

SECTION 1: CONTACT INFORMATION	
REQUESTOR'S NAME: Ravina Toor	ORGANIZATION NAME: ADWA
CONTACT NUMBER: (780) 297-5613	EMAIL: ravina.t@adwa.ca
MAILING ADDRESS: 9779-54 Avenue NW, Edmonton, AB T6E 5J4	
SECTION 2: PROCLAMATION REQUIREMENTS	
<p>A proclamation is a ceremonial document signed by the Mayor on behalf of City Council and the citizens of Cold Lake to commemorate a specific time period to raise awareness of local causes and efforts.</p> <p>Proclamation requests must meet at least one of the following criteria:</p> <ol style="list-style-type: none"> 1. The sponsoring agency is a charitable or not-for-profit organization 2. The cause is one of benefit and/or interest to the majority of the citizens of the City of Cold Lake 3. The cause is an initiative of the City of Cold Lake <p>The Office of the Mayor requires 4 weeks to review and process all proclamation requests.</p> <p>Please submit completed form, the wording of the proclamation (as a Microsoft Word file), and any desired supporting documentation to the attention of Executive Secretary C. Reimer by email at creimer@coldlake.com.</p> <p>Please note it is the responsibility of the requesting organization to make arrangements with local media to advertise the proclamation, to cover the costs of having the proclamation advertised, and to organize any related activities.</p> <p>For further information, please see the Proclamation Policy (https://coldlake.com/en/city-hall/bylaws-and-policies.aspx).</p>	
SECTION 3: OCCASION DETAILS	
START DATE: May 19 2025	END DATE: May 23 2025
EVENT/OCCASION NAME: Alberta Disability Services Professional Appreciation Week	
EVENT/OCCASION WEBSITE: https://adwa.ca	
<p>DESCRIPTION OF REQUEST:</p> <p>ADWA respectfully request that where possible Alberta's municipalities join ADWA in acknowledging this significant occasion. By doing so, we can collectively raise awareness about the essential role that Community Disability Services Professionals play in enhancing the lives of individuals with disabilities who live, work, and play in communities, across Alberta. One example of acknowledgement is that we are hoping municipalities will "light up with the colour orange", or for municipalities to join the provincial government in declaring the week, or a portion of the week, in recognition of Alberta Community Disability Services Professionals across the province.</p>	
OFFICE USE ONLY	
DATE RECEIVED: <i>APRIL 16, 2025</i>	<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> DENIED

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