



STAFF REPORT

Title: Bylaw No. 641-BD-19 - Bylaw to Establish the Cold Lake Elected Official Compensation Review Committee

Meeting Date: February 26, 2019

Executive Summary:

Further to Council's January 15 and February 19, 2019 Corporate Priorities Meeting of Council, Council directed administration to prepare a bylaw to establish a committee to review mayor and council honorarium and per diems and consideration regarding a full time Mayor position. Draft Bylaw No. 641-BD-19, Elected Official Compensation Review Committee is attached for Council's consideration for first reading.

Background:

Council has discussed elected official compensation at several recent Council meetings (June 19, 2018, January 15, 2019, and February 19, 2019) within the context of

- Consideration of a full-time Mayor position (or salaried position versus per diem compensation for the mayor),
- Recent Government of Canada amendments to section 81(3) of the *Income Tax Act*, Municipal Officer's Expense allowance, and
- Whether changes are needed to Policy No. 123-AD-10 Council Honorarium and Per Diem Policy in consideration of other comparable municipalities elected official compensation

At the February 19, 2019 Corporate Priorities Meeting of Council, Administration presented Council with specific data on comparable municipalities as per Council's January 15, 2019 request. Following discussions, Council recommended that administration establish a committee to review mayor and council honorarium and per diems which would include members of the public.

The last major review of elected official compensation occurred six (6) years ago. On February 12, 2013 Council adopted Policy No. 149-BD-13, Elected Official Compensation Review Committee Policy to establish a committee to conduct a review of the City's elected official compensation structure. Recommendations from the Committee were adopted by Council on June 11, 2013 which resulted in amendments to the Council Honorarium and Per Diem Policy. Following the conclusion of its mandate, the policy was repealed on June 25, 2013.

Administration has prepared a draft Bylaw No. 641-BD-19, Elected Official Compensation Review Committee, structured very similarly to the policy used in 2013,



which would establish a Committee to review the elected official compensation. The intent is that the Committee would be established for the purpose of reviewing elected official compensation and providing a report to Council with recommendations. At the conclusion of the Committee's mandate, the Bylaw would be repealed, terminating the Committee.

Alternatives:

1. Give Bylaw No. 641-BD-19, Elected Official Compensation Review Committee first reading, as presented.
2. Recommend Bylaw No. 641-BD-19, Elected Official Compensation Review Committee be returned to Corporate Priorities for further discussion.

Recommended Action:

Administration recommends Council give Bylaw No. 641-BD-19, being a Bylaw to Establish the Cold Lake Elected Official Compensation Review Committee, first reading as presented.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer