



## Cold Lake Regional Utility Services Commission

### Regional Utility Services Commission Meeting Minutes

Monday, November 04, 2024

6:00 p.m.

City Hall - Council Chambers

Present: Vicky Lefebvre, Councillor for the City of Cold Lake  
Ryan Bailey, Councillor for the City of Cold Lake  
Bill Parker, Councillor for the City of Cold Lake  
Fotios Stefatos, 4 Wing  
Adele Richardson, Councillor for the City of Cold Lake  
Kevin Nagoya, Commissioner Manager

Absent Nathan Jackknife, Cold Lake First Nations  
Dana Swigart Councillor for the M.D. of Bonnyville No. 87

Staff Present: Azam Khan, General Manager of Infrastructure Services  
Odette Jonker, Intermediate Assistant and Recording Secretary

Also Present: Mark Power

### CALL TO ORDER

The meeting was called to order at this time being 6:01 p.m. by Ryan Bailey.

### CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT

Ryan Bailey recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

*"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."*

### ADOPTION OF AGENDA

#### Resolution # RUSC20241104.1001

Moved by Adele Richardson to amend the agenda as follows:

- Amend the date to November 4 2024; and
- Add new Business Item 13.1 City Contracts.

**Carried Unanimously**

### DISCLOSURE OF INTEREST

None.

## **ADOPTION OF MINUTES**

### **Resolution # RUSC20241104.1002**

Moved by Vicky Lefebvre that the Minutes of October 07 2024, be adopted, as presented.

**Carried Unanimously**

## **PUBLIC QUESTION PERIOD**

None.

## **DELEGATION**

None

## **OLD BUSINESS**

### **MBBR Update**

Commission Manager K. Nagoya provided an update on this matter. Construction is continuing as planned and the foundation has been completed. The operation building construction will start in the new year.

R. Bailey queried any budget changes; K. Nagoya confirmed there to be none.

### **SoPA Study Extension Update**

K. Nagoya updated the board on the plan to continue with the SoPA study and presented maps of the sample locations along with the diagram representing substances that will be tested for presence.

## **NEW BUSINESS**

### **Glendon Regional Waterline Extension Phase II Detailed Engineering Study**

K. Nagoya provided an overview regarding a Request for Proposals ('RFP') posted by the Bonnyville Water Commission. A summary of companies submitting proposals regarding this RFP was presented to the commission and discussion ensued.

### **2025 Budget Presentation**

Ryan Bailey opened this item up for discussion by the Commission.

K. Nagoya presented the 2025 RUSC Draft budget, which will be in place January 1, 2025. Graphs depicting water usage were illustrated and discussed.

K. Nagoya mentioned that per planning life cycle; membranes of the water treatment plant need to be replaced every 7 to 10 years and one of the train which has older membranes is due for replacement.

Discussion regarding draft budget ensued.

## **REPORTS**

K. Nagoya presented the monthly operations Water and Wast Water Treatment Plant report to committee for information.

## **CORRESPONDENCE**

K. Nagoya advised the Commission of the following:

- RUSC - City of Cold Lake Council members 2024-2025 Reappointment
- RUSC - Town of Bonnyville Liaison appointments
- RUSC - M.D. of Bonnyville No. 87 Council member 2024-2025 Reappointment

## **QUESTIONS**

None.

## **IN CAMERA**

Present: Vicky Lefebvre, Ryan Bailey, Bill Parker, Fotios Stefatos, Adele Richardson, Kevin Nagoya, Azam Khan, Odette Jonker

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials

### **Resolution # RUSC20241104.1003**

Moved by Bill Parker that meeting go "In-Camera" at this time being 6: pursuant to, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments there to, discuss City Contract.

**Carried Unanimously**

### **Resolution # RUSC20241104.1004**

Moved by Fotios Stefatos that meeting come "Out-of-Camera" at this time being 7:01 p.m.

**Carried Unanimously**

## **NEXT MEETING**

The next meeting shall be held on December 2, 2024, commencing at 6:00 p.m.

## **ADJOURNMENT**

### **Resolution # RUSC20241104.1005**

Moved by Bill Parker that the meeting be adjourned at this time being 7:02 p.m.

**Carried Unanimously**



Chairperson



Commission Manager