



Council - Regular Meeting Minutes

Tuesday, April 8, 2025

6:00 p.m.

City Hall - Council Chambers

Council Present: Mayor Craig Copeland
Councillor Ryan Bailey
Councillor Vicky Lefebvre
Councillor Bob Mattice (Via Video Conference)
Councillor Bill Parker
Councillor Adele Richardson (Via Video Conference)

Council Absent: Councillor Chris Vining

Staff Present: Chief Administrative Officer Kevin Nagoya
General Manager of Infrastructure Services Azam Khan
General Manager of Community Services Paul McWilliams
Communications, Strategy, and Economic Development
Manager Andrew Serba
Land-Use Planning, Development, and Regulatory Services
Manager Andrew Jabs
Executive/Recording Assistant Cindy Reimer
Marketing Coordinator Dan Noseworthy

Staff Absent: General Manager of Corporate Services Kristy Isert

CALL TO ORDER

The meeting was called to order at this time being 6:01 p.m. by Mayor Copeland.

CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT

Mayor Copeland recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."

ADOPTION OF AGENDA

Resolution # CRM20250408.1001

Moved by Councillor Bailey

That the agenda be adopted as presented.

Carried Unanimously

DISCLOSURE OF INTEREST

None.

MINUTES APPROVAL

Council - Regular Meeting March 25, 2025

Resolution # CRM20250408.1002

Moved by Councillor Parker

That the minutes of Council's regular meeting held March 25, 2025 be accepted as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

None.

PUBLIC HEARINGS

None.

DELEGATIONS

Eastern Alberta Regional Victim Serving Society - Melody Littell

Mayor Copeland welcomed Eastern Alberta Regional Victim Serving Society (EARVSS) Director of Operations Melody Littell to the Council meeting at this time being 6:03 p.m.

Ms. Littell handed out an information pamphlet and introduced fellow colleagues Assistant Director of Operations (ADO) North Shyan Hrynyk, Court and Support Navigator Stephanie Castonguay, and Court and Support Navigator Helena Lamoureux (all of whom remained seated in the gallery).

Ms. Littell provided Council with a power point presentation which provided an overview of the Regional Victim Serving Society (RVSS), and outlined the key steps for referral and services the RVSS provides.

Ms. Littell advised that the six (6) pillars of victim services include meet, mitigate, refer, accompany, coordinate, and engage. The RVSS's are mandated to work in partnership with the Government of Alberta Victim Services, Alberta RCMP, specialized and community-based victim serving agencies, municipalities, and other local organizations to deliver an integrated framework of services to victims of crime. The RVSS's support and assist victims of crime while they are involved in the criminal justice process.

Ms. Littell advised that the "Mission" of RVSS is to ensure that those who have been victimized by crime and/or have experienced extreme tragedy are best served, during the aftermath of an event, and while they navigate the criminal justice process, and their "Vision" is to ensure victims of crime and tragedy can access the supports and information they need to enhance their safety, empower themselves, and restore their well-being.

Ms. Littell further advised of the following core values of RVSS:

- will strive to provide services with compassion and empathy, and in a timely manner,
- will maintain a high degree of privacy and confidentiality for their clients and their information, in all the work that they do,
- all members of their community will be treated with respect and dignity. They will be open and non-judgmental in their approach and interactions with their client and community members, and
- will value equitable treatment of all clients, staff, volunteers, and community members. They value respect and embrace diversity and inclusion of all people.

Ms. Littell advised of the area served by EARVSS and the EARVSS Regional Teams (North Subregion and South Subregion) noting that they will continue to provide services to victims in their region through local teams of Court and Support Navigators co-located within RCMP detachments.

The North Subregion includes Wabasca, Bonnyville, Slave Lake, Barrhead, Athabasca, Westlock, Boyle, Redwater, Lac La Biche, Smoky Lake and Cold Lake.

The South Subregion includes St. Paul, Viking, Elk Point, Wainwright, Two Hills, Killam, Vegreville, Provost, Vermilion, Consort, Kitscoty, Coronation and Tofield.

Land-Use Planning, Development, and Regulatory Services Manager A. Jabs left the meeting at this time being 6:13 p.m.

The EARVSS Service Structure is as follows:

- Eastern Alberta Regional Victim Services has a Central Office located in St. Paul and the staff working from there are the Chief Executive Officer, Director of Regional Operations, Assistant Director of Operations, Human Resources, Finance, Community and Cultural Liaison and Operations Administration,
- They have Court and Support Navigators (frontline workers) located in the local RCMP detachment to provide supports and services in their communities,
- some of their communities have volunteer advocates to help support clients after hours, go to court or attend community events,
- they are governed by a board comprised of community members from within their regional zone.

Land-Use Planning, Development, and Regulatory Services Manager A. Jabs re-entered the meeting at this time being 6:14 p.m.

Ms. Littell summarized the RVSS referral criteria for the RCMP to refer for service/support noting that RVSS Services fall within two (2) categories being general support services and criminal justice system navigation services and provided a reference guide of the eligible (in scope) RVSS Services and the ineligible (out-of-scope) RVSS Services.

The RVSS's after-hours are:

- 4:30 p.m. - 8:30 a.m. Monday to Friday
- weekend coverage is from 4:30 p.m. Friday to 8:30 a.m. Monday
- stat holidays are also considered "after hours"

The RVSS has one central number for all after-hour calls.

Where an immediate response is required in core business hours, a referral may be made for regular victim intake and case management processing (intake@earvss.ca); alternatively, members can contact their local VSU for immediate dispatch.

The RVSS will answer all eligible calls after-hours, this will be done through a central tier one on call that supports the entire Region. Where possible, a staff member or volunteer advocate may be dispatched to support in person. If this is not possible, the tier one on call will support via telephone/virtually.

Tiered After-Hours Crisis Response Tier 1:

- central on call that supports the entire regional virtually (one phone number to support entire region)
- schedule will be staffed with navigators
- volunteer advocates will also have an opportunity to join later in the fall
- triages all incoming calls to determine immediate need and eligibility
- acts as a dispatch to Tier 2 (when available), if Tier 2 is not available, virtual support is provided

Tiered After-Hours Crisis Response Tier 2:

- staff are welcome to join up to a maximum of three (3) shifts per month that do not fall on the same week as their Tier 1
- volunteer advocates are welcome to join based on their availability
- Tier 2 is dispatched by Tier 1 only when eligibility criteria is met
- Tier 2 support in person, alongside the RCMP. No RVSS employee or volunteer advocate is permitted to attend a call without the presence of an RCMP member

The RVSS provides immediate after-hours crisis response for the following calls/incidents:

- suspicious death including:
 - homicide (or suspected homicide)
 - driving fatality (criminal code offence)
- sudden death
- next-of-kin death notification

- home invasion (victim is moved to the detachment or a safe location)
- domestic violence with a high level of risk to the victim (telephone support only)
- sexual assault where police and victim are in hospital

The RVSS does not provide after-hours crisis response for calls/incidents that are not listed above including:

- child abuse or child sexual abuse
- robbery
- organized crime
- missing person
- expected death

Brief questions from Council ensued throughout the presentation.

Mayor Copeland thanked Ms. Littell for her informative presentation and the services they provide to the region.

Ms. Littell and fellow colleagues left the meeting at this time being 6:24 p.m.

Harrison Fallow and Courtney Rande

Mayor Copeland welcomed Harrison Fallow and Courtney Rande to the Council meeting at this time being 6:24 p.m.

Mr. Fallow and Ms. Rande advised that Cold Lake Splash Park Inc. is thrilled to propose the installation of an inflatable water park in Cold Lake as a dynamic addition to the city's recreational offerings. The proposed location would be the east side of Kinosoo Beach just outside the current public swim area towards the City's water treatment plant (roughly a 20-foot x 20-foot section of beach). Their vision is to create a fun, safe, and family-friendly attraction that not only promotes tourism, but also encourages active lifestyles and helps boost the local economy.

Mr. Fallow and Ms. Rande further advised that the water park will offer a range of exciting obstacles, slides, and interactive play structures, designed to be fun and engaging for children, teens, and adults alike. The park will be designed for ages six (6) and up, but they are hoping by next year to also have a park for toddlers.

The proposed park size would be 52 meters x 27 meters, with a maximum product height of 3 meters and floating walkway dimensions of 15 meters x 3 meters with a minimum water depth of 8 feet. Park capacity to start would be approximately 150 people and would have expansion plans to allow for more participants as needed.

Mr. Fallow and Ms. Rande also advised of the following:

- potential impacts of the Cold Lake Splash Park would be job creation, jobs maintained, local economic growth, tax revenue, community engagement, youth and family appeal and community benefits,
- would operate from second week of June to Labor Day, during the warm months, with extended hours on weekends and holidays,
- park would undergo regular maintenance to ensure cleanliness, safety, and functionality,
- bird cannons would be installed,
- estimate the initial investment for setting up the inflatable water park at \$180,000 to \$210,000 which includes purchase and installation of the inflatables, safety measures and infrastructure, staff hiring and training, and marketing and promotion,
- ticketing will be affordable (standard admission is expected to be \$28 + gst), including group rates, family passes, and resident discounts,
- ticketing area is generally 10 x 10 feet, providing amply space for a professionally constructed kiosk designed for guest check-in and safety orientation,
- the ticketing kiosk would be installed in June and removed in September (dates subject to change) or may remain in place year-round if approved by the City of Cold Lake.

Mr. Fallow and Ms. Rande advised that to maximize the use of the beach site, it is essential to maintain reasonable accessibility, including clear access to the waterfront, water entry points, restrooms and parking. In order to meet accessibility needs, improvements to the waterfront, such as proper water access, must be made. Cold Lake Splash Park Inc. is eager to engage in further discussions with the City to address any accessibility challenges identified at the proposed location.

Mr. Fallow and Ms. Rande also advised that in addition to the ticketing kiosk, adequate storage is essential for offering a professional amenity. Storage requirements include space for life jackets, safety equipment, and guest belongings. These needs can be addressed in different ways, typically through the use of a cargo trailer or an additional kiosk that is installed and removed according to the ticketing kiosk schedule. Both options will require extra space to be properly accommodated.

Mr. Fallow and Ms. Rande are confident that an inflatable water park will be a fantastic addition to Cold Lake's waterfront and community, and they can't wait to explore the next steps and collaborate with the city to make this exciting project a reality.

Brief questions from Council ensued.

Mayor Copeland thanked Mr. Fallow and Ms. Rande for their exciting proposal advising that Council would consider their request at the next regular meeting of Council being April 22, 2025.

Mr. Fallow and Ms. Rande left the meeting at this time being 6:41 p.m.

CITY FINANCIAL REPORTS

City Financial Reports - December 2024

Resolution # CRM20250408.1003

Moved by Councillor Bailey

That Council accept the financial reports for the period ending December 31, 2024.

Carried Unanimously

OLD BUSINESS

None.

NEW BUSINESS

2025 Capital Budget Amendment - Public Works Operations Centre

Resolution # CRM20250408.1004

Moved by Councillor Lefebvre

That Council amend the 2025 Capital budget from \$14,408,000 to \$30,885,427, by allocating a total of \$12,977,427 to the Public Works Operations Centre and \$3,500,000 to the Public Works Storm Water Management Facility #133A.

Carried Unanimously

Resolution # CRM20250408.1005

Moved by Councillor Mattice

That Council pass an Interim 2026 Capital budget of \$6,400,000 to fund the Public Works Operations Centre.

Carried Unanimously

Bylaw No. 871-FN-25 - Debenture Borrowing Bylaw - Stormwater Pond 133A

Resolution # CRM20250408.1006

Moved by Councillor Parker

That Bylaw No. 871-FN-25, being a Debenture Borrowing Bylaw to Incur Indebtedness Through a Debenture to Fund the Construction of the Stormwater Management Pond Number 133A, in the City of Cold Lake, be given first reading.

Carried Unanimously

Bylaw No. 872-FN-25 - Debenture Borrowing Bylaw - Cold Lake Medical Clinic Expansion

Resolution # CRM20250408.1007

Moved by Councillor Richardson

That Bylaw No. 872-FN-25, being a Debenture Borrowing Bylaw to Incur Indebtedness Through a Debenture to Fund the Cold Lake Medical Clinic Expansion, in the City of Cold Lake, be given first reading.

Carried Unanimously

Bylaw No. 873-FN-25 - Bylaw to Amend Debenture Borrowing Bylaw - Public Works Operations Centre Bylaw No. 733-FN-22

Resolution # CRM20250408.1008

Moved by Councillor Bailey

That Bylaw No. 873-FN-25, being a Bylaw to Amend Debenture Borrowing Bylaw - Public Works Operations Centre Bylaw No. 733-FN-22, in the City of Cold Lake, be given first reading.

Carried Unanimously

Policy No. 243-UT-25 - Water Billing Adjustment Program Policy

Resolution # CRM20250408.1009

Moved by Councillor Mattice

That Council approve Policy No. 243-UT-25, being the Water Billing Adjustment Program Policy, as presented.

Carried Unanimously

2025 Community Grant Advisory Committee - March Recommendations

Resolution # CRM20250408.1010

Moved by Councillor Lefebvre

That Council accept the recommendation of the Community Grant Advisory Committee and accept the following applications under the Community Capital Project Grant Policy and approve funding as follows:

- i. 784 Wing Royal Canadian Airforce Association in the amount of \$23,321 to assist with the costs associated with roof replacement on the building located at 5319 48 Avenue, Cold Lake, Alberta.
- ii. David Plane (Camp Vanier) in the amount of \$2,340 to assist with the purchase of picnic tables and support blocks to lift the Club Hut at Camp Vanier.
- iii. Lakeland Gymnastics Club Society in the amount of \$5,517 for 1/3 of the costs associated with the purchase of flooring and maximizers for the studio.

Carried Unanimously

Resolution # CRM20250408.1011

Moved by Councillor Bailey

That Council accept the recommendation of the Community Grant Advisory Committee and accept the following applications under the Community, Recreation, Art, Culture and Heritage Investment Grant Policy and approve funding as follows:

- i. Bonnyville Health Foundation (for Covenant Health (Bonnyville Health Centre)) for a Sponsorship Grant in the amount of \$10,000 for an Anniversary Advocate Sponsorship in support of hosting the Annual Hospital Gala on April 12, 2025, at the C2 Centre in Bonnyville.
- ii. Christie Griffith (1st Kinosoo Scout Group) for an Other Structured Fundraising and/or Sponsorship Grant in the amount of \$2,000 in support of the Summer Camp programming being held on July 5, 2025 and July 12, 2025 at Camp Vanier.
- iii. Coach Kirssy Lorenzo (Kirssy Lorenzo) for a Community Incentive Grant in the amount of \$700 towards a venue rental in support of hosting the International Yoga Day Event on June 21, 2025.
- iv. Cold Lake Agricultural Society for an Other Community, Recreation, Art, Culture and Heritage Investment Grant in the amount of \$10,000 for a Presenting Partnership Sponsorship Package toward the Chuckwagon Race from June 13-15, 2025.
- v. Cold Lake Ball Hockey (Trent Swainson) for a Community Incentive Grant in the amount of \$1,500 in support of hosting exhibition games in 2025 and to assist with the cost of purchasing equipment.
- vi. Cold Lake Filipino Basketball League for a Community Incentive Grant in the amount of \$2,000 toward a venue rental in support of hosting the Annual Basketball Tournament from August 23-24, 2025.
- vii. Cold Lake Regional Chamber of Commerce for a Sponsorship Grant in the amount of \$6,000 for a Business of the Year Sponsorship in support of hosting the Business of the Year Awards on October 25, 2025.
- viii. Connected Media Inc. o/a Lakeland Connect for a Sponsorship Grant in the amount of \$3,000 for an Entertainment Sponsorship Package in support of Ribfest from July 26-27, 2025, at the Cold Lake Energy Centre.

- ix. Flight Athletics Inc. for a Sponsorship Grant in the amount of \$5,000 for a Platinum Sponsorship Package in support of hosting the Take Flight Cheer and Dance Competition from March 29-30, 2025, at the Cold Lake Energy Centre.
- x. Hearts for Healthcare Inc. for a Sponsorship Grant in the amount of \$25,000 for a Superior Sponsorship Package in support of hosting the annual Gala on May 3, 2025, at the Cold Lake Energy Centre.
- xi. James Purdy (MS Ain't Purdy) for a Sponsorship Grant in the amount of \$1,000 in support of the MS Walk event on May 25, 2025.
- xii. Lakeland Lacrosse Association for a Sponsorship Grant in the amount of \$5,000 for a Legacy Partner Sponsorship in support of hosting the Ice Melter Tournament from May 9-11, 2025, at the Cold Lake Energy Centre.
- xiii. Sean McMillan (Diving for Cancer) for an Other Community Recreation, Art, Culture and Heritage Investment Grant in the amount of \$1,000 in support of hosting the Diving for Cancer fundraiser on June 1, 2025, at the Cold Lake Marina.
- xiv. Titans Boxing Club Inc. for a Sponsorship Grant in the amount of \$5,000 for a Heavyweight Sponsorship Package in support of hosting the annual Boxing Event on June 21, 2025, at the Cold Lake Energy Centre.

Carried Unanimously

Resolution # CRM20250408.1012

Moved by Councillor Lefebvre

That Council accept the recommendation of the Community Grant Advisory Committee and accept the letter dated January 10, 2025, from the Age Friendly Cold Lake Society requesting an amendment to the Community Capital Project Grant in the amount of \$13,375 (awarded by Council Resolution No. CRM20240409.1005), and to respectfully deny the request to reallocate the purpose of funding as it does not align with the Community Capital Project Grant Policy No. 202-AD-16.

Carried Unanimously

Resolution # CRM20250408.1013

Moved by Councillor Parker

That Council accept the recommendation of the Community Grant Advisory Committee and accept the following final reports under the Community, Recreation, Art, Culture and Heritage Investment Grant Policy as information:

- i. Grand Centre Lions Club Sponsorship Grant in reference to Council Resolution No. CRM20241210.1038.
- ii. Stepping Stones Crisis Society Sponsorship Grant in reference to Council Resolution No. CRM20241008.1016.
- iii. Ronald McDonald House Charities Alberta in reference to Council Resolution No. CRM20241008.1016.
- iv. Cold Lake Snowmobile Club in reference to Council Resolution No. CRM20240409.1005

Carried Unanimously

Extension of Subdivision Approval - SUB24-002 (702 Beach Avenue)**Resolution # CRM20250408.1014**

Moved by Councillor Lefebvre

That Council approve the request for extension of the subdivision approval for subdivision application SUB24-002 for a period of one (1) year from the original expiry date of May 28, 2025.

Carried Unanimously

Family and Community Support Services Advisory Committee Resignation**Resolution # CRM20250408.1015**

Moved by Councillor Mattice

That Council accept, with regret, the resignation of Mr. Paul McWilliams from the Family and Community Support Services Advisory Committee effective immediately.

Carried Unanimously

Municipally Controlled Corporation (MCC) - Cold Lake Primary Care Medical Clinic Ltd. o/a CL Medical Clinic Resignation

Resolution # CRM20250408.1016

Moved by Councillor Mattice

That Council accept, with regret, the resignation of Mr. Paul McWilliams from the Municipally Controlled Corporation (MCC) - Cold Lake Primary Care Medical Clinic Ltd. o/a CL Medical Clinic effective immediately.

Carried Unanimously

COMMITTEE REPORTS

Minutes August 22, 2024 Cold Lake Primary Care Medical Clinic Ltd.

Information.

Minutes December 2, 2024 Beaver River Regional Waste Management Commission

Information.

Minutes December 2, 2024 Beaver River Regional Waste Management Commission Organizational Meeting

Information.

Minutes February 24, 2025 Cold Lake Library Board

Information.

STAFF REPORTS

Chief Administrative Officer's Monthly Report - March 2025

Information.

Report to Chief Administrative Officer - Corporate Services - March 2025

Information.

Report to Chief Administrative Officer - Infrastructure Services - March 2025

Information.

Report to Chief Administrative Officer - Community Services - March 2025

Information.

Report to Chief Administrative Officer - Economic Development, Strategy and Communications Services - March 2025

Information.

Report to Chief Administrative Officer - Land Use Planning, Development and Regulatory Services - March 2025

Information.

COUNCIL HIGHLIGHTS/ REPORTS

Mayor & Council reported on their recent activities and attendance at various events.

During the Mayor's highlights, Communications, Strategy, and Economic Development Manager A. Serba left the meeting at this time being 7:39 p.m.

During the Mayor's highlights, Communications, Strategy, and Economic Development Manager A. Serba re-entered the meeting at this time being 7:41 p.m.

At this time being 7:57 p.m., a short video was played with respect to the Moving Bed Bio Reactor (MBBR) Operations Building.

NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

Lights On Afterschool Alberta Day - April 25, 2025

Mayor Copeland proclaimed April 25, 2025 as Lights On Afterschool Alberta Day in the City of Cold Lake.

National Public Works Week - May 18-24, 2025

Mayor Copeland proclaimed May 18-24, 2025 as National Public Works Week in the City of Cold Lake.

QUESTIONS

Councillor Mattice queried as to when the new Cold Lake merchandise (specifically for children) would be arriving?

Communications, Strategy, and Economic Development Manager A. Serba advised that new merchandise should be arriving this summer.

Resolution # CRM20250408.1017

Moved by Councillor Bailey

That the meeting be recessed at this time being 8:01 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 8:12 p.m.

IN CAMERA

Member-at-Large Appointment - Library Board

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice (Via Video Conference), Parker, and Richardson (Via Video Conference), Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services P. McWilliams, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, Marketing Coordinator D. Noseworthy, and Executive/Recording Assistant C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

Resolution # CRM20250408.1018

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 8:12 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Member-at-Large Appointment - Library Board.

Carried Unanimously

Resolution # CRM20250408.1018

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 8:14 p.m.

Carried Unanimously

Resolution # CRM20250408.1020

Moved by Councillor Lefebvre

That Council appoint Ms. Lorenzo Rojas to the Cold Lake Library Board for a term to expire October 2026.

Carried Unanimously

Member-at-Large Appointment - Municipally Controlled Corporation (MCC) - Cold Lake Primary Care Medical Clinic Ltd. o/a CL Medical Clinic

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice (Via Video Conference), Parker, and Richardson (Via Video Conference), Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services P. McWilliams, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, Marketing Coordinator D. Noseworthy, and Executive/Recording Assistant C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

Resolution # CRM20250408.1021

Moved by Councillor Richardson

That the meeting go "In-Camera" at this time being 8:15 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Member-at-Large Appointment - Municipally Controlled Corporation (MCC) - Cold Lake Primary Care Medical Clinic Ltd. o/a CL Medical Clinic.

Carried Unanimously

Resolution # CRM20250408.1022

Moved by Councillor Parker

That the meeting come "Out-of-Camera" at this time being 8:16 p.m.

Carried Unanimously

Resolution # CRM20250408.1023

Moved by Councillor Parker

That Council appoint Mike Kilburn as a member of the public to the Municipally Controlled Corporation (MCC) - Cold Lake Primary Care Medical Clinic Ltd. o/a CL Medical Clinic.

Carried Unanimously

Lease Agreement - 2590178 Alberta Ltd.

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice (Via Video Conference), Parker, and Richardson (Via Video Conference), Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services P. McWilliams, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, Marketing Coordinator D. Noseworthy, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials

Resolution # CRM20250408.1024

Moved by Councillor Mattice

That the meeting go "In-Camera" at this time being 8:16 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Lease Agreement - 2590178 Alberta Ltd.

Carried Unanimously

Resolution # CRM20250408.1025

Moved by Councillor Richardson

That the meeting come "Out-of-Camera" at this time being 8:18 p.m.

Carried Unanimously

Resolution # CRM20250408.1026

Moved by Councillor Richardson

That Council authorize Administration to execute a lease agreement with 2590178 Alberta Ltd. at a lease rate of \$400 per month.

Carried Unanimously

License Agreement - Cold Lake Sailing Association

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice (Via Video Conference), Parker, and Richardson (Via Video Conference), Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services P. McWilliams, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, Marketing Coordinator D. Noseworthy, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20250408.1027

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 8:19 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a License Agreement - Cold Lake Sailing Association.

Carried Unanimously

Resolution # CRM20250408.1028

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 8:31 p.m.

Carried Unanimously

Resolution # CRM20250408.1029

Moved by Councillor Lefebvre

That Council postpone In Camera Item 17.4 License Agreement - Cold Lake Sailing Association to the May 13, 2025 regular meeting of Council.

Postponed

License Agreement Renewal - 2138486 Alberta Ltd. o/a Jonny Waffles

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice (Via Video Conference), Parker, and Richardson (Via Video Conference), Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services P. McWilliams, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, Marketing Coordinator D. Noseworthy, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from Officials

Resolution # CRM20250408.1030

Moved by Councillor Richardson

That the meeting go "In-Camera" at this time being 8:32 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a License Agreement Renewal - 2138486 Alberta Ltd. o/a Jonny Waffles.

Carried Unanimously

Resolution # CRM20250408.1031

Moved by Councillor Parker

That the meeting come "Out-of-Camera" at this time being 8:36 p.m.

Carried Unanimously

Resolution # CRM20250408.1032

Moved by Councillor Parker

That Council direct Administration to enter into a three (3) year license agreement with 2138486 Alberta Ltd. operating as Jonny Waffles at the City of Cold Lake Marina located at 802 Lakeshore Drive with the terms as presented.

Carried Unanimously

Communication Tower Licenses - Portage College

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice (Via Video Conference), Parker, and Richardson (Via Video Conference), Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services P. McWilliams, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, Marketing Coordinator D. Noseworthy, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials

Resolution # CRM20250408.1033

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 8:36 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Communication Tower Licenses - Portage College.

Carried Unanimously

Resolution # CRM20250408.1034

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 8:38 p.m.

Carried Unanimously

Resolution # CRM20250408.1035

Moved by Councillor Lefebvre

That Council authorize the City of Cold Lake to enter into the following two (2) license agreements with Portage College for communication towers as presented:

License Agreement for a tower at the Cold Lake Energy Centre

License Agreement for a tower at the Cold Lake Regional Airport

Carried Unanimously

Energy Centre Outdoor Storage License Agreement - Portage College

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice (Via Video Conference), Parker, and Richardson (Via Video Conference), Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services P. McWilliams, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, Marketing Coordinator D. Noseworthy, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials

Resolution # CRM20250408.1036

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 8:38 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Energy Centre Outdoor Storage License Agreement - Portage College.

Carried Unanimously

Resolution # CRM20250408.1037

Moved by Councillor Bailey

That the meeting come "Out-of-Camera" at this time being 8:38 p.m.

Carried Unanimously

Resolution # CRM20250408.1038

Moved by Councillor Bailey

That Council authorize the City of Cold Lake to enter into a license agreement with Portage College for outdoor storage space as presented.

Carried Unanimously

Memorandum of Understanding - Cold Lake Curling Club

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice (Via Video Conference), Parker, and Richardson (Via Video Conference), Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services P. McWilliams, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, Marketing Coordinator D. Noseworthy, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from Officials

Resolution # CRM20250408.1039

Moved by Councillor Mattice

That the meeting go "In-Camera" at this time being 8:39 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Memorandum of Understanding - Cold Lake Curling Club.

Carried Unanimously

Resolution # CRM20250408.1040

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 8:48 p.m.

Carried Unanimously

Resolution # CRM20250408.1041

Moved by Councillor Lefebvre

That Council direct Administration to enter into a Memorandum of Understanding with the Cold Lake Curling Club, as presented.

Carried Unanimously

Legal - Access to Information Third Party Response

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice (Via Video Conference), Parker, and Richardson (Via Video Conference), Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services P. McWilliams, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, Marketing Coordinator D. Noseworthy, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interest of a third party
- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 27, Privileged information

Resolution # CRM20250408.1042

Moved by Councillor Richardson

That the meeting go "In-Camera" at this time being 8:48 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - Access to Information Third Party Response.

Carried Unanimously

Resolution # CRM20250408.1043

Moved by Councillor Bailey

That the meeting come "Out-of-Camera" at this time being 8:50 p.m.

Carried Unanimously

ADJOURNMENT

Resolution # CRM20250408.1044

Moved by Councillor Bailey

That the meeting be adjourned at this time being 8:50 p.m.

Carried Unanimously

Mayor

Chief Administrative Officer