

ADJOURNMENT

14.0 Adjournment

Candice Sutterfield adjourned the Cold Lake and District FCSS meeting at this time being 7:08 p.m.


FCSS Advisory Committee Chair


Designated Officer