



COLD LAKE PRIMARY CARE MEDICAL CLINIC LTD.
REGULAR MEETING OF THE BOARD OF DIRECTORS

DATE:	January 23, 2025
TIME:	6:00 pm
LOCATION:	City Hall

ATTENDANCE

Board of Directors Present: Chair Chris Vining (Elected Official Appointment)
Vice Chair Paul McWilliams
Director Bob Mattice (Elected Official Appointment)
Director Lisa Ford
Director Melissa Shea

Staff Present: Chief Administrative Officer Kevin Nagoya

Absent:

1. Call to Order

Chair C. Vining called the meeting to order at 6:05 p.m.

2. Consent Agenda

2.1. Minutes of August 22, 2024 (Page 2)

2.2. Correspondence Folder

2.2.1. None

MOTION – M. Shea motioned to consent agenda as presented. All in favour. CARRIED

3. Adoption of Agenda

MOTION – B. Mattice motioned to adopt agenda as presented. All in favour. CARRIED

4. Old Business

4.1. None

5. New Business

5.1. Policy No. 1 - Interest Penalty on Unpaid Accounts Receivable Policy (Page 4)



CL MEDICAL
CLINIC

MOTION – L. Ford motioned to adopt Policy No. 1 being the - Interest Penalty on Unpaid Accounts Receivable Policy. All in favour. CARRIED

6. Open Discussion

6.1. Physicians Recruitment Updates (Page 16)

6.2. CL Medical Clinic Renovation and Expansion Planning Update (Page 17)

7. In-Camera

7.1. Designated Medical Officer

MOTION – P. McWilliams motioned to go into in-camera at this time being 6:37 p.m. All in favour.

CARRIED

MOTION – L. Ford motioned to come out of in-camera at this time being 6:45 p.m. All in favour.

CARRIED

8. Next Meeting

8.1. March 27, 2025

9. Adjournment

MOTION – L. Ford to adjourn the meeting at this time 6:46 pm. All in favour. CARRIED

Chris Vining, Chair

Kevin Nagoya, Chief Administrative Officer