



STAFF REPORT

Title: Request for Overnight Camping - Ursula Pardell Operating as Lakeland Kennel Club and Obedience

Meeting Date: March 25, 2025

Executive Summary:

The Lakeland Kennel and Obedience Club's Dog Show is scheduled to be held from June 26 until June 30 at the Cold Lake Energy Centre in the Cenovus Energy Arena. Generally, the club hosts this event at the North Arena, however, due to the City's operational needs, they have changed venues this year.

The City received an email request from the Lakeland Kennel and Obedience Club requesting permission for overnight camping in the northeast parking lots of the Energy Centre to house friends and family attending the event. The purpose of this report originates from the requirements of Bylaw No. 539-PL-14, known as the Regulating Activities and Behaviour in Parks and Public Facilities bylaw.

Administration presents this report to Council to consider the Lakeland Kennel and Obedience Club's request for overnight camping, subject to the conditions outlined in this report.

Background:

The Energy Centre continues to attract tournaments and events of all kinds, and the City of Cold Lake continues to support those activities to the best of its ability. The Energy Centre will host the 2025 Dog Show, care of the Lakeland Kennel and Obedience Club, from June 26, 2025, to June 30, 2025. The request for permission to utilize a portion of the Energy Centre parking lot will assist in keeping travel costs low for attendees while also allowing them to enjoy the community and support the local economy. It should be noted that the number of camping trailers have not been disclosed to Administration at this time. The club is under new leadership and the current organizers are not familiar with all of the details of past events.

This event is normally held in the North Arena, but due to ice being put back into the North Arena while construction is completed at the Energy Centre, the show had to be moved. It is worth noting, that the Cold Lake High School Grad will also be at the Energy Centre June 27 and 28, 2025 in the Imperial Oil Place Arena.



As noted above, the purpose of this report originates from the requirements of Bylaw No. 539-PL-14 Regulating Activities and Behaviour in Parks and Public Facilities, being a bylaw to regulate activities and behaviour within parks, open spaces and public facilities within the City of Cold Lake. (the 'Bylaw').

Further to article 7.21 of the Bylaw:

"Council may, by resolution, designate parks/open spaces or areas within parks/open spaces, where any of the activities prohibited herein, to be permitted."

Furthermore, article 7.12. of the Bylaw states:

"No person shall camp, erect a tent or park a recreational vehicle in a Park/Public Facility, open space, except in areas designated by Council and in accordance with any conditions that may be applied by Council."

Similar requests have been presented to Council in the past and the recommendations from Administration are consistent those requests, as follows:

- Camping associated with the 2025 Lakeland Kennel and Obedience Club's Dog Show be located within the Energy Centre Parking area, and only as designated by the City. Parking areas other than that permitted by the City are not to be used.
- No services including power, water or sewer will be provided;
- Dumping of gray water or sewage is only permitted at a licensed facility.
- Any outdoor fires are subject to approval by the City of Cold Lake Fire Chief.
- Unfettered vehicle access to all recycle bins shall be maintained at all times.
- Lakeland Kennel and Obedience Club provide a damage deposit in the amount of \$1,000.00. The Damage Deposit will be returned to the Lakeland Kennel and Obedience Club following completion of the event, and subject to any damage identified by the City as a result of camping, and the camping area being left in a condition satisfactory to the City. The City reserves the right to charge the Lakeland Kennel and Obedience Club for any and all damages and/or clean-up that exceeds the damage deposit.
- The Lakeland Kennel and Obedience Club will provide proof of current liability insurance which indemnifies and saves harmless the City against any claims of third parties up to a limit of \$2,000,000 per occurrence, and without limiting the generality of the foregoing, all claims of third parties for personal injury or property damage arising from the camping component of the Lakeland Kennel and Obedience Club's Dog Show June 26 to June 30, 2025.
- The City of Cold Lake reserves the right to revoke camping, at any time, should problems arise that do not result in a solution suitable to the City of Cold Lake.



Alternatives:

Council may consider the following options:

1. Permit the Lakeland Kennel and Obedience Club to offer camping to participants at the Energy Centre Northeast Parking Lot, subject to the conditions outline in this report, during the Dog Show June 26 to June 30, 2025, as presented.
2. Permit the Lakeland Kennel and Obedience Club to offer camping to participants at the Energy Centre Northeast Parking Lot, subject to the conditions outline in this report, during the Dog Show June 26 to June 30, 2025, as amended.
3. Receive the Lakeland Kennel and Obedience Club request for camping to participants at the Energy Centre during the Dog Show June 26 to June 30, 2025, as information.
4. Direct Administration to consider an alternate location.

Recommended Action:

That Council pass a motion to permit the Lakeland Kennel and Obedience Club to camp at the Energy Centre Northeast Parking Lot for the Lakeland Kennel and Obedience Club's Dog Show June 26 to June 30, 2025 only, subject to the following conditions:

1. All camping associated with the Dog Show be located within the Energy Centre Parking area, and only as designated by the City. Parking areas other than that permitted by the City are not to be used.
2. No services including power, water or sewer will be provided;
3. Dumping of gray water or sewage is only permitted at a licensed facility.
4. Any outdoor fires are subject to approval by the City of Cold Lake Fire Chief.
5. Unfettered vehicle access to all recycle bins shall be maintained at all times.
6. The Lakeland Kennel and Obedience Club provide a damage deposit in the amount of \$1,000.00. The Damage Deposit will be returned to the Lakeland Kennel and Obedience Club following completion of the event, and subject to any damage identified by the City as a result of camping, and the camping area being left in a condition satisfactory to the City. The City reserves the right to charge the Lakeland Kennel and Obedience Club for any and all damages and/or clean-up that exceeds the damage deposit.
7. The Lakeland Kennel and Obedience Club will provide proof of current liability insurance which indemnifies and saves harmless the City against any claims of third parties up to a limit of \$2,000,000 per occurrence, and without limiting the generality of the foregoing, all claims of third parties for personal injury or property damage arising from the camping component of the Lakeland Kennel and Obedience Club's Dog Show June 26 to June 30, 2025.
8. The Chief Administrative Officer is delegated the authority to revoke camping, at any time, should problems arise that do not result in a solution suitable to the City of Cold Lake.



Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer