



## **Council - Corporate Priorities Committee Meeting Minutes**

**Tuesday, April 15, 2025**

**6:00 p.m.**

**City Hall - Council Chambers**

Council Present: Mayor Craig Copeland  
Councillor Ryan Bailey  
Councillor Vicky Lefebvre  
Councillor Bob Mattice  
Councillor Bill Parker  
Councillor Chris Vining

Council Absent: Councillor Adele Richardson

Staff Present: Chief Administrative Officer Kevin Nagoya  
General Manager of Corporate Services Kristy Isert  
General Manager of Community Services Paul McWilliams  
Communications, Strategy, and Economic Development  
Manager Andrew Serba  
Engineering Manager/Acting General Manager of Infrastructure  
Services Rezaur Bhuiyan  
Intermediate/Recording Assistant Denise Pollard  
Communications Coordinator Megan Beaudoin

Staff Absent: General Manager of Infrastructure Services Azam Khan  
Land Use Planning, Development, and Regulatory Services  
Manager Andrew Jabs

### **CALL TO ORDER**

The meeting was called to order at this time being 6:00 p.m. by Mayor Copeland.

### **CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT**

Mayor Copeland recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

*"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."*

## **ADOPTION OF AGENDA**

### **Resolution # CPC20250415.1001**

Moved by Councillor Bailey

That the agenda be adopted as presented with the following addition:

Add In Camera Item 9.3 Commercial Passenger Air Services Briefing

**Carried Unanimously**

## **DISCLOSURE OF INTEREST**

None.

## **PUBLIC QUESTION PERIOD**

None.

## **OLD BUSINESS**

### **Cold Lake Primary Care Medical Clinic Expansion Update**

Chief Administrative Officer K. Nagoya provided an update, via PowerPoint presentation, on the Cold Lake Primary Care Medical Clinic Expansion. The presentation included:

- City of Cold Lake Population
- Location Maps
- Design Drawings - Current Space
- Design Drawings - Renovated Space
- Design Drawings - Expansion Area
- Probable Costs

Brief discussion and questions ensued.

## **NEW BUSINESS**

### **Cold Lake Transit Report 2025**

Engineering Manager/Acting General Manager of Infrastructure Services R. Bhuiyan provided a briefing, for informational purposes, on Cold Lake Transit Services via PowerPoint presentation. The presentation included:

- Background
- Accelerated Route
- Award Recipient
- Grant and Funding
- Target Audience
- Current Transit Services
- Transit Apps and Bus Tracker - TransLoc
- Bus Stops
- Cold Lake Population Trend
- Ridership Trend
- Hourly Ridership (2024)
- Weekly Ridership (2024)
- Monthly Ridership by Route (2024)
- Ridership by Stops (2024)
- Monthly Ridership 2025 - 1st Quarter
- Cost Per Rider Per Trip (2024)
- Average Cost (2022-2024) Per Rider Per Trip
- Budget
- Future Plans/Goals

Brief discussion and questions ensued.

### **Emergency Medical Services Coverage and Response Concerns**

Chief Administrative Officer K. Nagoya provided a briefing on Emergency Medical Services Coverage and Response Concerns for the purpose of soliciting feedback from the Committee, with regards to a move forward on the matter, in an effort to develop a better understanding of the gaps in service.

Discussion and questions ensued. The Corporate Priorities Committee of Council provided feedback with regards to Emergency Medical Services Coverage and Response Concerns and directed Administration to arrange a meeting with Alberta Health Services, MLA Scott Cyr, and the contractor - Associated Ambulance Services (Whitecourt) Ltd.

## **Letter - Minister of National Defence**

Communications, Strategy, and Economic Development Manager A. Serba provided a briefing, for informational purposes, on a Letter from the Minister of National Defence regarding the Portage College Aerospace Campus Project.

No discussion or questions ensued.

## **QUESTIONS**

Mayor Copeland queried about traffic enforcement during boulevard sweeping/cleaning.

Chief Administrative Officer K. Nagoya advised that speeding through construction zones is an issue. During boulevard cleaning Public Works Staff requested traffic calming assistance, from Municipal Enforcement. As a result, some vehicles were noted to be travelling more than 100 km/hr.

## **Resolution # CPC20250415.1002**

Moved by Councillor Vining

That the meeting be recessed at this time being 7:22 p.m. and reconvened at the call of the Chair.

**Carried Unanimously**

Engineering Manager/Acting General Manager of Infrastructure Services R. Bhuiyan left the meeting at this time being 7:22 p.m.

Communications Coordinator M. Beaudoin left the meeting at this time being 7:26 p.m.

Mayor Copeland reconvened the meeting at this time being 7:30 p.m.

## **IN CAMERA**

### **EMS Financial Briefing**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker and Vining, Chief Administrative Officer K. Nagoya, General Manager of Community Services P. McWilliams, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, and Intermediate/Recording Assistant D. Pollard.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

**Resolution # CPC20250415.1003**

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 7:30 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an EMS Financial Briefing.

**Carried Unanimously**

**Resolution # CPC20250415.1004**

Moved by Councillor Parker

That the meeting come "Out-of-Camera" at this time being 7:37 p.m.

**Carried Unanimously**

**Northeast Alberta Information Hub (Alberta HUB) - Sustainability Recommendation and Road Map Draft Report**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker and Vining, Chief Administrative Officer K. Nagoya, General Manager of Community Services P. McWilliams, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, and Intermediate/Recording Assistant D. Pollard.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials

**Resolution # CPC20250415.1005**

Moved by Councillor Parker

That the meeting go "In-Camera" at this time being 7:37 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Northeast Alberta Information Hub (Alberta HUB) - Sustainability Recommendation and Road Map Draft Report.

**Carried Unanimously**

**Resolution # CPC20250415.1006**

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 7:54 p.m.

**Carried Unanimously**

**Commercial Passenger Air Services Briefing**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker and Vining, Chief Administrative Officer K. Nagoya, General Manager of Community Services P. McWilliams, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, and Intermediate/Recording Assistant D. Pollard.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

**Resolution # CPC20250415.1007**

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 7:54 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Commercial Passenger Air Services Briefing.

**Carried Unanimously**

**Resolution # CPC20250415.1008**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:10 p.m.

**Carried Unanimously**

**ADJOURNMENT**

**Resolution # CPC20250415.1009**

Moved by Councillor Vining

That the meeting be adjourned at this time being 8:10 p.m.

**Carried Unanimously**

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Mayor

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Chief Administrative Officer